



City of Kingston Kingston Common Council
Meeting Agenda
Tuesday, June 2, 2020
7:30 PM
Common Council Chambers
City Hall, 420 Broadway

- A CALL TO ORDER**
- B PLEDGE OF ALLEGIANCE TO THE FLAG**
- C MOMENT OF SILENCE**
- D ROLL CALL**
- E DISPENSE WITH THE READING OF THE MINUTES OF THE PREVIOUS MEETING AND APPROVE SAME AS PREPARED AND FILED BY THE CITY CLERK.**
- F DISPENSE WITH THE READING OF THE GENERAL BILLS**
- G PUBLIC SPEAKING - *A Maximum of 30 Minutes is Allotted for this Purpose***
 - G.1. Public comment
[20200602074434.pdf](#)
 - G.2. Public Comment
[20200602104900.pdf](#)
- H CLAIMS**
- I COMMUNICATIONS**
 - I.1. Communications for Finance Committee
[20200601085211.pdf](#)
 - I.2. Communications for Laws & Rules
[20200601085241.pdf](#)
- J DISPENSE WITH THE SECOND READING OF THE GENERAL BILLS AND PAY SAME**
- K REPORT OF THE COMMITTEES**
 - K.1. Proposed Legislation
[20200603084657.pdf](#)
- L LOCAL LAWS**
 - L.1. Local Law #1
[20200603083741.pdf](#)
- M ADJOURNMENT**

N AWARDS AND PRESENTATIONS

VIRTUAL MEETING INFORMATION - *You can dial in using your phone.
(For supported devices, tap a one-touch number below to join instantly.)*

United States (Toll Free): 1 877 568 4106

- One-touch: tel:+18775684106,,823864701#

United States: +1 (312) 757-3129

- One-touch: tel:+13127573129,,823864701#

Access Code: 823-864-701

Kingston Common Council Agenda Item Report

Meeting Date: June 2, 2020

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Informational Purposes

Agenda Section:

Subject:

Public comment

Suggested Action:

Attachments:

[20200602074434.pdf](#)

Tinti, Elisa

From: Shaut, Andrea
Sent: Monday, June 01, 2020 6:55 PM
To: Tinti, Elisa
Subject: Fwd: [EXTERNAL EMAIL] PUBLIC COMMENT; Golden Hill Housing Plan

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Elisa,

Please share this with the council and add to the comments for the June meeting.

Thank you,

Andrea

Sent from my iPhone

Begin forwarded message:

From: matthew Colangelo <mcolangelo99@gmail.com>
Date: June 1, 2020 at 6:25:06 PM EDT
To: "Shaut, Andrea" <ashaut@kingston-ny.gov>
Subject: [EXTERNAL EMAIL] PUBLIC COMMENT; Golden Hill Housing Plan

Ms Shaut,

I would like to submit the following comment to be included as part of tomorrow's common council meeting:

Please be advised there will INTENSE resistance to any housing development that fails to address the dangerous traffic volume along Glen and Marius St.

The route 32 entrance to and from Golden Hill Drive is in serious need of overhaul / traffic control device and restrict vehicular access along Glen and Marius st to the Golden Hill complex!

There have been numerous petitions, emails and documented news articles dating back to the 1970s that outline the complaints about the traffic on Glen and Marius St caused by the Golden Hill complex

Any attempt to skirt the environmental impact regarding this issue will be met with fierce litigation!

Please do the right thing and ensure the traffic impact is properly remediated!

Thank you!

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Sent from my iPhone

On May 23, 2020, at 11:14 AM, Davis, Tony <tdavis@kingston-ny.gov> wrote:

Elisa,

Can you submit this communication from a constituent regarding food trucks.

Hello Alderpeople,

In regard to the food trucks....I just read the article in the Freeman and all the concerns are about the food truck operators with no mention of local restaurants that pay rent and taxes all year and employ locals that these trucks could take revenue from local businesses like the 2 parked out my front of Mariners Harbor during the summer.

Sent via the Samsung Galaxy S7, an AT&T 4G LTE smartphone

Kingston Common Council Agenda Item Report

Meeting Date: June 2, 2020

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Informational Purposes

Agenda Section:

Subject:

Public Comment

Suggested Action:

Attachments:

[20200602104900.pdf](#)

Tinti, Elisa

From: Patrick Pellicano <patrick.pellicano@gmail.com>
Sent: Tuesday, June 02, 2020 11:43 AM
To: Tinti, Elisa
Subject: [EXTERNAL EMAIL] Public Comment for Kingston Common Council

Hi Elisa,

I was hoping the Common Council could speak to standing in solidarity with black lives matter and the protests that have erupted since the murder of George Floyd by the police, specifically in the discussing the following topics:

- 1) Support repealing 50-A to end police secrecy
- 2) Address police brutality, and redistributing police funds towards social services and other departments in the 2021 budget
- 3) Reduce proactive policing and investigate the feasibility of pairing emergency clinicians or other specially-trained individuals with the police when responding to service calls, so as to avoid unnecessary arrests that trap people in the carceral system.

Also I was very disturbed to see a "Thin Blue Line" flag on one of the dump trucks involved in the roundabout construction on Broadway a few weeks ago. Can we count on government to hire contractors that don't have anti-black propaganda on their equipment?

Thank you,
Pat Pellicano

ATTENTION: This email came from an external source. Do not open attachments, or click on links from unknown senders or unexpected emails.

Kingston Common Council Agenda Item Report

Meeting Date: June 2, 2020

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Informational Purposes

Agenda Section:

Subject:

Communications for Finance Committee

Suggested Action:

Attachments:

[20200601085211.pdf](#)

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

TH

Steven T. Noble
Mayor



May 29, 2020

Ms. Andrea Shaut
Alderman- at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Parks Capital Projects from Recreation Trust Fund

Dear President Shaut,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss a request for funding to be released from the Recreation Trust Fund for a variety of Capital Park Improvement Projects to be completed in 2020. The 2019 request which I submitted was not fully executed by the Parks and Recreation Department under the previous department leadership and thus the majority of that \$100,000 allocation was returned to the Fund at the close of 2019.

I have spoken with the Parks and Recreation Department and Department of Public Works regarding priorities for park improvements and we have identified several key projects to advance this year. This year would be most appropriate to advance these infrastructure projects as our park amenity use is limited by COVID restrictions, thus making the opportunity for maintenance and upgrades most accessible.

I will be forwarding a detailed plan to the Council under separate cover by the end of next week.

Thank you for your consideration.

Respectfully Submitted,

Steven T. Noble
Mayor

Cc: Lynsey Timbrouck
Ed Norman
John Tuey

Fin

CITY OF KINGSTON
Kingston Planning
planning@kingston-ny.gov

Suzanne Cahill, Planning Director
Kyla Dedea, Assistant Planner



Steven T. Noble, Mayor

May 21, 2020

Ald. At Large Andrea Shaut, Pres.
City of Kingston Common Council
City Hall - 420 Broadway
Kingston, New York 12401

Re: FY 2020 Budget Amendment - Shade Tree Account (A1-8560)

Dear Pres. Shaut:

In late April of this year, a local business truck hit and damaged a city street tree located at 221 West Chestnut Street. The incident was reported to our Department as we oversee the Tree Commission. A local certified arborist who is a member of our Tree Commission was asked to inspect the damage to the tree and provide a recommended course of action. This task was completed and we subsequently obtained a quote for the work from a local tree service whom had contracted with the City recently. The quote was then sent on the business along with supporting information and the business has submitted payment to cover the repair costs.

Therefore, this is to request that the City of Kingston Common Council consider the following budget modification to our current FY 2020 Shade Tree account:

INCREASE EXPENDITURE LINE A1-8-8560-14-5472 (Contracted Services).....	\$600.00
INCREASE REVENUE LINE A1-8-8560-22-42770 (Other Unclassified Revenue).....	\$600.00

With a budget impact of zero, I respectfully ask for your authorization of this amendment. Should there be any questions, you may contact our office.

Thank-you.

Sincerely,

Suzanne Cahill
Planning Director

Cc: Ald. Koop, Chair. Finance
J. Tuey, Comptroller

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION <u>X</u>	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Planning/Shade Trees DATE: 5/21/20

Description:

Authorize FY 2020 Budget Amendment as follows:

INCREASE EXPENDITURE LINE	A1-8-8560-14-5472	\$ 600.00	(Contracted Expenses)
INCREASE REVENUE LINE	A1-8-8560-22-4270	\$ 600.00	(Other Unclassified Revenue)

Estimated Financial Impact: \$ 0 Signature: *Sydney Cahill*

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

Fin

City of Kingston
Parks and Recreation Department
ltimbrouck@kingston-ny.gov

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

May 29, 2020

Honorable Andrea Shaut
President/Alderman- at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfers for CDBG Funded Projects at Barmann Park

Dear President Shaut,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss a budget transfer to complete playground upgrades to Barmann Park as part of the CDBG funded Barmann Park Playground grant projects.

In 2018 and 2019, the Kingston Parks and Recreation Department received CDBG funding in the amounts of \$50,000 and \$20,000, in Grants B-18-MC-36-0120 and B-19-MC-36-102 respectively, to fund park improvements. To date, these funds have not been expended. We are requesting a budget transfer in the amount of \$70,000 to cover expenses for the project. The transfer would be to increase the Expense line A17110.5301 by \$70,000 and increase the Revenue line A17110.2020 by \$70,000, with \$0 financial impact.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

Lynsey Timbrouck

Director of Recreation
Kingston Parks and Recreation

Cc: Julie Noble
John Tuey

Tin

Tinti, Elisa

From: Tuey, John
Sent: Wednesday, May 27, 2020 12:53 PM
To: Tinti, Elisa
Cc: Shaut, Andrea; Koop, Douglas; Noble, Steve
Subject: Bond Ordinance Repeal
Attachments: 200527102208_0001.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hi Elisa,

See attached Bond Ordinance Repeal communication. This should be referred to the Finance and Audit Committee meeting.

Thank you.

John

City of Kingston
New York 12402

Office of The Comptroller



CPO Box 1627
City Hall, 420 Broadway

Telephone:(845) 331-0080
Fax:(845) 334-3944

May 27, 2020

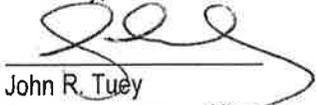
Alderman at Large Andrea Shaut
City of Kingston Common Council
Kingston, NY 12401

RE: Bond Ordinance Repeal

Dear Alderman at Large Shaut,

Please see attached request to repeal the unissued portion of bond ordinances for the completed Abeel Street Reconstruction and Greenkill Avenue Bridge Improvement projects that were primarily funded by NYS grants.

Sincerely,



John R. Tuëy
Comptroller, City of Kingston

cc: Mayor Steven T. Noble



Orrick, Herrington & Sutcliffe LLP
51 West 52nd Street
New York, NY 10019-6142

+1 212 506 5000
orrick.com

Thomas E. Myers

E tmyers@orrick.com
D +1 212 506 5212
F +1 212 506 5151

May 4, 2020

VIA E-MAIL (jtuey@kingstonny.gov)

Mr. John R. Tuey
City Comptroller
City of Kingston
City Hall
420 Broadway
Kingston, NY 12401

Re: City of Kingston, Ulster County, New York
Repeal of Bond Ordinances
Orrick Files: 42394-2-NEW

Dear John:

In accordance with your recent request, enclosed please find an ordinance authorizing the repeal of certain bond ordinances adopted by the Common Council, in accordance with the provisions of Section 41.00 of the Local Finance Law, for adoption by the affirmative vote of at least two-thirds of the entire voting strength of the Common Council.

No Legal Notice needs to be published in connection with this repeal.

When available please return to me a certified copy of the enclosed proceedings for our transcript.

With best wishes,

Very truly yours,

A handwritten signature in cursive script that reads "Tom".

Thomas E. Myers

/es
Att.

REPEAL OF BOND ORDINANCES

At a regular meeting of the Common Council of the City of Kingston, Ulster County, New York, held at Common Council Chambers, City Hall, 420 Broadway, in said City, on the ____ day of May, 2020, at ____:____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were present:

PRESENT:

ABSENT:

The following ordinance was offered by Alderman _____, who moved its adoption, seconded by Alderman _____, to-wit:

ORDINANCE DATED MAY __, 2020.

ORDINANCE REPEALING CERTAIN PREVIOUSLY ADOPTED SERIAL BOND
AUTHORIZATIONS.

WHEREAS, the Common Council of the City of Kingston, Ulster County, New York, has heretofore pursuant to various bond ordinances duly adopted by said Common Council on various dates authorized financing for various capital improvements in and for said City, including incidental improvements and expenses in connection therewith, and

WHEREAS, it has now been determined that all or a portion of certain of said financing authorizations will not be required for said capital projects and it is now desired to repeal solely from said serial bond authorizations of said ordinances, the unused portion thereof; NOW, THEREFOR, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Common Council of the City of Kingston, Ulster County, New York, as follows:

Section 1. The serial bond authorizations of the bond ordinances listed on the attached Appendix A are hereby repealed to the extent indicated therein; provided, however, such repeal shall only be effective to the extent any such authorization to be repealed has not heretofore utilized for the issuance of obligations of the City therefor.

Section 2. This ordinance shall take effect immediately and neither publication nor posting is required.

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

Alderman _____ VOTING _____
Alderman _____ VOTING _____

The ordinance was thereupon declared duly adopted.

* * * * *

APPENDIX A

BOND ORDINANCES SUBJECT TO REPEAL IN WHOLE OR PART

<u>ADOPTION DATE</u>	<u>CAPITAL PROJECT</u>	<u>AMOUNT AUTHORIZED</u>	<u>AMOUNT HEREBY REPEALED</u>
03/06/2012	Reconstruction of Abeel Street	\$3,960,000	\$3,760,000
06/14/2012	Reconstruction of Abeel Street	\$160,094	\$160,094
05/06/2014	Improvements to the Greenkill Avenue Bridge	\$3,700,000	\$3,403,000
12/01/2015	Improvements to the Greenkill Avenue Bridge	\$61,000	\$61,000

FIN

CITY OF KINGSTON
Office of the Assessor
assessor@kingston-ny.gov



Steven T. Noble, Mayor

Daniel Baker, City Assessor
Judy Piazza, Deputy Assessor

5/29/2020

Re: Tax Certiorari Proceedings

Madam President:

I am requesting the opportunity to update and discuss with the common council the tax certiorari proceedings involving the City of Kingston that my office handles. Typically these are commercial property owners contesting their assessed value in an attempt to reduce their real property tax burden.

I am requesting this communication be placed on the Common Council's communication list at their next meeting. I am also requesting that this be referred to the Finance and Audit Committee. Lastly, I respectfully request these discussion are in executive session since these are active actions in Ulster County Supreme Court.

Thank you.

Daniel P Baker II
Assessor, City of Kingston
dbaker@kingston-ny.gov

CITY OF KINGSTON
Office of the Assessor
assessor@kingston-ny.gov

Steven T. Noble, Mayor



Daniel Baker, City Assessor
Judy Piazza, Deputy Assessor

Kingston Common Council Agenda Item Report

Meeting Date: June 2, 2020

Submitted by: Dan Baker

Submitting Department: Assessor

Item Type: Informational Purposes

Agenda Section:

Subject:

Update of Tax Certiorari proceedings.

Suggested Action:

Move to Executive Session

Attachments:

Assessor's Request to Update CC on Tax Cert Proceedings 5.29.2020.pdf

Kingston Common Council Agenda Item Report

Meeting Date: June 2, 2020

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Informational Purposes

Agenda Section:

Subject:

Communications for Laws & Rules

Suggested Action:

Attachments:

[20200601085241.pdf](#)

L & R

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEWYORK, SUPPORTING THE DEVELOPMENT WORKFORCE MIXED USE
HOUSING ON UNDERUTILIZED LANDS ON GOLDEN HILL

WHEREAS, the City of Kingston has adopted the Kingston 2025 Comprehensive Plan that speaks to the need to create affordable housing on a city-wide level; and

WHEREAS, the City of Kingston, in response to the adoption of the Kingston 2025 Plan, is considering several initiatives to bring the City's codes into alignment with the recommendations within that Plan; and

WHEREAS, the existing County-owned Golden Hill property is currently regulated for use as low density single family development that does not reflect its current use nor its potential for development; and

WHEREAS, the underutilized lands on Golden Hill could assist in addressing the housing issues identified in the Kingston 2025 Plan; and

WHEREAS, reuse of areas on Golden Hill for housing would be in harmony with existing uses on the site and consistent with the intensity of the use that occurred from the jail facility that once operated on Golden Hill, and

WHEREAS, The City is desirous of seeing underutilized properties in the City be used to benefit the City and the area in which they are situated, and

WHEREAS, the former jail site on Golden Hill may offer the opportunity to create residential opportunities within a range of income levels in the County and available to all generations thereby providing housing for lower income households, and meeting affordable workforce housing needs; and

WHEREAS, detailed issues concerning the environment and infrastructure will remain under the City's purview and could be addressed should development move forward; now, therefore, be it

RESOLVED, that the City of Kingston recognizes that the current regulatory scheme for Golden Hill is unsuited to its existing uses and unresponsive to the potential for development and the overall intent of the City's adopted comprehensive plan; and be it further,

RESOLVED, that the City of Kingston pledges to work cooperatively with the County should it decide to move forward and utilized its lands on Golden Hill to assist the City and the County meeting the housing needs of the community.

COUNTY OF ULSTER – PURCHASING DEPARTMENT

244 Fair Street, Third Floor, Kingston, NY 12401
PHONE: 845-340-3400 / FAX: 845-340-3434 / WEB: www.co.ulster.ny.us/purchasing/

DEVELOPER QUALIFICATIONS & SITE CONCEPTS – GOLDEN HILL

SOQXX-XXX

Page 19

**ATTACHMENT A
PROPERTY DETAILS – GOLDEN HILL SITE**

OWNERSHIP	County of Ulster
MUNICIPALITY	City of Kingston
SITE ADDRESS	Golden Hill Drive Kingston, New York 12401
NUMBER OF PARCELS	1
TAX ID #	56.40-1-19.300 (portion)
SIZE	7.4 ± acres (subdivision required)
ZONING	RRR- One- Family Residence District Primarily single family residential district allowable uses also include general hospitals, nursing facilities, family and adult care facilities. Height limitation is 35 ft. or three stories. Lot coverage (buildings) 25% of lot area.
COMPREHENSIVE PLAN	“Concentrating density in the established urban cores is a sustainable practice that should promote health and decrease energy usage. Allowing a mix of uses in these higher density areas will further reduce travel times and energy expenditure and promote walking. Form-based codes and aesthetic requirements should promote maintaining neighborhood and area character, while minimizing bureaucratic delay and unnecessary regulation. Promoting affordable housing and accessibility throughout the entire city should promote social justice and reduce undue concentrations of poverty in particular areas of the City.”
WATER SUPPLY	City of Kingston Municipal Water - Note: the County maintains a water supply system for its facilities on Golden Hill – this is a subsequent municipal supply to the Kingston System – capital needs for this system are shared among users.
SEWER	City of Kingston municipal sewer – charges are based on water use.
ELECTRIC	Central Hudson – three phase available at the site
NATURAL GAS	Central Hudson - gas available at the site
CURRENT USE	Vacant, storage Board of Election, & DPW, and limited county offices – relocation of these facilities will be necessary

COUNTY OF ULSTER – PURCHASING DEPARTMENT

244 Fair Street, Third Floor, Kingston, NY 12401

PHONE: 845-340-3400 / FAX: 845-340-3434 / WEB: www.co.ulster.ny.us/purchasing/

DEVELOPER QUALIFICATIONS & SITE CONCEPTS – GOLDEN HILL

SOQXX-XXX

Page 20

ENVIRONMENTAL Site includes the former Ulster County Jail. A detailed hazardous material inspection has been completed and will be made available on request. In summary, the former jail contains asbestos floor tiles and some lead based paint (demolition of this building is contemplated).

LOCATION AMENITIES Available hourly transit, proximity to mental health facility, and private nursing and rehabilitation facility, site views to the Catskills, Empire State Trail fronts the Golden Hill Site.

CENSUS TRACT 9522

ADJACENT USES Health Related to Facilities, Transit Facility

OTHER FEATURES Site is positioned in a key location in the City of Kingston to provide for higher density housing in character with the existing buildings and services on the site. Site infrastructure, including utilities and site access is in place and robust transit options are available. The site offers amazing views to the Catskills and while topography is a challenge environmental issues such as wetlands, archeological, and community character are not.

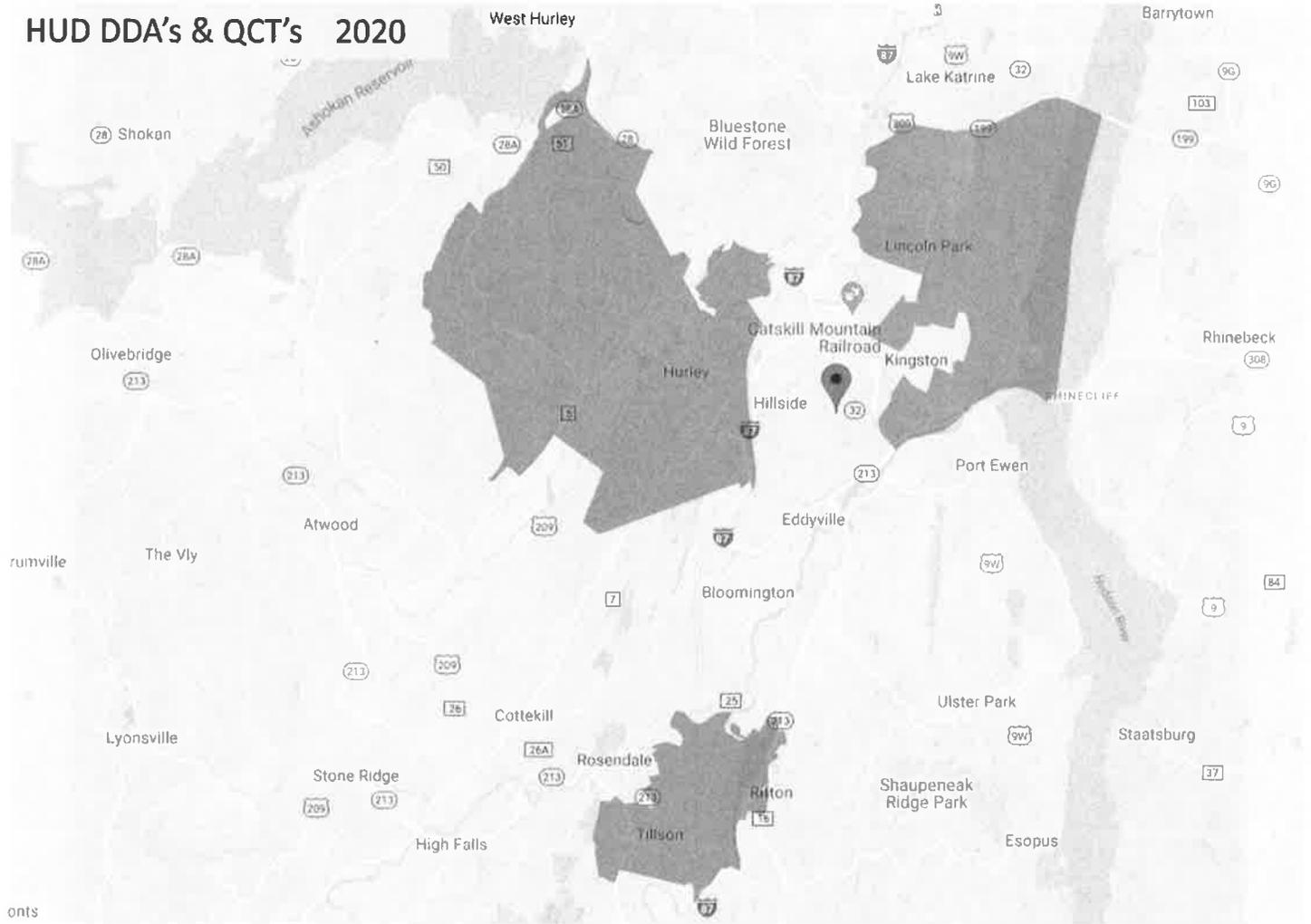
Resource Links

City of Kingston Zoning Statute [Link](#)

City of Kingston 2025 Comprehensive Plan [Link](#)

Ulster County Housing Strategies [Link](#)

HUD DDA's & QCT's 2020



Existing Parcel – 41 acres



Anticipated Subdivision

Approx. 15.7 acres - useable area approx. 6.0 ac.



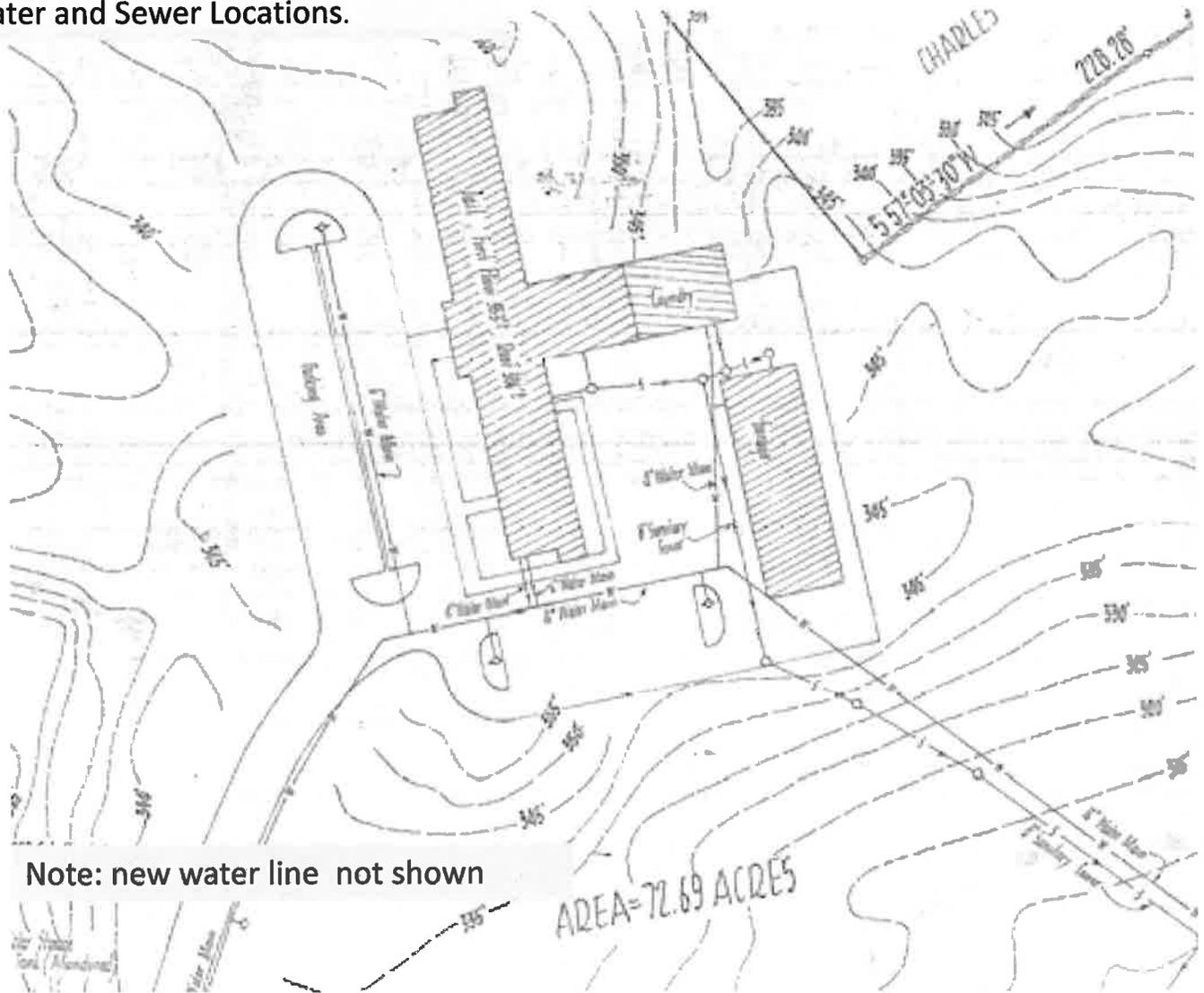
Site Contours



Site Contours with Aerial



Water and Sewer Locations.



Note: new water line not shown

AREA=72.69 ACRES

Site Zoom





Tinti, Elisa

From: Shaut, Andrea
Sent: Wednesday, May 27, 2020 9:08 AM
To: Tinti, Elisa
Subject: Communication - Towing Fees

Good Morning Elisa,

The city has been approached by Dan's Towing to discuss amending the towing fees set in the city code. I would like to include this in next month's Laws & Rules meeting. Can you please add this to the list of communications?

Thank you,

Andrea Shaut

Council President, City of Kingston

CITY OF KINGSTON
Kingston Tree Commission

planning@kingston-ny.gov

L+R

Suzanne Cahill, Planning Director



Steven T. Noble, Mayor

May 28, 2020

Andrea Shaut, President
Kingston Common Council
420 Broadway
Kingston NY 12401

Dear President Shaut,

The Planning Department, as administrator of the City of Kingston Tree Commission would like to request that the Common Council consider amending section 373-5 of the City Code relating to the makeup of the membership. The current section calls for 9 members of which 4 are non-voting including the member of the Memorial Tree Fund and the professionally trained or experienced member of municipal arboriculture. We are requesting that the membership be reduced to 7 but that these two position become voting members. We feel these members provide valuable experience and knowledge to the Commission and that their vote is important. The member of the appropriate City Department and the Common Council member would remain non-voting.

§ 373-5. Tree Commission; creation; term of office.

A. There is hereby created and established a Tree Commission consisting of ~~nine-seven~~ members to be appointed by the Mayor, at least one of who shall be either professionally trained or experienced in the field of municipal arboriculture; one of who shall be a member of the Common Council; one of who shall be a member of the Planning Department or other appropriate city department; and one of who shall be a member of the Memorial Tree Fund, Inc. All lay members of the commission shall be citizens and actual residents of the City of Kingston. The ~~professionally trained advisor, the member of the Common Council and the member of the Planning Department or other city department~~ and ~~the member from the Memorial Tree Fund, Inc.,~~ shall be ex-officio members of the Commission and shall have no vote on matters before the Commission. There shall be ~~five~~ voting members. All members of the Commission shall serve without pay.

Your consideration of this change in the membership configuration will assist in allowing us take actions on the applications which are being received. Thank-you and should be any questions, please do not hesitate to contact our office.

Sincerely,

Suzanne Cahill
Planning Director

cc: S. Noble, Mayor
Ald. J. Ventura-Morell, Tree Commission Liaison and Chair. L&R's Committee

THE CITY OF KINGSTON COMMON COUNCIL

**LAWS & RULES
COMMITTEE REPORT**

DEPARTMENT: <u>Planning - Tree Commission</u>	DATE: <u>June 2020</u>
Description: _____	
<u>Amend City Charter and Code as follows:</u>	
<p>— <u>§ 373-5. Tree Commission; creation; term of office.</u></p> <p>— <u>A. There is hereby created and established a Tree Commission consisting of seven members to be appointed by the Mayor, at least one of who shall be either professionally trained or experienced in the field of municipal arboriculture; one of who shall be a member of the Common Council; one of who shall be a member of the Planning Department or other appropriate city department; and one of who shall be a member of the Memorial Tree Fund, Inc. All lay members of the commission shall be citizens and actual residents of the City of Kingston. The member of the Common Council and the member of the Planning Department or other city department shall be ex-officio members of the Commission and shall have no vote on matters before the Commission. There shall be five voting members. All members of the Commission shall serve without pay.</u></p>	
Signature: <u>Suzanne Cahill</u>	

Motion by _____

Seconded by _____

Action Required: _____

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Jeffrey Ventura Morell, Chairman		
Patrick O'Reilly Ward 7		
Rennie Scott-Childress, Ward 3		
Don Tallerman, Ward 5		
Rita Worthington, Ward 4		

Kingston Common Council Agenda Item Report

Meeting Date: June 2, 2020

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Informational Purposes

Agenda Section:

Subject:

Proposed Legislation

Suggested Action:

Attachments:

[20200603084657.pdf](#)

RESOLUTION 96 OF 2020

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, ADOPTING THE STANDARD WORK DAYS FOR ELECTED
AND APPOINTED OFFICIALS IN THE NEW YORK STATE RETIREMENT
SYSTEM**

Sponsored by: Finance/Audit Committee: Alderman
Koop, Scott-Childress, Davis, Schabot, Hirsch

WHEREAS, the City Clerk's Office has submitted paperwork to be filed with the New York State Comptroller's Office establishing Standard Work Days for Elected and Appointed Officials; and

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The attached be filed with the New York State Comptroller's Office establishing Standard Work Days for Elected and Appointed Officials in the City of Kingston

SECTION 2. This resolution shall take effect immediately

Submitted to the Mayor this ____ day of
_____, 2020

Approved by the Mayor this ____ day of
_____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

CITY OF KINGSTON

Fin

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

April 27, 2020

Andrea Shaut
Kingston Common Council
420 Broadway
Kingston, New York 12401

RE: Standard work day

Dear Ms. President,

I respectfully request that you refer the Standard Work Day Resolution to the Finance Committee for consideration at the May meeting. The City is required to file this resolution within 180 days of the new term of any Council Members participation in the NYS Retirement System.

Thank you,

A handwritten signature in black ink, appearing to read "Elisa Tinti", is written over the typed name.

Elisa Tinti
City Clerk

Record of Activities

Name: Anthony Davis

Title: Alderman Ward 6

Employer: City of Kingston

**** Due to the Coronavirus several meetings in the month of March were cancelled.**

Date	Activity	Start Time	End Time	Hours
January 1, 2020	Council Swearing In Ceremony at City Hall	12:00pm	2:00pm	2
January 6, 2020	Special Public Safety committee meeting at City Hall	6:30pm	7:00pm	.5
January 6, 2020	Caucus meeting at City Hall	7:00pm	9:30pm	2.5
January 7, 2020	Common Council meeting at City Hall	7:30pm	9:30pm	2
January 11, 2020	Returned phone to M. Ham regarding Water Dept. grant funding	12:00pm	1:00pm	1
January 14, 2020	Attended a Kingston Tenant Housing General meeting at Kingston Library	6:00pm	8:00pm	2
January 15, 2020	Attended the Police Commission meeting as the Liaison to Common Council at City Hall	4:00pm	5:00pm	1
January 15, 2020	Attended the Laws and Rule Committee meeting at City Hall	6:30pm	8:00pm	1.5
January 22, 2020	Attended General Government/Public Safety Committee meeting at City Hall	6:30pm	8:00pm	1.5
January 29, 2020	Attended Finance Committee meeting at City Hall	6:30pm	8:00pm	1.5
February 3, 2020	Spoke to constituent and Kingston Housing Authority regarding apartment in Stuyvesant Charter Housing complex	8:30am	9:30am	1
February 3, 2020	Attended Active Shooter Training for Common Council at City Hall	5:00pm	7:00pm	2
February 3, 2020	Attended Caucus meeting at City Hall	7:00pm	8:30pm	1.5
February 4, 2020	Attended Common Council meeting at City Hall	7:30pm	9:00pm	1.5

February 8, 2020	Attended Ward 6 Community meeting at 84 Emerick St discussions were on Gage Street traffic flow and Eviction Tenants Protection Rights	12:00pm	2:00pm	2
February 10, 2020	Attended Ulster County Area Transit meeting at 1 Danny Court, Kingston, NY regarding City and County public bus routes and concerns	5:30pm	7:00pm	1.5
February 11, 2020	Attended Fire Commission at City Hall	4pm	6pm	2
February 12, 2020	Attended Finance Committee meeting at City Hall	6:30pm	8pm	1.5
February 14, 2020	Attended meeting with Mayor Noble at City Hall	3:15pm	4:15pm	1
February 19, 2020	Attended Police Commission meeting at City Hall	4pm	5pm	1
February 19, 2020	Attended Laws and Rule Committee meeting at City Hall	6:30pm	9pm	2.5
February 26, 2020	Conducted research on Public Safety committee resolution – drawing maps of City road intersections	4:30pm	5:30pm	1
February 26, 2020	Attended Public Safety Committee meeting at City Hall	6:30pm	8:30pm	2

Date	Activity	Start Time	End Time	Hours
March 2, 2020	Caucus meeting at City Hall	7pm	9pm	2
March 3, 2020	Common Council meeting at City Hall	7:30pm	9:30pm	2
March 4, 2020	Conducted a Public Safety Forum on City crime and safety at City Hall	6:30pm	8:30pm	2
March 11, 2020	Attended Finance Committee meeting at City Hall	6:30pm	9:30pm	3
Total Hrs for 3 Months				45 hrs

January 2020

January 2020							February 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 29	30	31	Jan 1, 20 Swearing in 12:00 -4:00	2 Email/ correspondence 5:00-5:30	3 Email	4
5	6 caucus 7:00 - 8:00 Meeting research 4:30- 5:30 public safty 6:30- 700pm	7 common council meeting 7:30 - 8:30 email/corraspondence 4:30-5:00 meeting research 5:30-	8 Arts commision research 4:00 -5:00	9 Arts commission 4:30 -600 email/ correspondence 4:30 -5;00	10 Email/corraspondance 4:00-4:15	11
12	13 email/ correspondence 3:30- 4:00	14	15 laws and rules 6:30- 8;00 Meeting research 4:30 -5:30	16 Email/correspondance 4:00 - 4:30	17	18
19	20	21 email/corespondence 3:30-4:00	22 4:00 -600 pm met with constituent Lawkins meeting research 4:30 - 5:30 public safty 6:30 - 7:45	23 stop sign down dpw 12-12:30 costituent calls 6:00 -6:30 email contact -	24	25 5:00pm - 5-30 pm costituent calls
26	27 5:00-8:00pm constituent email and calls land lord issue	28 email corespondance 4:15- 4:45	29	30 email city officials 5:00-6:00	31 email city officials 4:00-4:30	Feb 1

February 2020

February 2020							March 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	1	2	3	4	5	6	7
2	3	4	5	6	7	8	8	9	10	11	12	13	14
9	10	11	12	13	14	15	15	16	17	18	19	20	21
16	17	18	19	20	21	22	22	23	24	25	26	27	28
23	24	25	26	27	28	29	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 26	27	28	29	30	31	Feb 1
2	3 5:00-7:00 training active shooter caucus 7:00-8:30 meeting research 4:30-5:30	4 7:30-9:00pm council meeting meeting research 5:00-6:00	5 5:00 - 5:30 emails constituent	6	7 email/corespondence 4:30-5:00	8
9 12:00-12:15 emails constituents	10	11 4:00- 5:00 meeting research 12:00am Email/ corespondence 6:30pm Special Policing	12 3:15-5:00 complete steets committee 12:00am 7:30-8:30meeting 3:00pm Complete	13 3:45 - 4:15 council clerk paper work 12:00am 4:15 - 4:45 1:00am 4:45-6:00 arts 4:15pm Canceled:	14 12:00am Email/corespondence 3:30 -4:00	15
16 6:00- 6:30 dpw merger discussion alderman	17	18 6:00- 7:30 constituents emails and complaint streetlights 8:00-8:30 call from laws and rules chair.	19 4:30-5:30 meeting research 6:30-9:00 laws and rules	20 5:15-5:45 constituent calls emails/corespondence 3:30-3:45	21	22
23	24	25 Emails/ corespondence 5:00-5:30	26 4:30- 5:30 meeting research 6:30-8:30 public safety	27	28	29 11:00-11:30 email commission heads for caucus

March 2020

March 2020							April 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 1	2 5:00-6:00 meeting research 7:00-8:45 caucus	3 5:30-6:30 meeting Research 7:30-9:00 council meeting emails/corespondence	4 4:30-5:00 meeting research 6:30-8:30 public safety form	5 emails/ Corespondence 4:00-4:30	6	7
8	9 8:30-9:30 email city officials	10 emails/corespondence 3:30- 4:00	11	12 4:15pm Canceled: Patrick O'Reilly (Mayor's Office) - Noble, Steve	13 8:00-8:30 emails constituents 5:00pm Change in the Rules of the Council (Council Chambers) -	14
15	16	17 11:30-12:30 signed vouchers	18	19	20	21
22	23	24	25	26	27	28
29	30	31 Emails/corespondence 4:15 -4:45	Apr 1	2	3	4

April 2020

April 2020							May 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 29	30	31	Apr 1 10:00-1:00 constituent sewre problem	2	3 3:15-5:00 moch council meeting 3:30pm Mock Meeting 3: (<a href="https://global.gotom
eeting.com/join/3650">https://global.gotom eeting.com/join/3650)	4
5	6 4:15- 4:45 moch Caucas 7:00-8:30 4:30pm Mock Meeting 6:00pm Special Finance 7:00pm Caucus Monday	7 7:30pm Common Council - Tuesday 4/7! (<a href="https://global.gotom
eeting.com/join/9478
81805">https://global.gotom eeting.com/join/9478 81805) - Shaut,	8	9 4:15pm Canceled: Patrick O'Reilly (Mayor's Office) - Noble, Steve	10	11
12	13	14	15 3:00pm Complete Streets Adv. Council (Go-To Meeting) - 6:30pm April Laws & Rules Meeting	16	17	18
19	20	21 7:00pm Special Housing Meeting: Subcommittee (<a href="https://global.gotom
eeting.com/join/9782">https://global.gotom eeting.com/join/9782)	22 9:30am 543-575 First Avenue (<a href="https://global.gotom
eeting.com/join/2035
99789">https://global.gotom eeting.com/join/2035 99789) - Shaut,	23	24	25
26	27	28 6:30pm Community Development Committee Meeting (<a href="https://global.gotom
eeting.com/join/6839">https://global.gotom eeting.com/join/6839)	29 6:00pm Special Housing Committee Meeting (<a href="https://global.gotom
eeting.com/join/2035
99789">https://global.gotom eeting.com/join/2035 99789) - Shaut,	30	May 1	2

May 2020

May 2020							June 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2						5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 26	27	28	29	30	May 1	2
3	4 5:15pm Special Finance Meeting 6:00pm Special Laws & 7:00pm Caucus Meeting.	5 7:30pm Common Council Meeting - May 5th (https://global.gotom)	6	7	8	9
10	11	12	13 6:30pm Finance & Audit Meeting (https://global.gotom) eeting.com/join/5413	14 4:15pm Canceled: Patrick O'Reilly 6:00pm Special Housing Committee	15	16
17	18	19	20 6:30pm Laws & Rules Meeting (https://global.gotom) eeting.com/join/1816	21	22	23
24	25	26 6:30pm Canceled: Community Development May meeting	27 6:30pm Public Safety/General Government meeting (https://global.gotom)	28 6:00pm Special Housing Committee meeting (https://global.gotom) eeting.com/join/4572	29	30
31	Jun 1	2	3	4	5	6

RESOLUTION 97 OF 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING A BUDGET TRANSFER IN THE 2020 PARKS AND RECREATION BUDGET TO PAY FOR SERVICES TO COMPLETE VARIOUS PARKING AREAS OF THE OPRHP FUNDED FORSYTH PARK GRANT PROJECT #C142737 IN THE AMOUNT OF \$22,434.32

Sponsored By: Sponsored by: Finance/Audit Committee: Alderman
Koop, Scott-Childress, Davis, Schabot, Hirsch

WHEREAS, the Parks and Recreation Department has requested a 2020 budgetary transfer of \$22,434.32 to pay contractors to perform services to complete the tennis court lot parking and three other small Forsyth Park parking areas as part of the OPRHP funded Forsyth Park grant project #C142737

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the sum of \$22,434.32 be transferred as follows;

FROM:	A1.7110.23.43389 Parks & Rec.	\$22,434.32
TO:	A1.7110.13.5301 Parks & Rec.	\$22,434.32

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER <u>x</u> _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Parks and Recreation DATE: 4/23/2020

Description: Transfer funds in the amount of \$ 22,434.32 in the 2020 Parks and Recreation budget to pay contractors to perform services to complete the tennis court lot parking and three other small Forsyth Park parking areas as part of the OPRHP funded Forsyth Park grant project #C142737 for \$304,354.00.

From:
Parks and Recreation Account: A17110 43389

To:
Parks and Recreation Account: A17110 13 5301

Estimated Financial Impact: \$0

Signature [Handwritten Signature]

Motion by [Handwritten Signature]

Seconded by [Handwritten Signature]

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman <u>D. A. Koop</u>	<input checked="" type="checkbox"/>	
Reynolds Scott-Childress Ward 3 <u>[Handwritten Signature]</u>	<input checked="" type="checkbox"/>	
Anthony Davis, Ward 6 <u>[Handwritten Signature]</u>	<input type="checkbox"/>	
Michele Hirsch, Ward 9 <u>[Handwritten Signature]</u>	<input checked="" type="checkbox"/>	
Steven Schabot, Ward 8 <u>Steven Schabot</u>	<input checked="" type="checkbox"/>	

City of Kingston
Parks and Recreation Department
ltimbrouck@kingston-ny.gov

(Fin)

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

April 23, 2020

Honorable Andrea Shaut
President/Alderman- at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfers for Services Provided by Contractors Funded by the OPRHP Forsyth Park Grant

Dear President Shaut,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss budget transfers to pay contractors to perform services to complete the tennis court lot parking and three other small Forsyth Park parking areas as part of the OPRHP funded Forsyth Park grant project.

Resolutions 54 and 171 of 2015 authorize the Mayor to execute documents and expend funds for the grant projects, and there are still grant funds available to reimburse these expenses and for the project's completion. We are requesting a budget transfer of \$22,434.32 from A17110 23 43389 to A1 7110 13 5301 to cover expenses for the project.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

Lynsey Timbrouck

Director of Recreation
Kingston Parks and Recreation

Cc: Julie Noble
John Tuey

Tinti, Elisa

From: Noble, Julie
Sent: Thursday, April 23, 2020 3:56 PM
To: Shaut, Andrea
Cc: Tinti, Elisa; Tuey, John; Timbrouck, Lynsey
Subject: Communication: Budget Transfer for Parks and Recreation
Attachments: Letter to President Shaut- Forsyth Park Budget Transfer Communication and Committee Report 4-23-20.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

President Shaut,

Please find, attached, and uploaded to Granicus, a Communication regarding a Budget Transfer in the Parks and Recreation Budget to accommodate expenses and revenue for the OPRHP Forsyth Park Improvements Grant.

Please feel free to reach out with any questions or concerns.

Thanks,
Julie

Julie L. Noble
City of Kingston
Environmental Education & Sustainability Coordinator
25 E. O'Reilly Street
Kingston, NY 12401
845-481-7339

RESOLUTION 98 OF 2020

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, AUTHORIZING A BUDGET TRANSFER IN THE 2020 PARKS
AND RECREATION BUDGET IN THE AMOUNT OF \$1,300.00 FOR FACILITY
IMPROVEMENTS TO THE RONDOUT NEIGHBORHOOD CENTER FOR
REPLACEMENT OF THE LOWER ROOF AND HVAC UNITS**

Sponsored By: Sponsored by: Finance/Audit Committee: Alderman
Koop, Scott-Childress, Davis, Schabot, Hirsch

WHEREAS, the Parks and Recreation Department has requested a 2020 budgetary transfer of \$1,300.00 for facility improvements to the Rondout Neighborhood Center for replacement of the lower roof and HVAC units. This funding will be reimbursed by CDBG

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the sum of \$1,300.00 be transferred as follows;

FROM:	A1.7141.22.42020	CDBG Reimbursement	\$1,300.00
TO:	A1.7141.13.5301	Contracted Services	\$1,300.00

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <u> x </u>	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Parks and Recreation</u>	DATE <u>April 22, 2020</u>
Description:	
Transfer \$1,300 for facility improvements to the Rondout Neighborhood Center for replacement of the lower roof and HVAC units. The funding for the improvements will be reimbursed by CDBG.	
Transfer from: A1-7-7141- 22-42020 – CDBG Reimbursement to: A1-7-7141-13-5301 – Contracted Services	
Estimated Financial Impact <u>0</u>	Signature <u><i>Guy Fisher</i></u>

Motion by _____

Seconded by *AKC*

Action Required:

SEQRA Decision:

- Type I Action
- Type II Action
- Unlisted Action

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Sock Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman <u><i>D. A. Koop</i></u>	<input checked="" type="checkbox"/>	
Reynolds Scott-Childress Ward 3 <u><i>Reynolds Scott-Childress</i></u>	<input checked="" type="checkbox"/>	
Anthony Davis, Ward 6 <u><i>Anthony Davis</i></u>	<input type="checkbox"/>	
Patrick O'Reilly, Ward 7 <u><i>Patrick O'Reilly</i></u>	<input type="checkbox"/>	
Steven Schabot, Ward 8 <u><i>Steven Schabot</i></u>	<input checked="" type="checkbox"/>	

City of Kingston
Parks and Recreation Department
ltimbrouck@kingston-ny.gov

Fin

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

April 22, 2020

Dear President Shaut:

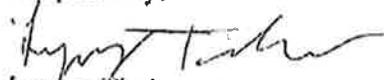
We are seeking repairs to the lower roof and HVAC units at the Rondout Neighborhood Center.

These expenses will be reimbursed with CDBG funds. I respectfully request a \$1,300 fund transfer below:

From: A1 7141 22 42020 (CDBG Reimbursement)
To: A1 7141 13 5301 (Contracted Services)

Thank you in advance for your consideration.

Respectfully,


Lynsey Timbrouck
Director of Recreation

cc: Brenna L. Robinson, Director, Office of Economic and Community Development
John Tuey, Comptroller

RESOLUTION 99 OF 2020

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, AUTHORIZING A REDUCTION IN THE GENERAL FUND
BUDGET IN THE AMOUNT OF \$829,550.33 TO COVER SHORT FALLS
EXPECTED DURING THE COVID-19 GLOBAL PANDEMIC AS PER THE
ECONOMIC RECOVERY PLAN**

Sponsored By: Sponsored by: Finance/Audit Committee: Alderman
Koop, Scott-Childress, Davis, Schabot, Hirsch

WHEREAS, the Mayor has created a three phase economic recovery plan for the City of Kingston in preparation of a large financial deficit due to the COVID-19 global pandemic

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the sum of \$829,550.33 be transferred as follows;

FROM: General Fund \$829,550.33

TO: See Attached List \$829,550.33

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION <input checked="" type="checkbox"/>	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Mayor's office</u>	DATE <u>5/1/20</u>
Description: _____	
<u>Reduce the general fund budget in the amount of</u>	
<u>\$ 829,550.33 in spending.</u>	
Estimated Financial Impact <u>+ 829,550.33</u>	Signature <u>[Signature]</u>

Motion by AKG

Seconded by MHL

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	YES	NO
Douglas Koop, Chairman <u>D. A. Koop</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reynolds Scott-Childress Ward 3 <u>[Signature]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Anthony Davis, Ward 6 <u>[Signature]</u>	<input type="checkbox"/>	<input type="checkbox"/>
Michele Hirsch, Ward 9 <u>[Signature]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steven Schabot, Ward 8 <u>Steven Schabot</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

FIN

Steven T. Noble
Mayor



May 1, 2020

Council President Andrea Shaut
Kingston City Hall
420 Broadway
Kingston, New York 12401

Dear President Shaut,

Due to the COVID-19 global pandemic, and the necessity for local businesses to close, the City expects to collect drastically less sales and property tax revenue than the original 2020 budgeted amounts. Other revenue sources such as investment interest, parking revenue, fees, permits and others are going to be impacted as well. After working with City Comptroller John Tuey, and taking a hard look at these devastating impacts, we are expecting the City of Kingston to have revenue reductions in the range of \$2,500,000-\$5,000,000 in 2020.

It has become clear that, as a City, we should prepare ourselves in the event that the Republican leadership of the U.S. Congress and the United States Senate fails to provide aid to adequately support our ability to deliver essential services to our residents. If our Federal government will not be taking desperately-needed action, then cities across the country, like Kingston, will be left to fend for ourselves. And so we must make some difficult decisions on how to make up the gap in funding.

With very little available data, the Comptroller's office has devised three estimates of potential revenue losses: a low loss estimate, a mid-range loss estimate, and a high loss estimate. These numbers are fluid and should be seen as an anticipation for varying circumstances, and therefore subject to significant change.

Low loss estimate of revenues/aid: \$2,521,630

Mid-range loss estimate of revenues/aid: \$4,010,680

High loss estimate of revenues/aid: \$5,039,538

Looking at these figures for potential losses to our budget, I have developed an economic recovery plan in three phases that would significantly reduce our operating costs and in some cases, our municipal services. The first phase of the plan can and should be implemented now and I believe will have minimal negative impact on the services requested by our residents. The subsequent phases are more drastic in approach, and will lessen the quality of life that we enjoy in the City of Kingston. I hope we won't have to execute all phases of this recovery plan, but I know we must do whatever we can to pull our community out of this dark economic time. By having a strong municipal financial plan, we can make sure that we still serve our community during this time.

I am proposing the following phased approach to reduce the impending deficit. As stated before, these plans, dates and strategies are all subject to change based on the emerging financial picture of the City over the coming months ahead.

Phase 1 (Immediate Implementation): Departmental budget cuts, hiring freeze, and overtime pay reductions. By strictly cutting back budgetary spending across all City departments, leaving currently unoccupied positions unfilled, and limiting overtime pay across City Departments, the City will save approximately **\$1,611,889.58**.

In order to meet the planned reduction in revenue, this phase would also include the plan to allocate a corresponding up to \$1.6 million from the Fund Balance to cover budget shortfalls expected under the low loss estimate forecast.

Phase 2 (June 1): Phase 2 would be implemented if mid-range estimates become more realistic based on early sales tax returns and/or confirmation of local aid cuts by New York State. During this phase, temporary layoffs would occur in multiple areas of City government and will cause a temporary impact in the delivery of some City services. Phase 2 could also include a targeted retirement incentive for those employees who may be eligible.

Phase 3 (September 1): Phase 3 would be implemented if the fiscal outlook showed signs that the City would be facing the high-loss scenario. Far-reaching permanent layoffs would take place along with severe cuts to the City services we depend on each and every day.

As someone who has spent his entire career in public service, surrounded by hard-working, dedicated civil servants, I recommend this plan with a heavy heart. My staff are so important – not just to the working operations of the City, but to me personally. I would not propose this extreme economic recovery plan if I did not believe we were facing the largest financial catastrophe in the City of Kingston's history.

I strongly urge the Common Council to carefully consider and adopt this plan.

Respectfully submitted,



Steven T. Noble
Mayor

Updated 5.1.20

	<u>Estimated Budgetary Loss Range</u>		
	<u>Low</u>	<u>Mid-Range</u>	<u>High</u>
Sales Tax	\$ 1,610,080	\$ 1,902,400	\$ 2,194,720
NYS Revenue Sharing	\$ -	\$ 613,830	\$ 767,288
Mortgage Tax	\$ 55,000	\$ 115,000	\$ 175,000
Property Tax	\$ 354,000	\$ 708,000	\$ 1,062,000
Investment Interest	\$ 65,000	\$ 95,000	\$ 125,000
Parking Revenues	\$ 287,550	\$ 351,450	\$ 415,350
Other Revenue	\$ 150,000	\$ 225,000	\$ 300,000
	<u>\$ 2,521,630</u>	<u>\$ 4,010,680</u>	<u>\$ 5,039,358</u>

OBS	OBJ	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFERS/ADJTS	REVISED BUDGET	Encumbrance	YTD EXPENDED	AVAILABLE BUDGET	% USED	10% Reduction		Fixed Dollar Reduction		Total Reduction		Social Security	Total
											From Original Budget	Original Budget	From Original Budget	Original Budget				
A1131511	5103	A1 -1-1315-11-5103	OVERTIME	1,000	0	1,000	0	171.80	870	17.20	300	300	300	23	323			
A1134511	5103	A1 -1-1345-11-5103	OVERTIME	500	0	500	0	42.92	457	8.60	150	150	150	11	161			
A1135511	5103	A1 -1-1355-11-5103	OVERTIME	800	0	800	0	0.00	800	0.00	240	240	240	18	258			
A1141011	5103	A1 -1-1410-11-5103	OVERTIME	1,200	0	1,200	0	337.17	863	28.10	360	360	360	78	388			
A1143011	5103	A1 -1-1430-11-5103	OVERTIME	2,000	0	2,000	0	508.03	1,492	25.40	1,491	1,491	1,491	114	1,605			
A1149011	5103	A1 -1-1490-11-5103	OVERTIME	14,000	0	14,000	0	4,400.51	9,599	31.40	4,200	4,200	4,200	321	4,521			
A1312011	5103	A1 -3-3120-11-5103	OVERTIME	320,000	0	320,000	0	118,102.62	201,897	28.90	0	0	0	0	0	0	0	0
A1331011	5103	A1 -3-3310-11-5103	OVERTIME	2,000	0	2,000	0	0.00	2,000	0.00	600	600	600	46	646			
A1331111	5103	A1 -3-3311-11-5103	OVERTIME	2,000	0	2,000	0	629.57	1,370	31.50	600	600	600	46	646			
A1337011	5103	A1 -3-3370-11-5103	OVERTIME	10,000	0	10,000	0	4,458.54	5,549	44.50	1,000	1,000	1,000	230	1,230			
A1343011	5103	A1 -3-3430-11-5103	OVERTIME	300,000	0	300,000	0	55,392.40	244,608	18.50	30,000	30,000	30,000	2,295	32,295			
A1367011	5103	A1 -3-3670-11-5103	OVERTIME	2,000	0	2,000	0	289.43	1,711	14.50	600	600	600	46	646			
A1398921	5103	A1 -3-3989-11-5103	OVERTIME	1,500	0	1,500	0	0.00	1,500	0.00	450	450	450	34	484			
A1513011	5103	A1 -5-5130-11-5103	OVERTIME	40,000	0	40,000	0	1,354.35	38,046	4.90	12,000	12,000	12,000	918	12,918			
A1513211	5103	A1 -5-5132-11-5103	OVERTIME	10,000	0	10,000	0	3,198.24	6,802	32.00	3,000	3,000	3,000	230	3,230			
A1514211	5103	A1 -5-5142-11-5103	OVERTIME	85,000	0	85,000	0	9,873.82	75,125	10.70	25,500	25,500	25,500	1,951	27,451			
A1518211	5103	A1 -5-5182-11-5103	OVERTIME	1,000	0	1,000	0	0.00	1,000	0.00	300	300	300	23	323			
A1698911	5103	A1 -6-6989-11-5103	OVERTIME	3,500	0	3,500	0	0.00	3,500	0.00	1,050	1,050	1,050	80	1,130			
A1702011	5103	A1 -7-7020-11-5103	OVERTIME	500	0	500	0	0.00	500	0.00	150	150	150	11	161			
A1711011	5103	A1 -7-7110-11-5103	OVERTIME	14,000	0	14,000	0	1,424.86	12,575	10.20	4,200	4,200	4,200	321	4,521			
A1714011	5103	A1 -7-7140-11-5103	OVERTIME	1,500	0	1,500	0	547.00	953	36.50	450	450	450	34	484			
A1714111	5103	A1 -7-7141-11-5103	OVERTIME	1,800	0	1,800	0	716.98	1,083	39.80	540	540	540	41	581			
A1714211	5103	A1 -7-7142-11-5103	OVERTIME	3,500	0	3,500	0	187.34	3,313	5.40	1,050	1,050	1,050	80	1,130			
A1718011	5103	A1 -7-7180-11-5103	OVERTIME	600	0	600	0	0.00	600	0.00	180	180	180	14	194			
A1721011	5103	A1 -7-7210-11-5103	OVERTIME	11,000	0	11,000	0	311.74	10,688	3.00	1,300	1,300	1,300	252	3,552			
A1724011	5103	A1 -7-7240-11-5103	OVERTIME	6,500	0	6,500	0	1,763.80	4,736	27.10	1,950	1,950	1,950	149	2,099			
A1725011	5103	A1 -7-7250-11-5103	OVERTIME	5,500	0	5,500	0	1,817.00	3,683	33.00	1,650	1,650	1,650	126	1,776			
A1755111	5103	A1 -7-7551-11-5103	OVERTIME	3,000	0	3,000	0	0.00	3,000	0.00	900	900	900	69	969			
A1762011	5103	A1 -7-7620-11-5103	OVERTIME	1,750	0	1,750	0	851.72	898	48.70	525	525	525	40	565			
A1802011	5103	A1 -8-8020-11-5103	OVERTIME	2,500	0	2,500	0	202.42	2,298	8.10	1,000	1,000	1,000	77	1,077			
A1816011	5103	A1 -8-8160-11-5103	OVERTIME	13,000	0	13,000	0	911.91	12,088	7.00	3,900	3,900	3,900	298	4,198			
A1816411	5103	A1 -8-8164-11-5103	OVERTIME	7,000	0	7,000	0	0.00	7,000	0.00	2,100	2,100	2,100	161	2,261			
A1817011	5103	A1 -8-8170-11-5103	OVERTIME	4,000	0	4,000	0	0.00	4,000	0.00	1,200	1,200	1,200	92	1,292			
A1874511	5103	A1 -8-8745-11-5103	OVERTIME	500	0	500	0	0.00	500	0.00	150	150	150	11	161			

74,595 64,491 139,086 10,640 149,726

Below is a list of all current vacant positions within the City of Kingston. All of these positions are not being refilled at this time. This will continue to be reevaluated as financial data becomes available.

City Clerk	Remove Vacant FT Clerk, Keep existing PT Clerk
Police	Vacant Police Officer Position 3/31
Police	Vacant Police Officer Position 4/30
Street Maintenance	HMEO Vacancy in budget 1/1
Street Maintenance	HMEO Vacancy in budget 2/29
Street Maintenance	HMEO Vacancy in budget 4/30
Stadium	Vacant Rec Leader 4/30
Sewer	Laborer Vacancy in budget 1/1
Pump Station	Main Mechanic III vacancy in budget 1/1
Sewer	MEO vacancy in budget 1/1

Total Personnel Savings: \$782,339.25

RESOLUTION 100 of 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE CITY OF KINGSTON TO GRANT A TEMPORARY CONSTRUCTION EASEMENT TO THE NYSDOT AND MOVE A SHED FOR THE WURTS STREET BRIDGE PROJECT

Sponsored By: Finance and Audit Committee: Alderman: Koop, Scott-Childress, Davis, Hirsch, Schabot

WHEREAS, a request has been made by NYS Department of Transportation to grant a temporary construction easement, with the NYSDOT offering the sum of \$3,050.00 to the City for said easement for the Wurts Street Bridge Project; and

WHEREAS, a request has also been made by NYS Department of Transportation to move a shed that is currently in the DOT highway boundary, with the NYSDOT paying the City's costs to move said shed on a reimbursement basis for the Wurts Street Bridge Project.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston authorizes the granting of a temporary construction easement for the sum of \$3,050.00 payable to the City of Kingston by NYSDOT for Proceeding 14881, Pin 8808-62.221, State Highway 5599-C – Kingston-Port Ewen, Map 66, Parcels 84 and 85, for the Wurts Street Bridge Project.

SECTION 2. That the Common Council of the City of Kingston authorizes that the shed that is currently in the NYSDOT highway boundary be moved with NYSDOT reimbursing the City for the cost of moving said shed.

SECTION 3. That the Common Council of the City of Kingston authorizes the Mayor to execute any and all agreements and any and all subsequent papers which might be required to secure payment for the temporary construction easement and the moving of the shed for the Wurts Street Bridge Project.

SECTION 4. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION <u>X</u> CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: <u>Engineering</u>	DATE: <u>5-11-20</u>
<p>Description: Authorize the mayor to sign the agreements with the NYSDOT for DOT acquisition of a temporary easement for the Wurts Street Bridge project, and to move a shed out of the easement area. DOT will reimburse the City's moving expenses.</p>	
Estimated Financial Impact: \$ \$3,050.00 to be paid to City	Signature _____

Motion by 

Seconded by 

Action Required:

SEQRA Decision:

- Type I Action _____
- Type II Action _____
- Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman <i>D. A. Koop</i>	<input checked="" type="checkbox"/>	
Reynolds Scott-Childress Ward 3 <i>Reynolds Scott-Childress</i>	<input checked="" type="checkbox"/>	
Anthony Davis, Ward 6 <i>Anthony Davis</i>	<input type="checkbox"/>	
Michele Hirsch, Ward 9 <i>Michele Hirsch</i>	<input checked="" type="checkbox"/>	
Steven Schabot, Ward 8 <i>Steven Schabot</i>	<input checked="" type="checkbox"/>	

FIN

Tinti, Elisa

From: Schultheis, John
Sent: Friday, May 01, 2020 11:45 AM
To: Tinti, Elisa
Cc: Shaut, Andrea; Noble, Steve
Subject: Communications for CC
Attachments: NYSDOT Easements Wurst and EST 5-1-20.pdf; Wurts Street Bridge Resolution NYSDOT.pdf; EST Resolution NYSDOT.pdf

Hi Elisa-

Attached describes a request to authorize the Mayor to approve transactions with the NYSDOT related to the Wurts Street Bridge Construction and Empire State Trail construction projects.

For the Wurts Street Project, NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$3,050.00 for this easement (a payment to the City)
- Move a shed that is currently in the DOT highway boundary. NYSDOT will pay the city's costs to do so on a reimbursement basis.

For the Empire State Trail work, the NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$650.00 for this easement (a payment to the City)

Please forward to the appropriate committee for action at next available meeting. Let me know which committee is most appropriate for this and I will draft the committee report.

I am also attaching the NYSDOT resolutions. Can you have these adapted to a Kingston standard format?

Thank you,

John M. Schultheis, P.E.
City Engineer
City of Kingston
Engineering Department
City Hall
420 Broadway
Kingston, New York 12401
o) 845-334-3967
m) 845-416-0026
jschultheis@kingston-ny.gov

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

May 1, 2020

Andrea Shaut, President
City of Kingston Common Council
via email

Re: NYSDOT request for easements (Wurts Street Bridge and Empire State Trail)

Dear President Shaut:

The NYSDOT has requested that the City of Kingston grant 2 easements to allow construction of the above-referenced projects.

For the Wurts Street Project, NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$3,050.00 for this easement
- Move a shed that is currently in the DOT highway boundary. NYSDOT will pay the city's costs to do so on a reimbursement basis.

For the Empire State Trail work, the NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$650.00 for this easement.

I am recommending that the Common Council authorize the Mayor to accept these payments to the City in exchange for granting the requested easements.

Two resolutions with sample language are attached. I will work with the Clerk to adopt these to the suitable City-standard format.

Please let me know if you have any questions regarding this matter.

Sincerely,

John M. Schultheis, P.E.
City Engineer

RESOLUTION 101 of 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE CITY OF KINGSTON TO GRANT A TEMPORARY CONSTRUCTION EASEMENT TO THE NYSDOT FOR THE EMPIRE STATE TRAIL WORK

Sponsored By: Finance and Audit Committee: Alderman: Koop, Scott-Childress, Davis, Hirsch, Schabot

WHEREAS, a request has been made by NYS Department of Transportation to grant a temporary construction easement, with the NYSDOT offering the sum of \$650.00 to the City for said easement for the Empire State Trail Work.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston authorizes the granting of a temporary construction easement for the sum of \$650.00 payable to the City of Kingston by NYSDOT for Proceeding 14815, Pin Best 11/201, City of Kingston, Map 31, Parcel 31, for the Empire State Trail Work.

SECTION 2. That the Common Council of the City of Kingston authorizes the Mayor to execute any and all agreements and any and all subsequent papers which might be required to secure payment for the temporary construction easement for the Empire State Trail Work.

SECTION 4. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

Tinti, Elisa

FIN

From: Schultheis, John
Sent: Friday, May 01, 2020 11:45 AM
To: Tinti, Elisa
Cc: Shaut, Andrea; Noble, Steve
Subject: Communications for CC
Attachments: NYSDOT Easements Wurst and EST 5-1-20.pdf; Wurts Street Bridge Resolution NYSDOT.pdf; EST Resolution NYSDOT.pdf

Hi Elisa-

Attached describes a request to authorize the Mayor to approve transactions with the NYSDOT related to the Wurts Street Bridge Construction and Empire State Trail construction projects.

For the Wurts Street Project, NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$3,050.00 for this easement (a payment to the City)
- Move a shed that is currently in the DOT highway boundary. NYSDOT will pay the city's costs to do so on a reimbursement basis.

For the Empire State Trail work, the NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$650.00 for this easement (a payment to the City)

Please forward to the appropriate committee for action at next available meeting. Let me know which committee is most appropriate for this and I will draft the committee report.

I am also attaching the NYSDOT resolutions. Can you have these adapted to a Kingston standard format?

Thank you,

John M. Schultheis, P.E.
City Engineer
City of Kingston
Engineering Department
City Hall
420 Broadway
Kingston, New York 12401
o) 845-334-3967
m) 845-416-0026
jschultheis@kingston-ny.gov

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

May 1, 2020

Andrea Shaut, President
City of Kingston Common Council
via email

Re: NYSDOT request for easements (Wurts Street Bridge and Empire State Trail)

Dear President Shaut:

The NYSDOT has requested that the City of Kingston grant 2 easements to allow construction of the above-referenced projects.

For the Wurts Street Project, NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$3,050.00 for this easement
- Move a shed that is currently in the DOT highway boundary. NYSDOT will pay the city's costs to do so on a reimbursement basis.

For the Empire State Trail work, the NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$650.00 for this easement.

I am recommending that the Common Council authorize the Mayor to accept these payments to the City in exchange for granting the requested easements.

Two resolutions with sample language are attached. I will work with the Clerk to adopt these to the suitable City-standard format.

Please let me know if you have any questions regarding this matter.

Sincerely,

John M. Schultheis, P.E.
City Engineer

RESOLUTION 102 OF 2020

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, APPOINTING COMMISSIONERS OF DEEDS FROM JULY 1,
2020 TO JUNE 30, 2022**

Sponsored By:

Sponsored by: Laws and Rules Committee:
Alderman Ventura Morell, O'Reilly, Scott-
Childress, Tallerman, Worthington

WHEREAS, it has frequently been important and still is important to have persons in City Hall and other departments for the purpose of being available to take proof and acknowledgment of all written instruments; and

WHEREAS, the appointment of Commissioners of Deeds within the City of Kingston, New York is vested in the Common Council of the City of Kingston, New York, by Section 139 of the Executive Law by the State of New York; and

WHEREAS, the City of Kingston shall have no legal liability arising out of its appointment of these Commissioners of Deeds:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Common Council be and is hereby empowered to appoint Commissioners of Deeds whose terms shall be for two (2) years, beginning July 1, 2020 and expiring June 30, 2022.

SECTION 2. That the City Clerk shall immediately file with the County Clerk of the County of Ulster the certificates required by Section 139 of the Executive Law of the State of New York, and the said Commissioners shall thereafter qualify within thirty (30) days of the date of notice from the County Clerk that they have been so appointed in these sections.

SECTION 3. That if the person appointed is an employee of the City of Kingston, New York, who shall render services as such employee, the required fee of One (\$1.00) Dollar payable to the County Clerk shall be paid by the City of Kingston, New York.

SECTION 4. That the following are hereby appointed Commissioners of Deeds:

SECTION 5. That this resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

102

(L+R)

CITY OF KINGSTON

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

April 27, 2020

Andrea Shaut
Kingston Common Council
420 Broadway
Kingston, New York 12401

RE: Commissioner of Deeds

Dear Ms. President,

The current City of Kingston Commissioner of Deeds appointments will expire on June 30, 2020. Historically this list has included City employees from various departments who may be required to use this as a function of their job performance, as well as members of the Common Council, Ulster County Legislature and Kingston Housing Authority.

I have attached the current list, adopted June 2018, and request that you refer this matter to committee for discussion.

Respectfully,

Elisa Tinti
City Clerk

THE CITY OF KINGSTON COMMON COUNCIL

**LAWS & RULES
COMMITTEE REPORT**

DEPARTMENT: City Clerk DATE: 4/27/20

Description: Resolution to establish Commissioner of Deeds
list effective 7/1/2020 - 6/30/2022 AS per Attached

Signature: _____

Motion by JMO

Seconded by RW

Action Required: _____

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Jeffrey Ventura Morell, Chairman <u>JMO</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patrick O'Reilly Ward 7 <u>PO</u>	<input type="checkbox"/>	<input type="checkbox"/>
Rennie Scott-Childress, Ward 3 <u>RSC</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Don Tallerman, Ward 5 <u>Don Tallerman</u>	<input type="checkbox"/>	<input type="checkbox"/>
Rita Worthington, Ward 4 <u>Rita Worthington</u>	<input type="checkbox"/>	<input type="checkbox"/>

COMMISSIONER OF DEEDS 2020

Kylie Adams	684 Lucas Ave. Ext.	Hurley, NY 12443
Adrianna Alecca	16 New St.,	Kingston, NY 12401
Bryan Aitken	115 Bakertown Road	Accord, NY 12404
Eduardo Alvarez	316 Main St.	Kingston, NY 12401
Jeremy Arciello	38 Gallis Hill Road	Kingston, NY 12401
Matthew Bagalonis	406 Adams Ct.	Hurley, NY 12443
Tiffanie Baney	207 Sunset Dr.	Port Ewen, NY 12466
Margaret Bockelmann	3 N. Wilbur Ave.	Kingston, NY 12401
Michael Bonse	223 Hillcrest Ave.	Hurley, NY 12443
Peter Booth	16 Hudson St.	Kingston, NY 12401
Linda Boughton	147 Clinton Ave.	Kingston, NY 12401
Roger Boughton	113 Ulster Ave.	Ulster Park, NY 12487
Timothy Bowers	170 Alda Dr.,	St. Remy, NY 12401
Mark Brown	94 West O'Reilly St.	Kingston, NY 12401
James Brunner III	113 Harmati Lane	Bearsville, NY 12409
Patrick Buono	100 Main St.	Saugerties, NY 12477
Anthony Burkert	150 River Road	Ulster Park, NY 12487
Suzanne Cahill	104 Washington Ave.	Kingston, NY 12401
Jason Charest	5 Argent Dr.	Highland, NY 12528
Thomas Chase	544 Lem Boice Road	Kingston, NY 12401
Peter Criswell	71 Abbey St.	Kingston, NY 12401
Thierry Crozier	104 Lipton St.	Kingston, NY 12401
Tony Davis	84 Emerick St.	Kingston, NY 12401
Darren Dawson	54 Lamb Avenue	Saugerties, NY 12477
Jacqueline DeCicco	308 Main St.	Kingston, NY 12401
Michael DeFrance	25 Wilson Ave.	Kingston, NY 12401
Isabel Diers	52 Ravine St.	Kingston, NY 12401
Justin Dixon	2559 South Ave. Apt. 2	Wappingers Falls, NY
Daniel Dobrinski	6 Woodland Road	Monroe, NY 10950
David Donaldson	148 Henry St.	Kingston, NY 12401
Keith Dolan	11 Main St. Apt. 2	Highland, NY
Diane Ellsworth	176 Leggs Mills Rd.	Lake Katrine, NY 12449
William Engle	30 Broadway, Suite 207	Kingston, NY 12401
Katie Fallon	17 Terri Drive, PO Box 522	Saugerties, NY 12477
Robert Farrell	37 Colonial Drive	Kingston, NY 12401
Edward Feeney	22 Carpenter Lane	Saugerties, NY 12477
Aaron Fitzgerald	220 Second St. PO Box 1495	Connelly, NY 12417
Thomas Gleason	70 Flatbush Road	Kingston, NY 12401
Brian Grothkoop	340 Hillside Ave	Hurley, NY 12443
Eric Hansen	88B Orchard Dr.	Gardiner, NY 12525
Brendon Hassett	86 Mossybrook Rd.	High Falls, NY 12440
Paul Herring	11 Zandhoek Road	Hurley, NY 12443
Michele Hirsch	81 Brewster St.	Kingston, NY 12401
Adam Hotaling	500 Washington Ave. 14G	Kingston, NY 12402
Christopher Hulbert	897 Old Post Road	New Paltz, NY 12561
Allison Kari	4 Creek Road	Catskill, NY 12414
Douglas Koon	149 Main St	Kingston, NY 12401

Allen Nace	8 Old Country Lane	Kingston, NY 12401
Richard Negron	16 Sherry Lane	Kingston, NY 12401
Steven Noble	101 Wilson Avenue	Kingston, NY 12401
Anthony North	20 Gilead St.	Kingston, NY 12401
Patrick O'Reilly	322 Clifton Ave.	Kingston, NY 12401
Ernest Osterhoudt	103 Main St., PO Box 42	Esopus, NY 12429
Keith Pagan	218 Blake Rd.	Maybrook, NY 12543
Kenneth Palmer	194 DeWitt Mills Rd.	Hurley, NY 12443
Michael Pedersen	8 Jennifer Lane	Tillson, NY 12486
Adrienne Pontecorvo	182 Elmendorf St.	Kingston, NY 12401
Gerardo Reich	302 Mansion St. #2	Poughkeepsie, NY
Christopher Rea	35 Joseph Dr.	Saugerties, NY 12477
Benny Reyes	600 Dug Hill Road	Hurley, NY 12443
Brian Robertson	93 Wrentham St.	Kingston, NY 12401
Brenna Robinson	Broadway	Ulster Park, NY 12487
Keli Rundle	81 O'Neil St.	Kingston, NY 12401
Stacey Russell	410 Hillside Drive	Hurley, NY 12443
Michael Ryan	8 School House Lane, PO Box 335	Phoenicia, NY 12464
Frankie Saracino	232 Windsor Dr.	Hurley, NY 12443
Thomas Scalisi	58 Quarry St.	Kingston, NY 12401
Steven Schabot	10 Presidents Place	Kingston, NY 12401
Mark Schatzel	122 Terrace Lane	Hurley, NY 12443
Reynolds Scott-Childress	62 Lounsbury Place	Kingston, NY 12401
Melissa Seyfarth	11 Jordan Lane	Ulster Park, NY 12487
Andrea Shaut	355 Hasbrouck Ave.	Kingston, NY 12401
Sherry Shultis	3 Maple St.	Kingston, NY 12401
Timothy Shultis	16 Tanhouse Brook Rd.	Cottkill, NY 12419
Edward Shuman	43 Willow St.	Kingston, NY 12401
Ryan Shuman	14 VanGaasbeck St.	Kingston, NY 12401
Deidre Sills	66 Fairmont Ave.	Kingston, NY
John Solian Jr.	186 Harwich St.	Kingston, NY 12401
Christopher Spylios	43 Argent Dr.	Highland, NY 12528
Kirk Strand	1054 Columbia St.	Kingston, NY 12401
Donald Tallerman	104 Fair St.	Kingston, NY 12401
Richard Tierney	35 Flanders Lane	West Hurley, NY 12491
Egidio Tinti	2585 State Rt. 209	Kingston, NY 12401
Elisa Tinti	2585 State Rt. 209	Kingston, NY 12401
John C. Tremper	263 Smith Ave.	Kingston, NY 12401
Abe Uchitelle	22 Green St.	Kingston, NY 12401
Eric VanAllen	110 Wrentham St.	Kingston, NY 12401
Ernest VanDemark	1819 Rt. 32	Modena, NY 12548
Jeffrey Ventura Morell	163 Main St.	Kingston, NY 12401
John Wallace	2191 Hurley Mt. Road	Hurley, NY 12443
Richard Weaver	6 Cathy Jo Place	Accord, NY 12404
Maryann White	161 O'Neil St.	Kingston, NY 12401
Mark Wikane	4178 Rt. 209	Stone Ridge, NY 12484
Travis Wilbur	222 Rt. 375	West Hurley, NY 12491
Melissa Winne	228 Eagles Nest Rd. PO Box 531	Hurley, NY 12443
Brian Woltman Sr	37 Abbeville St	Kingston, NY 12401

(*)

RESOLUTION 103 of 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, ACKNOWLEDGING RECEIPT OF PARTS 1, 2 AND 3 OF THE FULL ENVIROMENTAL ASSESSMENT FORM FOR THE OPEN SPACE PLAN AND AUTHORIZING DISTRIBUTION OF SAME TO ALL INVOLVED AGENCIES

Sponsored By: Laws & Rules Committee: Alderman: Ventura
Morell, O'Reilly, Scott-Childress, Tallerman,
Worthington

WHEREAS, a request has been made for the Common Council of the City of Kingston to acknowledge receipt of Parts 1, 2 and 3 of the full environmental assessment form for the Open Space Plan and authorizing distribution of same to all involved agencies.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the City of Kingston Common Council hereby acknowledges receipt of Parts 1, 2 and 3 of the full environmental assessment form for the Open Space Plan and authorizes the distribution of same to all involved agencies listed in Schedule A annexed hereto for comments.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

CITY OF KINGSTON

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

May 21, 2020

Scenic Hudson
1 Civic Center Plaza #200
Poughkeepsie, NY 10018

TO: INVOLVED AND INTERESTED AGENCIES (Attached Schedule A)

RE: SEQR Type 1 Determination of Significance for Kingston Open Space Plan

To Whom It May Concern:

The City of Kingston and the Conservation Advisory Council is sending you this follow up regarding the SEQR determination for the Kingston Open Space Plan, following the passage of Resolution 192 of 2019, and Resolution 36 of 2020 which established the Kingston Common Council as the Lead Agency in the coordinated review.

As the next step of the SEQR Review, it has been requested that members of the appropriate committee review the completed Part 1 which has been submitted by the applicant, and DRAFTS of Parts 2 and 3 for the Common Council's completion as Lead Agency, of the Full Environmental Assessment Form (FEAF) and the associated documents. Based on the completion of the FEAF, as the majority of the impacts are none or not applicable, due to the nature of the project being a Plan, a resolution determining a Negative Declaration for SEQR has been recommended. Attached you will find the completed FEAF Part 1, and Draft Parts 2 and 3 and the two relevant resolutions.

Thank you for your time and consideration,

Sincerely,

Elisa Tinti

CITY OF KINGSTON
Office of Environmental Education and Sustainability
climatesmart@kingston-ny.gov

Julie L. Noble, Coordinator



Steven T. Noble, Mayor

April 23, 2020

Honorable Andrea Shaut
President/Alderman-at -Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: SEQR Type 1 Determination of Significance for Kingston Open Space Plan

Dear President Shaut,

This is a follow up to previous communications with the Council regarding the SEQR determination for the Kingston Open Space Plan, following the passage of Resolution 192 of 2019, and Resolution 36 of 2020 which established the Kingston Common Council as the Lead Agency in the coordinated review.

As the next step of the SEQR Review, I would request for members of the appropriate committee to review the completed Part 1 which I am submitting as the applicant, and DRAFTS of Parts 2 and 3 for the Common Council's completion as Lead Agency, of the Full Environmental Assessment Form (FEAF) and the associated documents. Based on the completion of the FEAF, as the majority of the impacts are none or not applicable, due to the nature of the project being a Plan, I recommend the passage of a resolution determining a Negative Declaration for SEQR. Attached you will find the completed FEAF Part 1, and Draft Parts 2 and 3 and the two relevant resolutions.

I am further requesting the placement on the next appropriate Committee meeting, recommending Laws and Rules, for consideration of a resolution to declare the determination of significance.

Thank you for your consideration.

Sincerely,

Julie L. Noble

Sustainability Coordinator

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]
 Project :
 Date :

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency and the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land

Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)

NO

YES

If "Yes", answer questions a - j. If "No", move on to Section 2.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

NO

YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

NO

YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

1. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
----------------------------------	--	--------------------------	--------------------------

4. Impact on groundwater
 The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. NO YES
 (See Part 1, D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)
 If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding
 The proposed action may result in development on lands subject to flooding. NO YES
 (See Part 1, E.2)
 If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
----------------------------------	--------------------------	--------------------------

6. Impacts on Air NO YES

The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g)
If "Yes", answer questions a - f. If "No", move on to Section 7.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals NO YES

The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.)
If "Yes", answer questions a - j. If "No", move on to Section 8.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) NO YES
If "Yes", answer questions a - h. If "No", move on to Section 9.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources
 The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.)
If "Yes", answer questions a - g. If "No", go to Section 10.

NO YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

10. Impact on Historic and Archeological Resources
 The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f, and g.)
If "Yes", answer questions a - e. If "No", go to Section 11.

NO YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

11. Impact on Open Space and Recreation
 The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan.
 (See Part 1. C.2.c, E.1.c., E.2.q.)
 If "Yes", answer questions a - e. If "No", go to Section 12.

NO YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas
 The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d)
 If "Yes", answer questions a - c. If "No", go to Section 13.

NO YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation
 The proposed action may result in a change to existing transportation systems. NO YES
 (See Part 1. D.2.j)
If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy
 The proposed action may cause an increase in the use of any form of energy. NO YES
 (See Part 1. D.2.k)
If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

15. Impact on Noise, Odor, and Light
 The proposed action may result in an increase in noise, odors, or outdoor lighting. NO YES
 (See Part 1. D.2.m., n., and o.)
If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

NO

YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans.
(See Part 1. C.1, C.2. and C.3.)

NO

YES

If "Yes", answer questions a - h. If "No", go to Section 18.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character.
(See Part 1. C.2, C.3, D.2, E.3)

NO

YES

If "Yes", answer questions a - g. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION 36 of 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE COMMON COUNCIL OF THE CITY OF KINGSTON TO DECLARE ITSELF LEAD AGENCY ON THE OPEN SPACE PLAN

Sponsored By: Laws & Rules Committee: Alderman: Ventura
Morell, O'Reilly, Scott-Childress, Tallerman,
Worthington

WHEREAS, upon consideration of various criteria set forth in Section 617.6 of the SEQRA Act, the Common Council of the City of Kingston believes that it should be designated lead agency on the Open Space Plan; and

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That pursuant to 6 NYCRR Part 617.6 the City of Kingston Common Council hereby declares itself lead agency on the Open Space Plan.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this 5th day of

February, 2020



Elisa Tinti, City Clerk

Approved by the Mayor this 5th day of

February, 2020



Steven T. Noble, Mayor

Adopted by Council on February 7, 2020

26

THE CITY OF KINGSTON COMMON COUNCIL

LAWS & RULES
COMMITTEE REPORT

DEPARTMENT: Parks and Rec. DATE: 1-15-20

Description: Motion for the City of Kingston Common Council to declare itself dead as per the Open Space Plan.

Signature: [Signature]

Motion by POR

Seconded by RSC

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
<u>[Signature]</u> Jeffrey Ventura Morell, Chairman	✓	
<u>[Signature]</u> Patrick O'Reilly Ward 7		
<u>[Signature]</u> Winnie Scott-Childress, Ward 3	✓	
<u>[Signature]</u> Don Tallerman, Ward 5		
<u>[Signature]</u> Rita Worthington, Ward 4	✓	
<u>[Signature]</u>	✓	

Tinti, Elisa

From: Noble, Julie
Sent: Tuesday, October 08, 2019 11:45 AM
To: Cahill, Suzanne; Tinti, Elisa
Subject: Open Space Plan SEQR

Hey Sue and Elisa,

I want to thank you for your guidance in the SEQR process for the Open Space Plan.

My DEC rep on the project sent me the following comment and I am not sure how this plays into the whole thing:

Regarding SEQR, it's possible the open space plan is already covered by the city's Generic Environmental Impact Statement that was developed for the comp plan. I found the following "GEI Discussion" for the Kingston comp plan's "Open Space Resources" chapter (page 31):
The protection and conservation of environmentally constrained lands by identifying important natural resources and implementing appropriate land use controls will result in enhanced protection of the environment. No adverse environmental impacts are likely to result. To the extent that environmental resources exist close to urbanized areas and to the extent buffering may be required in the future in order to protect these resources as identified in the Natural Resources Inventory, social impacts such as impacts to housing affordability and availability may result. The Open Space Plan will need to consider these types of impacts as well as economic impacts in developing appropriate specific land use controls. The land use controls suggested herein (steep slope, surface water resource protection and maximum cross-sections for rural roads, are likely to be more protective of the environment, and the benefit of these protections outweighs potential impacts to housing affordability and economic development, especially given that adequate economic development and housing opportunities exist in unconstrained areas closer to the City's mixed-use cores. A 24' cross-section for rural roads is believed to be adequate to support public safety and emergency access to remote areas.

If you haven't already, I suggest checking with the city's land-use attorney. The GEIS language makes it sound like there's agreement that open space planning doesn't cause adverse environmental impacts. It's possible this would allow for a neg-dec.

Thoughts? How might this effect the process, if at all?

Julie

Julie L. Noble
City of Kingston
Environmental Education and Sustainability Coordinator
Recycling Coordinator
467 Broadway
Kingston, NY 12401
845-481-7339

CITY OF KINGSTON

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tiati, City Clerk & Registrar



Deidre Sills, Deputy Clerk
Susan Muschas, Deputy Registrar

October 2, 2019

TO: INVOLVED AND INTERESTED AGENCIES (Attached Schedule A)

RE: DESIGNATION OF CITY OF KINGSTON COMMON COUNCIL AS LEAD AGENCY

To Whom It May Concern:

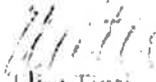
The City of Kingston and the Conservation Advisory Council has developed a Natural Resource Inventory and Open Space Plan Index for the City of Kingston. This index identifies natural resources and related areas of the community. The Kingston Conservation Advisory Council has recommended that the City of Kingston include this index as an element of the Kingston Comprehension Plan- Kingston 2025. This requires that SEQR requirements be met, including the establishment of Lead Agency and SEQR review.

The project is considered a Type I Action under SEQR section 617.4(b)(9). As part of the coordinated review, designation of a "lead agency" and a determination of the significance of the action on the environment must be made in order to comply with the New York State Environmental Conservation Law (SEQR Act) and the regulations promulgated there under (the Regulation) by the New York Department of Environmental Conservation.

Upon consideration of the various criteria set forth in Section 617.6 of the SEQR Act, the Common Council of the City of Kingston believes that it should be designated lead agency. Please indicate your concurrence with such designation within thirty (30) days. To the extent that you have any questions with respect to the Act or designation of this agency as lead agency, Ms. Julie Noble is available and may be contacted by calling (845) 334-7339, or by writing to Environmental Educator, at the Parks & Recreation Office, 420 Broadway, Kingston, New York 12401.

Following the designation as lead agency, a determination of significance shall be made in accordance with the Regulations. You will be notified of said determination immediately thereafter in accordance with Section 617.12 of the Regulations. Your agency cannot take any action or render any decision on the project until after the lead agency makes a determination and the SEQR process is concluded in accordance with 6NYCRR Part 617.

Sincerely


Elisa Tiati,
City Clerk

Tinti, Elisa

From: Noble, Julie
Sent: Tuesday, October 08, 2019 11:45 AM
To: Cahill, Suzanne; Tinti, Elisa
Subject: Open Space Plan SEQR

Hey Sue and Elisa,

I want to thank you for your guidance in the SEQR process for the Open Space Plan.

My DEC rep on the project sent me the following comment and I am not sure how this plays into the whole thing:

Regarding SEQR, it's possible the open space plan is already covered by the city's Generic Environmental Impact Statement that was developed for the comp plan. I found the following "GEI Discussion" for the Kingston comp plan's "Open Space Resources" chapter (page 31):

The protection and conservation of environmentally constrained lands by identifying important natural resources and implementing appropriate land use controls will result in enhanced protection of the environment. No adverse environmental impacts are likely to result. To the extent that environmental resources exist close to urbanized areas and to the extent buffering may be required in the future in order to protect these resources as identified in the Natural Resources Inventory, social impacts such as impacts to housing affordability and availability may result. The Open Space Plan will need to consider these types of impacts as well as economic impacts in developing appropriate specific land use controls. The land use controls suggested herein (steep slope, surface water resource protection and maximum cross-sections for rural roads, are likely to be more protective of the environment, and the benefit of these protections outweighs potential impacts to housing affordability and economic development, especially given that adequate economic development and housing opportunities exist in unconstrained areas closer to the City's mixed-use cores. A 24' cross-section for rural roads is believed to be adequate to support public safety and emergency access to remote areas.

If you haven't already, I suggest checking with the city's land-use attorney. The GEIS language makes it sound like there's agreement that open space planning doesn't cause adverse environmental impacts. It's possible this would allow for a neg-dec.

Thoughts? How might this effect the process, if at all?

Julie

Julie L. Noble
City of Kingston
Environmental Education and Sustainability Coordinator
Recycling Coordinator
467 Broadway
Kingston, NY 12401
845-481-7339

**City of Kingston Common Council
Response to Request for Determination of Lead Agency**

Re: Open Space Plan Index for the City of Kingston.

Kingston Common Council Designation as Lead Agency

On behalf of:

Agency Name: _____

Agency mailing address: _____

Agency telephone: _____

I acknowledge the receipt of the notice, dated October 2, 2019 requesting our consent to the City of Kingston Common Council acting as Lead Agency in the SEQR Coordinated Review of the above matter.

The above named agency hereby:

CONSENTS that the City of Kingston Common Council be declared Lead Agency for the purpose of the environmental review of the above referenced project.

DOES NOT CONSENT to the City of Kingston Common Council being designated as Lead Agency in this application and wishes that _____ serve as Lead Agency.

DATED: _____

AGENCY NAME: _____

BY: _____

(Please Print)

SIGNATURE: _____

Please Return To:

City Clerk's Office
Elisa Tinti, City Clerk & Registrar
City Hall -- 420 Broadway
Kingston, New York 12401

SCHEDULE A OPEN SPACE PLAN

INVOLVED AGENCIES:

Wayne D. Platte, Chairman
City of Kingston planning Board
City Hall - 420 Broadway
Kingston, New York 12401

Hayes Clement, Chairperson
Heritage Area Commission
420 Broadway
Kingston, New York 12401

Mark Grunblatt, Chairman
Historic Landmark Preservation Commission
420 Broadway
Kingston, New York 12401

Dennis Doyle, Director
Ulster County Planning Board
244 Fair Street
Kingston, NY 12401

Zoning Board of Appeals
Attn: Eric Kitchen
Building Safety Division
5 Garraghan Drive
Kingston, NY 12401

INTERESTED AGENCIES

Conservation Advisory Commission
Attn: Julie Noble

Recreation Commission
Attn: Kevin Gilfeather
467 Broadway
Kingston NY 12401

Kingston Land Trust
Julia Farr
15 Railroad Ave.
Suite 102
Kingston, New York 12401

CITY OF KINGSTON

Office of Planning

planning@kingston-ny.gov

Suzanne Cahill, Planning Director



Steven T. Noble, Mayor

December 17, 2019

TO: ALL IDENTIFIED INVOLVED AND INTERESTED AGENCIES

RE: DESIGNATION OF CITY OF KINGSTON PLANNING BOARD AS LEAD AGENCY

To Whom It May Concern:

We have reviewed preliminary plans along with the Full Environmental Assessment Form Part I, prepared for The Scenic Hudson Land Trust and the City of Kingston, (the Applicants), to), for construction of a trail on property owned by Quarry Waters LLC a subsidiary of The Scenic Hudson Landtrust Inc. The project is located at #348-680, 682-798 North Street & 280-362 R Delaware Avenue & Devils Lake Road (SBL 48.16-6-4, 48.84-1-3, 48.16-6-3.100, 48.16-3-8.100.) in the City of Kingston and Town of Ulster, (the Action).

The Action has been classified as an Unlisted Action under SEQR, however, due to the number of approvals and funding sources involved and the spanning of two municipalities, the Board will be conducting a coordinated review under SEQR.

Upon consideration of the various criteria set forth in Part 5 NYRCC Part 617 and the Kingston Planning Board's past role as Lead Agency in review of the Hudson Landing Development, the Kingston Planning Board believes that it should be designated lead agency and adopted a resolution to reaffirm this role. Please indicate your concurrence with such designation within thirty (30) days. To the extent that you have any questions with respect to the Act or designation of this agency as lead agency, Ms. Suzanne Cahill is available and may be contacted by calling (845) 334-3955, or by writing to the Planning Director's Office, 420 Broadway, Kingston, New York 12401.

Following the designation as lead agency, a determination of significance shall be made in accordance with the Regulations. You will be notified of said determination immediately thereafter.

Sincerely,

Suzanne Cahill
Planning Director

SCHEDULE A

Hudson River Brickyard Trail
#348-680, 682-798 North Street & 280-362 R Delaware Avenue & Devils Lake Road
(SBL 48.16-6-4, 48.84-1-3, 48.16-6-3.100, 48.16-3-8.100.)

INVOLVED AGENCIES:

Wayne D. Platte, Chairman
City of Kingston Planning Board
City Hall - 420 Broadway
Kingston, New York 12401

Kingston Common Council
420 Broadway
Kingston NY, 12401

NYSDEC
Ms. Kelly Turturro, Region 3 Director
21 South Putt Corners Rd
New Paltz, NY 12561

New York State Division for Historic Preservation
Peebles Island State Park
P.O. Box 189
Waterford, NY 12188-0189
(Submitted via Cultural Resource Information System "CRIS")

Hayes Clement, Chairperson
Heritage Area Commission
420 Broadway
Kingston, New York 12401

NYS Department of State
One Commerce Plaza, 99 Washington Ave
Albany, NY 12231-0001

Hudson River Valley Greenway
625 Broadway, 4th Floor
Albany NY 12207

Town of Ulster
Town Clerk
1 Town Hall Drive
Lake Katrine, NY 12449

NYSDEC
Ms. Kelly Turturro, Region 3
21 South Putt Corners Rd
New Paltz, NY 12561

**City of Kingston Planning Board
Response to Request for Determination of Lead Agency**

Re: The Hudson River Brickyard Trail
Quarry Waters LLC (The Scenic Hudson Land Trust LLC)
#348-680, 682-798 North Street & 280-362 R Delaware Ave & Devils Lake Rd
(SBL 48.16-6-4, 48.84-1-3, 48.16-6-3.100, 48.16-3-8.100.)

Kingston Planning Board Designation as Lead Agency

On behalf of:

Agency Name: _____

Agency mailing address: _____

Agency telephone: _____

I acknowledge the receipt of the notice, dated _____, requesting our consent to the City of Kingston Planning Board acting as Lead Agency in the SEQR Coordinated Review of the above matter.

The above named agency hereby:

CONSENTS that the City of Kingston Planning Board be declared Lead Agency for the purpose of the environmental review of the above referenced project.

DOES NOT CONSENT to the City of Kingston Planning Board being designated as Lead Agency in this application and wishes that _____ serve as Lead Agency.

DATED: _____

AGENCY NAME: _____

BY: _____

(Please Print)

SIGNATURE: _____

Please Return By January 17, 2019 To:

City of Kingston Planning Office
Suzanne Cahill, Planning Director
City Hall – 420 Broadway
Kingston, New York 12401

Town of Ulster Planning Board
584 East Chester Street Bypass
Kingston NY 12401

INTERESTED AGENCIES

Edward Norman, Supt.
Department of Public Works
25 East O'Reilly Street
Kingston, NY 12401
Emailed

Dennis Doyle, Director
Ulster County Planning Board
244 Fair Street
Kingston, NY 12401

US Dept of Interior Fish and Wildlife
Ms. Robyn Niver
3817 Luker Rd
Cortland, NY 13045

Dept of Parks and Recreation & Recreation Commission
Attn: Kevin Gilfeather
467 Broadway
Kingston NY 12401

Kingston Land Trust
15 Railroad Avenue
Kingston, NY 12401

Town of Rhinebeck
Town Clerk
80 East Market Street
Rhinebeck, NY 12572

APPLICANTS

City of Kingston
Steve Noble, Mayor
Emailed

John Shultheis, City Engineer
Emailed

The Soenic Hudson Land Trust, Inc
One Civic Center Plaza, Suite 200
Poughkeepsie, NY 12601
Emailed

Clinton Trust Foundation
475 Broadway
Rugby, N.Y. 12151

Open Space Institute
1370 Broadway #200
New York, NY 10018

Scenic Hudson
1 Civic Center Plaza #200
Poughkeepsie, NY 12601

CITY OF KINGSTON, NEW YORK, COMMON COUNCIL
HONORABLE ANDREA SHAUT, PRESIDENT

01/01/2020-12/31/2021

COMMITTEE: L&R

DATE: 2/4/2020

RESOLUTION TITLE *Resolution #36 of 2020 authorizing the Common Council of the City of Kingston to declare itself lead agency on the Open Space Plan*

OFFERED BY: ALDERMAN _____
SECONDED BY: ALDERMAN _____

ALDERMAN	YES	NO	ABSENT	REASON
1. JEFFREY VENTURA MORELL (D)				
2. DOUGLAS KOOP (D)				
3. REYNOLDS SCOTT-CHILDRESS (D)				
4. RITA WORTHINGTON (D)				
5. DONALD TALLERMAN (D)				
6. TONY DAVIS (D)				
7. PATRICK O'REILLY (D)				
8. STEVEN SCHABOT (D)				
9. MICHELE HIRSCH (D)				

TOTALS CARRIED 9 DEFEATED 0

ELISA TINTI
CITY CLERK

**Full Environmental Assessment Form
Part 1 - Project and Setting**

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: City of Kingston Open Space Plan		
Project Location (describe, and attach a general location map): City of Kingston, Ulster County New York		
Brief Description of Proposed Action (include purpose or need): This action concerns the Open Space Plan for the City of Kingston completed in 2019 and its adoption as an element of the City of Kingston Comprehensive Plan. The City of Kingston and its Conservation Advisory Council had previously developed a Natural Resource Inventory, and Open Space Index, which identify the natural resources and related community aspects so that informed planning decisions could be made with regard to future growth and the conservation of these elements which are considered assets to the city and to help to protect the visual aesthetic quality of the city together with its cultural resources and to maintain clean drinking water, protect natural habitats, provide recreational opportunities and position the city to mitigate impacts from future climate change trends. The findings of these comprehensive works were then utilized as part of a public planning project to develop the City of Kingston Open Space Plan, a strategy for the responsible stewardship of these important resources for future generations. The Conservation Advisory Council of the City of Kingston is recommending that the City of Kingston Common Council adopt such Open Space Plan as an element of the City of Kingston Comprehensive Plan in order to implement the Open Space Resources discussion in Chapter 3 and elsewhere in said Plan.		
Name of Applicant/Sponsor: City of Kingston Julie Noble City of Kingston Environmental Education and Sustainability Coordinator	Telephone: 845-481-7339	E-Mail: JulieLNoble@kingston-ny.gov
Address: 467 Broadway		
City/PO: Kingston	State: New York	Zip Code: 12401
Project Contact (if not same as sponsor; give name and title/role):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	City of Kingston Common Council. lead agency Approval and adoption of action	
b. City, Town or Village <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission	City of Kingston Planning Board referral	
c. City, Town or <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals	City of Kingston Zoning Board of Appeals referral	
d. Other local agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City of Kingston Heritage Area Commission City of Kingston HLPC (Historic Landmarks)	
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Ulster County Planning Board, 239 M Review only.	
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):

Hudson Riverport BOA, NYS Heritage Area program, NYS Certified Local Government program (Historic Resources), LWRP, Hudson River Valley Greenway (partial), Hudson River Valley National Heritage Area (partial), NYS Climate Smart Communities program (Climate Action Plan), Tidal Rondout Creek Watershed Management Plan, Rondout Harbor Management Plan 2014

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?
Not applicable

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No

If Yes,
i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Kingston City School District

b. What police or other public protection forces serve the project site?
City of Kingston Police Dept.

c. Which fire protection and emergency medical services serve the project site?
City of Kingston Fire Dept.

d. What parks serve the project site?
Kingston City Parks

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No

If Yes,
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? Yes No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,
 i. Total number of structures _____
 ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
 iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,
 i. Purpose of the impoundment: _____
 ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____
 iii. If other than water, identify the type of impounded/contained liquids and their source. _____
 iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres
 v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length
 vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:
 i. What is the purpose of the excavation or dredging? _____
 ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 • Volume (specify tons or cubic yards): _____
 • Over what duration of time? _____
 iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____

 iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

 v. What is the total area to be dredged or excavated? _____ acres
 vi. What is the maximum area to be worked at any one time? _____ acres
 vii. What would be the maximum depth of excavation or dredging? _____ feet
 viii. Will the excavation require blasting? Yes No
 ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:
 i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

Yes No
 Yes No

- Do existing sewer lines serve the project site?
- Will a line extension within an existing district be necessary to serve the project?

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No

If Yes:

i. How much impervious surface will the project create in relation to total size of project parcel?

_____ Square feet or _____ acres (impervious surface)

_____ Square feet or _____ acres (parcel size)

ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

- If to surface waters, identify receiving water bodies or wetlands: _____

- Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No

If Yes, identify:

i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No

If Yes:

i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No

ii. In addition to emissions as calculated in the application, the project will generate:

- _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
- _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
- _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
- _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
- _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
- _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____

iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
--	---

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? Yes No
 If yes:
 i. Provide details including sources, time of day and duration:

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? Yes No
 Describe: _____

n. Will the proposed action have outdoor lighting? Yes No
 If yes:
 i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Yes No
 Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day? Yes No
 If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? Yes No
 If Yes:
 i. Product(s) to be stored _____
 ii. Volume(s) _____ per unit time _____ (e.g., month, year)
 iii. Generally, describe the proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? Yes No
 If Yes:
 i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices? Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? Yes No
 If Yes:
 i. Describe any solid waste(s) to be generated during construction or operation of the facility:
 • Construction: _____ tons per _____ (unit of time)
 • Operation: _____ tons per _____ (unit of time)
 ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:
 • Construction: _____

 • Operation: _____

 iii. Proposed disposal methods/facilities for solid waste generated on-site:
 • Construction: _____

 • Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing: _____

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
 i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
 If Yes,
 i. Identify Facilities: _____

e. Does the project site contain an existing dam? Yes No
 If Yes:
 i. Dimensions of the dam and impoundment:
 • Dam height: _____ feet
 • Dam length: _____ feet
 • Surface area: _____ acres
 • Volume impounded: _____ gallons OR acre-feet
 ii. Dam's existing hazard classification: _____
 iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
 If Yes:
 i. Has the facility been formally closed? Yes No
 • If yes, cite sources/documentation: _____
 ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____
 iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
 If Yes:
 i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
 If Yes:
 i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
 ii. If site has been subject of RCRA corrective activities, describe control measures: _____
 iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
 If yes, provide DEC ID number(s): _____
 iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____

n. Does the project site contain a designated significant natural community? Yes No
 If Yes:

- i. Describe the habitat/community (composition, function, and basis for designation): _____
- ii. Source(s) of description or evaluation: _____
- iii. Extent of community/habitat:
 - Currently: _____ acres
 - Following completion of project as proposed: _____ acres
 - Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? Yes No

If Yes:
 i. Species and listing (endangered or threatened): _____

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? Yes No

If Yes:
 i. Species and listing: _____

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? Yes No
 If yes, give a brief description of how the proposed action may affect that use: _____

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
 If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? Yes No
 i. If Yes: acreage(s) on project site? _____
 ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? Yes No
 If Yes:
 i. Nature of the natural landmark: Biological Community Geological Feature
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? Yes No
 If Yes:
 i. CEA name: _____
 ii. Basis for designation: _____
 iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Yes No

If Yes:

i. Nature of historic/archaeological resource: Archaeological Site Historic Building or District

ii. Name: _____

iii. Brief description of attributes on which listing is based: _____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? Yes No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? Yes No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? Yes No

If Yes:

i. Identify resource: _____

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____

iii. Distance between project and resource: _____ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? Yes No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? Yes No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name City of Kingston Date 4/23/2020

Signature Julia L. Noble Title City of Kingston Environmental Education and

PRINT FORM

Project : _____

Date : _____

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: Type 1 Unlisted

Identify portions of EAF completed for this Project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information
Approval by the involved agencies mentioned in Part 1.B. consistency with City of Kingston Comprehensive Plan including Section 3 of such plan as per
Part 1.A project description and Part 1.C.2a and consistency with adopted City plans as described in Part 1.C.2b

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Common Council of the City of Kingston _____ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact
statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or
substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative
declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact
statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those
impacts. Accordingly, this positive declaration is issued.

Name of Action: City of Kingston Open Space Plan adoption as an element of the City of Kingston Comprehensive Plan

Name of Lead Agency: City of Kingston Common Council

Name of Responsible Officer in Lead Agency: Andrea Shaut

Title of Responsible Officer: Common Council President

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person: Julie Noble

Address: 25 East O'Reilly Street, Kingston, NY 12401

Telephone Number: 845-481-7339

E-mail: julienoble@kingston-ny.gov

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

PRINT FULL FORM

RESOLUTION 192 of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, TO UNDERTAKE A COORDINATED REVIEW OF THE CITY OF KINGSTON, NY OPEN SPACE PLAN

Sponsored By: Laws and Rules Committee: Alderman Shaut,
Alderman Ventura Morell, Alderman Scott-Childress,
Alderman Carey, Alderman O'Reilly

WHEREAS, the City of Kingston and the Conservation Advisory Council began the process of developing a Natural Resources Inventory and Open Space Index for the City, which identifies the natural resources and related areas of the community; and

WHEREAS, the Kingston Conservation Advisory Council would like to recommend that the City of Kingston Common Council adopt the Open Space Plan as an element of the Kingston Comprehension Plan-Kingston 2025, which would necessitate that SEQR requirements be met, including the establishment of Lead Agency and SEQR review.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. That pursuant to 6NYRCC Part 617, (b)(1), the City of Kingston Common Council hereby determines that this action is a Type I action under SEQR Act and a coordinated review must be undertaken.

SECTION-2. That the Common Council will circulate a request to all involved and interested agencies requesting that it act as Lead Agency in the SEQR review process.

SECTION-3. That this resolution shall take effect immediately.

Submitted to the Mayor this 2nd day of

October, 2019

Elisa Tinti
Elisa Tinti, City Clerk

Approved by the Mayor this 2nd day of

October, 2019

Steven T. Noble
Steven T. Noble, Mayor

Adopted by Council on October 2, 2019, 2019

THE CITY OF KINGSTON COMMON COUNCIL

**LAWS & RULES
COMMITTEE REPORT**

DEPARTMENT Parks and Recreation DATE 9/18/19

Description

A Resolution to undertake a coordinated review of the City of Kingston, NY Open Space Plan and its web

- determine what action is to be taken as defined in ENICRR Part 117.7 (b)(1) of the SEQRA Act and a coordinated review must be undertaken

and

- that the Common Council will circulate a request to all involved and interested agencies to request to act as lead agency in the SEQRA review process

Signature Julia Noble

Motion by BC

Seconded by JVM

Action Required: _____

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

182

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
<u>AS</u> Andrea Shaul, Chairman	✓	
<u>JVM</u> Jeffrey Ventura Morell, Ward 1		
<u>RS-C</u> Reynolds Scott-Childress, Ward 3	✓	
<u>WC</u> William Carey, Ward 5	✓	
<u>PO</u> Patrick O'Reilly, Ward 7	✓	

City of Kingston, New York Common Council
Honorable James Noble Presiding
01/01/2018- 12/31/2019

Roll Call

Committee _____ Date October 1, 2019

Resolution Title:

**RESOLUTION 192 of 2019
RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, TO UNDERTAKE A COORDINATED REVIEW OF THE CITY OF KINGSTON, NY OPEN SPACE PLAN**

Offered By: Alderman _____

Seconded By: Alderman _____

Record of Vote

Alderman	Yes	No	Absent	Reason
1. Jeffrey Ventura Morell (D)				
2. Douglas Koop (D)				
3. Reynolds Scott Childress (D)				
4. Rita Worthington (D)				
5. William Carey (D)				
6. Tony Davis (D)				
7. Patrick O'Reilly (D)				
8. Steven Schabot (D)	✓			
9. Andrea Shaut (D)				

Totals Carried 9-0 Defeated _____

Elisa Tinti, City Clerk

**SCHEDULE A
OPEN SPACE PLAN**

INVOLVED AGENCIES

Wayne D. Platte, Chairman
City of Kingston Planning Board
City Hall
420 Broadway
Kingston, New York 12401

Hayes Clement, Chairperson
Heritage Area Commission
420 Broadway
Kingston, New York 12401

Mark Grunblatt, Chairman
Historic Landmark Preservation Commission
420 Broadway
Kingston, New York 12401

Dennis Doyle, Director
Ulster County Planning Board
244 Fair Street
Kingston, New York 12401

Zoning Board of Appeals
Eric Kitchen
Building Safety Division
5 Garraghan Drive
Kingston, New York 12401

INTERESTED AGENCIES

Conservation Advisory Commission
Attn: Julie Noble

Recreation Commission
Attn: Lynsey Timbrouck
467 Broadway
Kingston, New York 12401

Kingston Land Trust
Julia Farr
15 Railroad Ave.
Suite 102
Kingston, New York 12401

Kingston Tree Commission
420 Broadway
Kingston, New York 12401

Open Space Institute
1350 Broadway #201
New York, New York 10018

Scenic Hudson
1 Civic Center Plaza #200
Poughkeepsie, New York 12601

RESOLUTION 104 OF 2020

AN ORDINANCE AMENDING AN ORDINANCE IN RELATION TO THE TRAFFIC ON THE PUBLIC STREETS OF THE CITY OF KINGSTON, NEW YORK, ADDING HANDICAP PARKING ON SPRING STREET

Sponsored By: Sponsored by: Public Safety Committee: Alderman Davis, Scott-Childress, O'Reilly, Ventura Morell, Hirsch

WHEREAS, in the interest of safety and the needs of residents, parking on the streets must be regulated.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Article 7, Section 390-57, "Handicap Parking" is hereby amending by adding the following:

Handicap Parking (and signage) at 102 Spring Street

SECTION 2. This ordinance shall take effect immediately after passage, approval and publication as provided by law.

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

**THE CITY OF KINGSTON COMMON COUNCIL
PUBLIC SAFETY/GENERAL GOVERNMENT
COMMITTEE REPORT**

DEPARTMENT: DPW DATE: 5/27/20

Description:

REQUESTING TO ADD HANDICAP SIGNS
AT 102 SPRING ST

Signature: *Jeffrey Morell*

Motion by JEFFREY MORELL

Seconded by PENNIE SCOTT-CHILDRESS

Action Required: _____

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Tony Davis, Chairman <i>Anthony Davis</i>	✓	
Patrick O'Reilly Ward 7	✓	
Rennie Scott-Childress, Ward 3	✓	
Jeffrey Ventura Morell, Ward 1	✓	
Michele Hirsch, Ward 9	✓	

RESOLUTION 105 OF 2020

RESOLUTION OF THE CITY OF KINGSTON COMMON COUNCIL ISSUING A NEGATIVE DECLARATION IN CONNECTION WITH THE WILBUR AVENUE REPAVING PROJECT IN THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQR) PROCESS PURSUANT TO 6 NYCRR PART 617

Sponsored By: Sponsored by: Laws and Rules Committee:
Alderman Ventura Morell, Scott-Childress,
O'Reilly, Worthington, Tallerman

WHEREAS, the Wilbur Avenue Repaving Project was initiated with funding from the NYSDOT Surface Transportation Program (STP) Flex; and

WHEREAS, the Wilbur Avenue Repaving Project will improve the pavement surface along Wilbur Avenue using cost effective treatments including reconstruction and mill and inlay of the flexible pavement section from 800 feet south of Greenkill Avenue to 200 feet north of West O'Reilly Street. The pavement treatment will extend the service life of the pavement by correcting pavement deficiencies, maintain and/or restore appropriate riding characteristics of the roadway, and correct minor safety and maintenance concerns including drainage guiderail, and signage; and

WHEREAS, the Wilbur Avenue Repaving Project will reconstruct and resurface the existing pavement to provide a more rideable surface and to address existing drainage concerns. The proposed roadway section will consist of two 11-foot travel lanes and 3-foot shoulders. Drainage updates will include gutters, swales, and ditches. Additional improvements include striping, signing, and guiderail improvements; and

WHEREAS, the City of Kingston has engaged Greenman Pederson, Inc. (GPI) to provide design and engineering services for the Wilbur Avenue Repaving Project; and

WHEREAS, the Common Council has determined that this action should be classified as a Type II action under SEQR; classified as action (5) on the (c) list: "repaving of existing highways not involving the addition of new travel lanes"; and

WHEREAS, no potentially significant adverse environmental impacts were identified by the City of Kingston; and

WHEREAS, the Common Council considered all documentation submitted to determine significance of the Action on the environmental in compliance with Article 8 of the New York State Environmental Conservation Law and the SEQR regulations promulgated

thereunder by the New York Department of Environmental Conservation (6 NYCRR, Part 617); and

WHEREAS, the City of Kingston has reviewed all supporting plans and documents prepare by the City and its consultants and found that the project would not have a significant impact on the environment.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. That pursuant to 6 NYRCC Part 617, the City of Kingston Common Council hereby determines that this action is a Type II action under SEQR, will have no potentially significant adverse environmental impacts in connection with this action pursuant

SECTION-2. That the Kingston Office of Economic and Community Development is directed to submit notice of the aforesaid negative declaration to the Environmental Notice Bulletin for publication as required by 6 NYCRR Part 617.12 of the SEQR regulations.

SECTION-3. That this resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

LAWS & RULES COMMITTEE REPORT

DEPARTMENT: Engineering

DATE:

Description:

A resolution that pursuant to 6 NYRCC Part 617, the City of Kingston Common Council hereby determines that the Wilbur Avenue Repaving Project is a Type II action under SEQR, will have no potentially significant adverse environmental impacts and hereby renders a negative declaration in connection with this action pursuant

No financial impact.

Signature _____

Motion by JMC

Seconded by RW

Action Required:

SEQRA Decision:

Type I Action _____
 Type II Action X
 Unlisted Action _____

Negative Declaration of Environmental Significance: X

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Jeffery Ventura Morell, Chairman <i>J. Morell</i>	<input checked="" type="checkbox"/>	
Rita Worthington, Ward 4 <i>Rita Worthington</i>	<input type="checkbox"/>	
Donald Tallerman, Ward 5 <i>Don Tallerman</i>	<input type="checkbox"/>	
Reynolds Scott-Childress, Ward 3 <i>R. Scott-Childress</i>	<input checked="" type="checkbox"/>	
Patrick O'Reilly, Ward 7 <i>P. O'Reilly</i>	<input type="checkbox"/>	

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov



John Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

May 4, 2020

Andrea Shaut
Alderman-At-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Request for Common Council Consideration to Render a Declaration of Negative Environmental Impact Related to the Proposed Wilbur Avenue Repaving Project, PIN 8762.02

Dear President Shaut:

In 2019 the City was awarded a Complete Streets Grant through the New York State Department of Transportation Surface Transportation Program (STP) for the repaving and reconstruction of Wilbur Avenue. As part of the Design process and pursuant to provisions of the New York State Environmental Quality Review Act 6 NYCRR PART 617 (SEQR), a determination of environmental impact must be made.

Based upon the nature of the work involved in this project, it is a Type II Action under SEQR.

As such, it is respectfully requested that the Common Council through Resolution issue a Determination of Negative Declaration for the project.

Please forward this communication to the next regularly scheduled Laws and Rules Committee for consideration and discussion.

Should you have any questions, do not hesitate to contact me.

Respectfully,



Alan Adin
Engineering Technician

Cc: Jeffrey Ventura-Morell, Committee Chairman

209

THE CITY OF KINGSTON COMMON COUNCIL

LAWS & RULES COMMITTEE REPORT

DEPARTMENT: Engineering

DATE: _____

Description:

A resolution that pursuant to 6 NYRCC Part 617, the City of Kingston Common Council hereby determines that the Wilbur Avenue Repaving Project is a Type II action under SEQRA, will have no potentially significant adverse environmental impacts and hereby renders a negative declaration in connection with this action pursuant

No financial impact.

Signature _____

Motion by _____

Seconded by _____

Action Required: _____

SEQRA Decision:

Type I Action _____
 Type II Action X
 Unlisted Action _____

Negative Declaration of Environmental Significance: X

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Jeffery Ventura Morell, Chairman		
Rita Worthington, Ward 4		
Donald Tallerman, Ward 5		
Reynolds Scott-Childress, Ward 3		
Patrick O'Reilly, Ward 7		

105
RESOLUTION ____ OF 2020

RESOLUTION OF THE CITY OF KINGSTON COMMON COUNCIL ISSUING A NEGATIVE DECLARATION IN CONNECTION WITH THE WILBUR AVENUE REPAVING PROJECT IN THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQR) PROCESS PURSUANT TO 6 NYCRR PART 617

Sponsored By: _____ Committee: Aldermen _____

WHEREAS, the Wilbur Avenue Repaving Project was initiated with funding from the NYSDOT Surface Transportation Program (STP) Flex; and

WHEREAS, the Wilbur Avenue Repaving Project will improve the pavement surface along Wilbur Avenue using cost effective treatments including reconstruction and mill and inlay of the flexible pavement section from 800 feet south of Greenkill Avenue to 200 feet north of West O'Reilly Street. The pavement treatment will extend the service life of the pavement by correcting pavement deficiencies, maintain and/or restore appropriate riding characteristics of the roadway, and correct minor safety and maintenance concerns including drainage guiderail, and signage; and

WHEREAS, the Wilbur Avenue Repaving Project will reconstruct and resurface the existing pavement to provide a more rideable surface and to address existing drainage concerns. The proposed roadway section will consist of two 11-foot travel lanes and 3-foot shoulders. Drainage updates will include gutters, swales, and ditches. Additional improvements include striping, signing, and guiderail improvements; and

WHEREAS, the City of Kingston has engaged Greenman Pederson, Inc. (GPI) to provide design and engineering services for the Wilbur Avenue Repaving Project; and

WHEREAS, the Common Council has determined that this action should be classified as a Type II action under SEQR; classified as action (5) on the (c) list: "repaving of existing highways not involving the addition of new travel lanes"; and

WHEREAS, no potentially significant adverse environmental impacts were identified by the City of Kingston; and

WHEREAS, the Common Council considered all documentation submitted to determine significance of the Action on the environmental in compliance with Article 8 of the New York State Environmental Conservation Law and the SEQR regulations promulgated thereunder by the New York Department of Environmental Conservation (6 NYCRR, Part 617); and

WHEREAS, the City of Kingston has reviewed all supporting plans and documents prepared by the City and its consultants and found that the project would not have a significant impact on the environment.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. That pursuant to 6 NYCRR Part 617, the City of Kingston Common Council hereby determines that this action is a Type II action under SEQR, will have no potentially significant adverse environmental impacts in connection with this action pursuant

SECTION-2. That the Kingston Office of Economic and Community Development is directed to submit notice of the aforesaid negative declaration to the Environmental Notice Bulletin for publication as required by 6 NYCRR Part 617.12 of the SEQR regulations.

SECTION-3. That this resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of _____, 2020

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

Kingston Common Council Agenda Item Report

Meeting Date: June 2, 2020

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Informational Purposes

Agenda Section:

Subject:

Local Law #1

Suggested Action:

Attachments:

[20200603083741.pdf](#)

LOCAL LAW 1 OF 2020 OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING AN AMENDMENT TO LOCAL LAW 1 OF 2019 AMENDING SECTION 332-3 –(A)(2) LANDLORD REGISTRATION STATEMENT

Sponsored By: Laws & Rules Committee: Alderman: Ventura
Morell, O'Reilly, Scott-Childress, Tallerman,
Worthington

WHEREAS, the World Health Organization (WHO) has declared the COVID-19 outbreak a global pandemic defined as the worldwide spread of a new virus for which most people do not have immunity; and

WHEREAS, on March 7, 2020, New York Governor Andrew Cuomo declared a State of Emergency to protect New Yorkers from the danger brought on by the COVID-19 pandemic; and

WHEREAS, as of April 27, 2020, there were more than 200,000 documented cases of COVID-19 within the State of New York; and

WHEREAS, both Governor Cuomo and the New York State Department of Health have issued declarations banning non-essential employees from work, closing schools, and placing limits on public gatherings, as well as requiring social distancing, staying home if sick, cancelling or posting large group events, and other precautions to protect public health and prevent transmission of this communicable virus; and

WHEREAS, more than half of the tenants living in New York State are rent burdened during typical economic conditions and as a result of the State of Emergency and the government recommended precautions are experiencing sudden income loss, leaving them vulnerable to eviction and homelessness; and

WHEREAS, maintaining housing stability is crucial during a public health emergency in which containment and treatment rely on individuals staying indoors and not being forced to seek shelter or experience homelessness; and

WHEREAS, the City of Kingston has a documented and long standing shortage of affordable housing for tenants living in low and middle income brackets, exacerbating the impact of evictions and making it more likely that evictions will increase homelessness thereby posing greater risks of illness to the evictee and family and to the broader community; and

WHEREAS, the inadequacies of our housing stock, when combined with the impact of the pandemic on family incomes will likely cause intolerable conditions from which state law does not offer sufficient redress; and

WHEREAS, on March 27, 2020, by the adoption of the CARES Act, eviction moratoriums for a period of 120 days, were enacted by the Federal government which has thereby provided for important and immediate protections for tenants of a certain class; and

WHEREAS, on March 20, 2020, Executive Order 202.8 was issued by New York Governor Cuomo which would provide an eviction moratorium in accordance with the Chief Judge of the State to limit evictions of tenants for 90 days; and

WHEREAS, the above actions by the State and Federal government create a situation where different properties are potentially subject to moratoriums of different lengths and different conditons; and

WHEREAS, it is in the best interests of both property owners and tenants to be informed regarding which moratoriums are applicable to which specific properties/

NOW THEREFORE, BE IT ENACTED AS FOLLOWS:

SECTION 1. That the Common Council authorizes amending Local Law 1 of 2019, amending Section 332-3(A)(2) – Landlord Registration Statement as follows:

The owner/landlord shall disclose in the registration statement whether the property is a dwelling that is covered by Section 4024 (a) of the Federal Coronavirus Aid, Relief and Economic Securty Act (CARES Act), specifically notifying the Building Safety Division whether the property:

1. Participates in a covered housing program as defined by the Violence Against Women Act
2. Participates in the rural housing voucher program under Section 542 of the Housing Act of 1949
3. Has a federally backed mortgage loan
4. Has a federally backed multi-family mortgage loan

SECTION 2. That within fifteen days of the enactment of this local law the Building Safety Division shall notify all registered property owners by e-mail transmission or regular mail of their obligation to provide this information on forms provided by the Building Safety Division.

SECTION 3. That for so long as the moratorium set forth in the CARES Act remains in force and effect the City of Kingston shall maintain a current data base of properties which meet the criteria for covered properties set forth in Section 402-4.

SECTION 4. If any provisions of this local law are held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the local law shall remain in effect.

SECTION 5. This local law shall take effect upon filing with the Secretary of State.

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

LAWS & RULES
COMMITTEE REPORT

DEPARTMENT: Common Council DATE: 5-4-2020

Description: Local law to amend Section 332-3 -
Landlord registration statement as per attached.

Signature: _____

Motion by R.S-C 

Seconded by P.O'R 

Action Required: _____

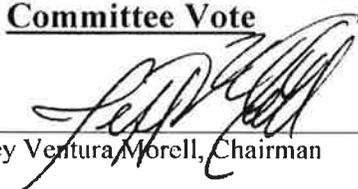
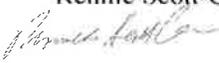
SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Jeffrey Ventura Morell, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Patrick O'Reilly Ward 7 <small>Patrick O'Reilly (May 9, 2020)</small>	<input type="checkbox"/>	<input type="checkbox"/>
 Rennie Scott-Childress, Ward 3	<input type="checkbox"/>	<input type="checkbox"/>
 Don Tallerman, Ward 5 <small>Don Tallerman (May 4, 2020)</small>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Rita Worthington, Ward 4 <small>Rita Worthington (May 5, 2020)</small>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5-4-20031

Final Audit Report

2020-05-09

Created:	2020-05-04
By:	Andrea Shaut (commoncouncil@kingston-ny.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAaZquET2jK-hhoKJZI6_PPYotCm4pwkTl

"5-4-20031" History

-  Document created by Andrea Shaut (commoncouncil@kingston-ny.gov)
2020-05-04 - 11:57:25 PM GMT- IP address: 69.206.47.255
-  Document emailed to Reynolds Scott-Childress (rscott-childress@kingston-ny.gov) for signature
2020-05-05 - 0:01:53 AM GMT
-  Document emailed to Rita Worthington (ward4@kingston-ny.gov) for signature
2020-05-05 - 0:01:53 AM GMT
-  Document emailed to Don Tallerman (ward5@kingston-ny.gov) for signature
2020-05-05 - 0:01:53 AM GMT
-  Document emailed to Patrick O'Reilly (ward7@kingston-ny.gov) for signature
2020-05-05 - 0:01:53 AM GMT
-  Email viewed by Don Tallerman (ward5@kingston-ny.gov)
2020-05-05 - 1:41:05 AM GMT- IP address: 24.161.58.188
-  Document e-signed by Don Tallerman (ward5@kingston-ny.gov)
Signature Date: 2020-05-05 - 1:41:34 AM GMT - Time Source: server- IP address: 24.161.58.188
-  Email viewed by Rita Worthington (ward4@kingston-ny.gov)
2020-05-05 - 3:23:49 PM GMT- IP address: 69.206.39.39
-  Document e-signed by Rita Worthington (ward4@kingston-ny.gov)
Signature Date: 2020-05-05 - 3:24:34 PM GMT - Time Source: server- IP address: 69.206.39.39
-  Email viewed by Reynolds Scott-Childress (rscott-childress@kingston-ny.gov)
2020-05-05 - 6:40:48 PM GMT- IP address: 69.206.37.197
-  Document e-signed by Reynolds Scott-Childress (rscott-childress@kingston-ny.gov)
Signature Date: 2020-05-05 - 6:41:58 PM GMT - Time Source: server- IP address: 69.206.37.197