

Test Proctor



PAIGE Chipman

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Social Distancing

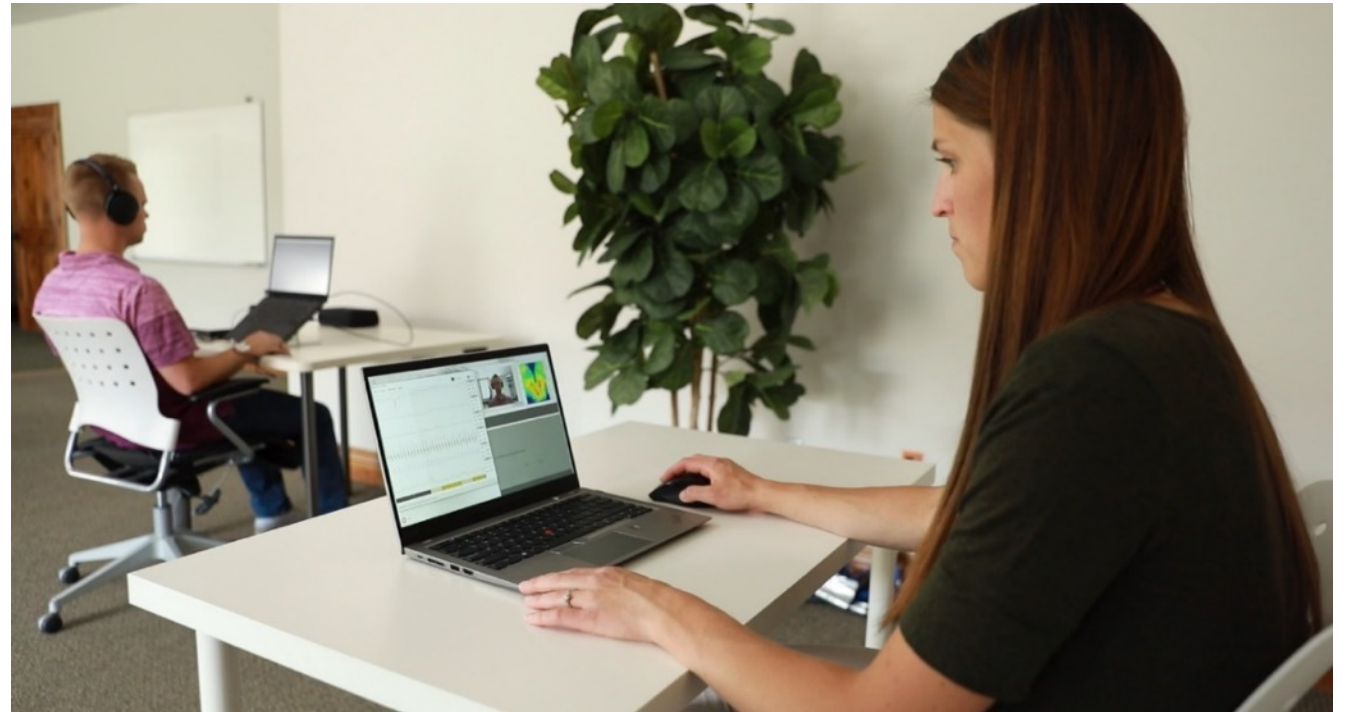
Worldwide Challenge



- **Lie detection testing has been impacted.**
- **Crime doesn't stop for pandemics.**
- **Organizations need to test and hire.**

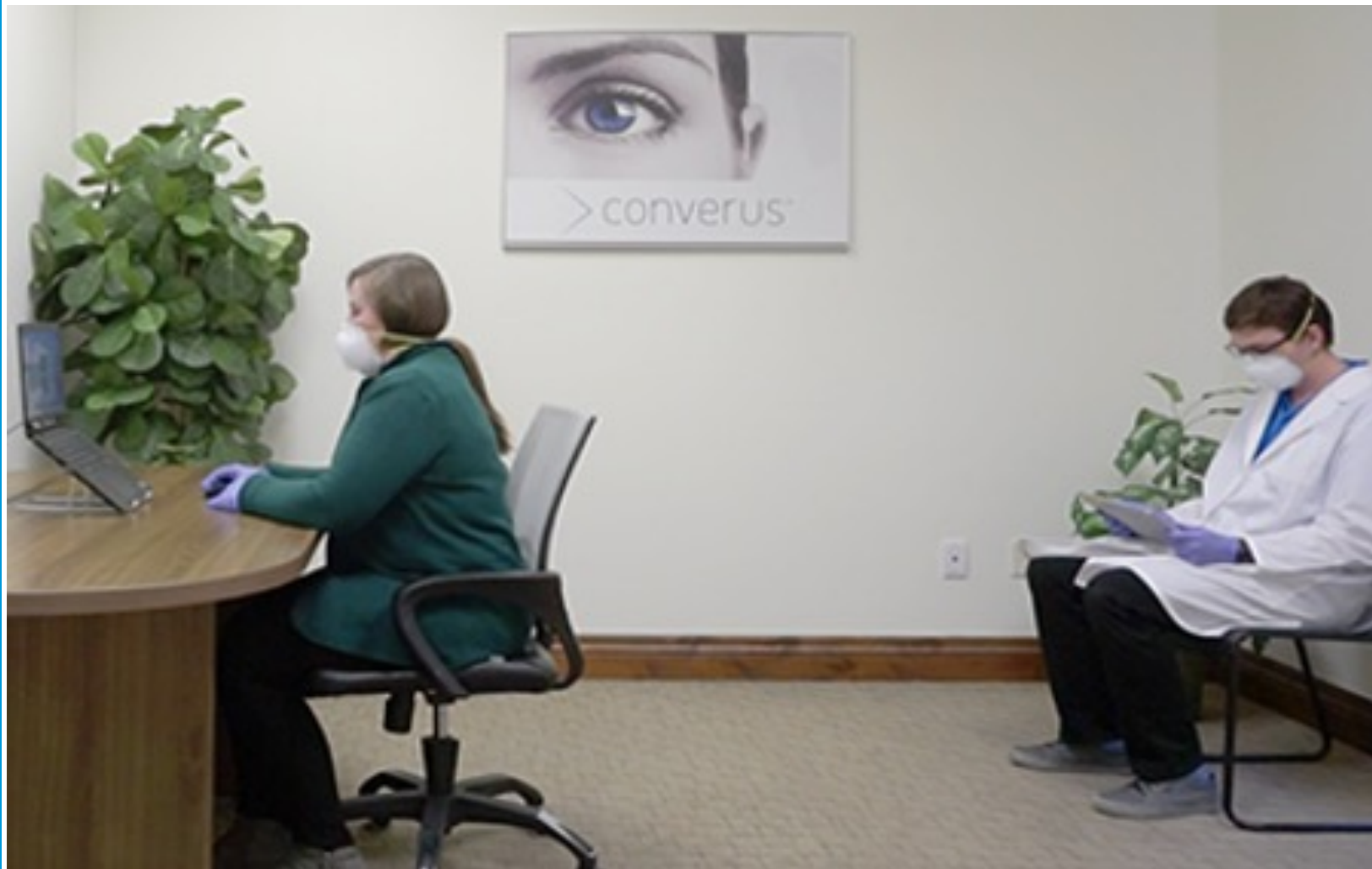
Best Practices

- Maintain safe distance
- Avoid physical contact
- Disinfect equipment
- Use mask and gloves
- **Remotely monitor**



EyeDetect Manager

Proctor maintains safe distance in or outside the room.



No Physical Connections

- Speakers not headphones
- Remove chin rest
- Sit in relaxed fixed position, elbows on the table



Post-Test Hygiene

- Clean mouse, table, arms of chair after testing
- Use alcohol wipes or Clorox towels
- Provide facilities to wash hands



TODAY'S AGENDA

This Training

- **Test Proctor**

Other training

- Test Proctor+
- Administrator

Roles

- **Test Proctor**
 - Responsible for EyeDetect Station
 - Administer tests to examinees
 - Sync station to score tests
- **Test Proctor+ (automated polygraph)**
 - Responsible for EyeDetect Station + Physio Tracker v2
 - Administer tests to examinees
 - Sync station to score tests



Software



EyeDetect – administer tests; installed on the EyeDetect Station



EyeDetect Admin – switch between different EyeDetect subaccounts; installed on EyeDetect Station



EyeDetect Manager – observe examinees while testing; can be installed on any Windows device



Dashboard – cloud-based; view test scores, manage users, manage test licenses; generate install package (software updates, new tests, test settings)

Test Proctor

Overview

Set up EyeDetect workstation

Prepare Testing Room

Prepare Examinee

Administer Test (EyeDetect Software)

Submit Completed Tests

EyeDetect Station

EyeDetect Station v4



- Laptop
- Eye Tracker
- Chin rest
- Mouse
- Headphones



Laptop Stand v4



EyeDetect Station v3



- Computer and LCD monitor
- Eye Tracker
- Chin rest
- Keyboard & mouse
- Web camera
- Headphones (not shown)

Monitor Stand v3

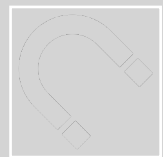
- Attaches to bracket on back of monitor



Eye Tracker



Attach Eye Tracker to bracket at bottom of monitor.



Eye Tracker fits into indentations on bracket via magnets.



Cables



- Firmly attach cable to Eye Tracker and USB port
- Attach power cord
- Attach headphones



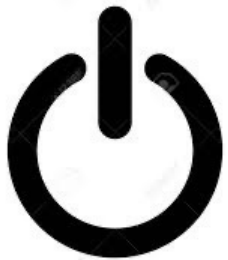
Headphones

- Headphone jack
- Volume control on PC or EyeDetect app
- **Ensure headphones plugged in BEFORE starting computer.**



On/Off

- On/off power button
- V3 must be plugged in when testing.



Web Cam on v3

- Web camera
- Photograph examinee (optional)
- Video record examinee



Desk Depth

- Desk: 80 cm.
- Examinee to screen: 60 cm.



MS Windows

- Station runs Windows 10
- Set up as Converus Admin user
- EyeDetect software pre-installed



MS Windows Updates



- Windows 10 and auto update enabled.
- Your org. determines update policy.
- **Don't change Windows settings for power, display, etc.**

Windows Login



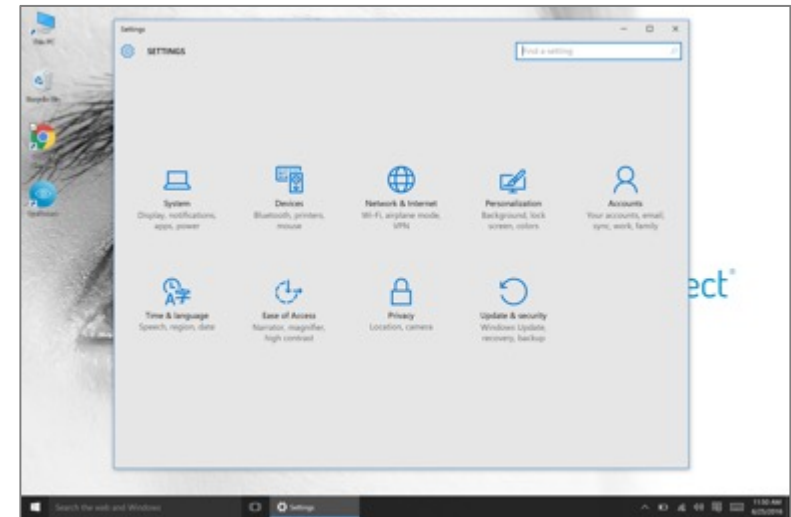
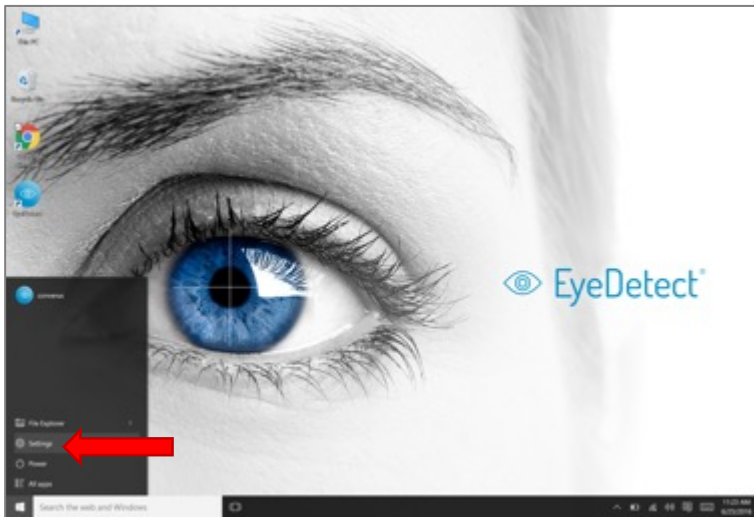
Standard password
11223344



Change password for security reasons.

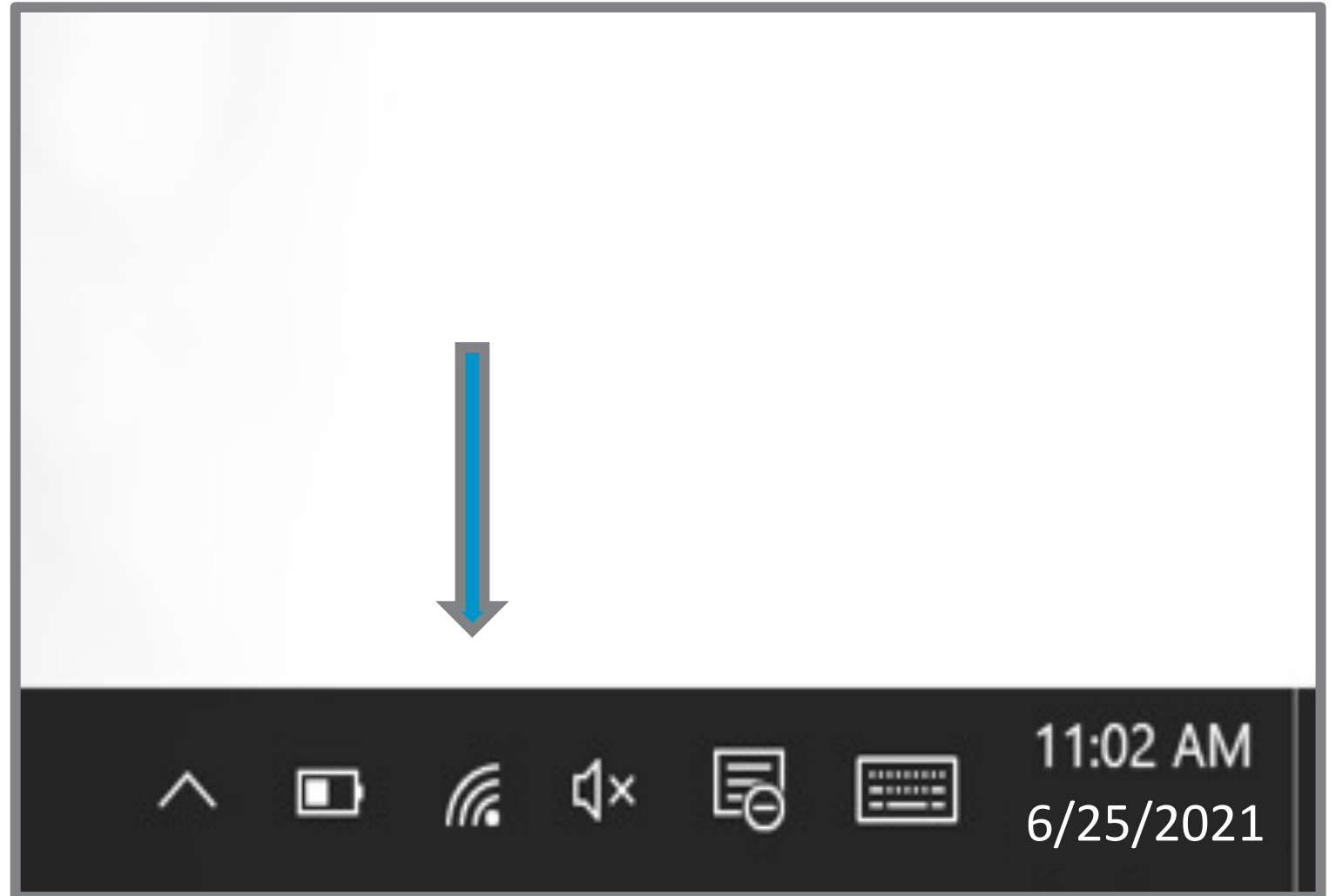


Converus & Microsoft cannot reset changed password.



Internet Connection

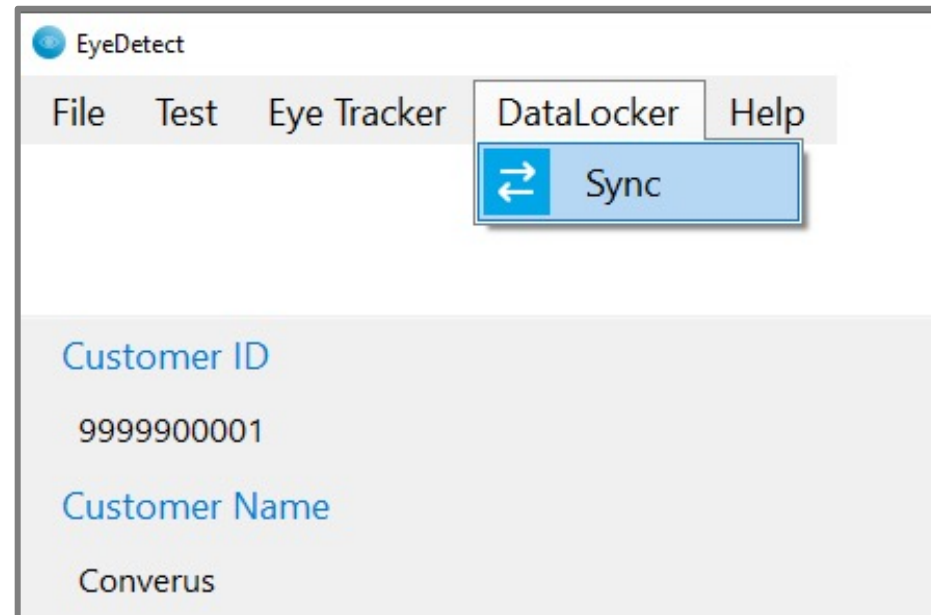
- EyeDetect does **not** require Internet access to administer tests
- **Does** need Internet to Sync.
- Faster speed is better.



EyeDetect Software App Sync

When Syncing the Station...

- New tests downloaded.
- Software updates downloaded.
- Test data uploaded.



Prepare Testing Room

Prepare Testing Room



Before testing, ensure room is ready and EyeDetect Station is properly configured.



Test accuracy affected by environmental factors.



Eye Tracker captures data related to eye movement and pupil dilation.



Room and examinee must be properly prepared.

Prepare Testing Room

- Best case: administer tests in private room with door closed.
- Room should be quiet and relatively isolated.
- Remove distractions - outside conversations or noise.



Prep Testing Room

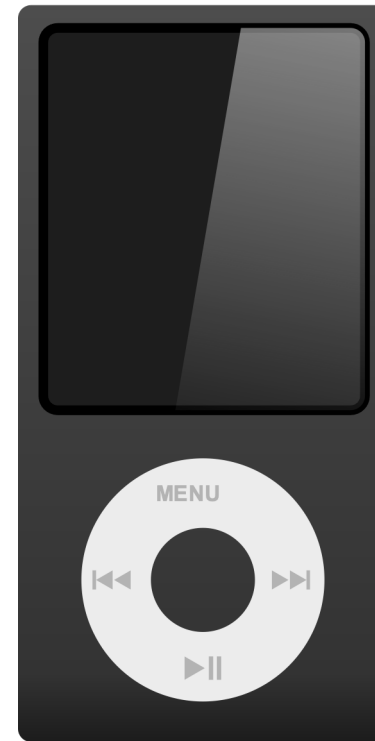


- Room should be evenly/moderately lit.
- Bright lights affect pupil dilation or cause reflections on screen that affect results.

Prepare Examinee

Prepare Examinee

Remove distractions: cell phone, computer, tablet, other items.



Prepare Examinee

Proctor responsibilities

- Pre-Test Checklist (separate training module)
- Explain testing process
- Start and stop the test
- Escort examinee out of the room
- Save the test and record admissions



Pre-Test Checklist

- Review any pre-test forms and give pre-test interview (optional)
- Explain testing topics (Recommend using mind maps)
- Fill out a consent form



Explain Testing Process

- Show examinee where to sit.
- Adjust chair to allow examinee to sit comfortably while resting chin on chin rest.
- Use EyeDetect Manager if you wish to eliminate the chin rest.



Explain Testing Process



- Examinee should keep chin in chin rest when practice test begins (after pre-test instructions).
- Testing format, examinee will:
 - Receive pre-test instructions
 - Take Practice test
 - Take credibility assessment test
- Credibility assessment test is composed of various sessions. After each session, examinee rests 15 seconds – examinee can relax, stretch neck, etc.

Explain Testing Process



- Use keyboard or mouse
- Left (true/yes) and right (false/no) arrow keys on keyboard or mouse buttons
- Press either key/button to advance

Explain Testing Process

- Nervousness is common
- Encourage examinee to relax
- If you make a mistake, do your best to focus on the next question
- Examinee should not blink excessively – could negatively affect test results
 - If examinee blinks excessively, encourage person to relax



Start Test

- Examinee sitting at EyeDetect Station.
- Use EyeDetect Software to start test



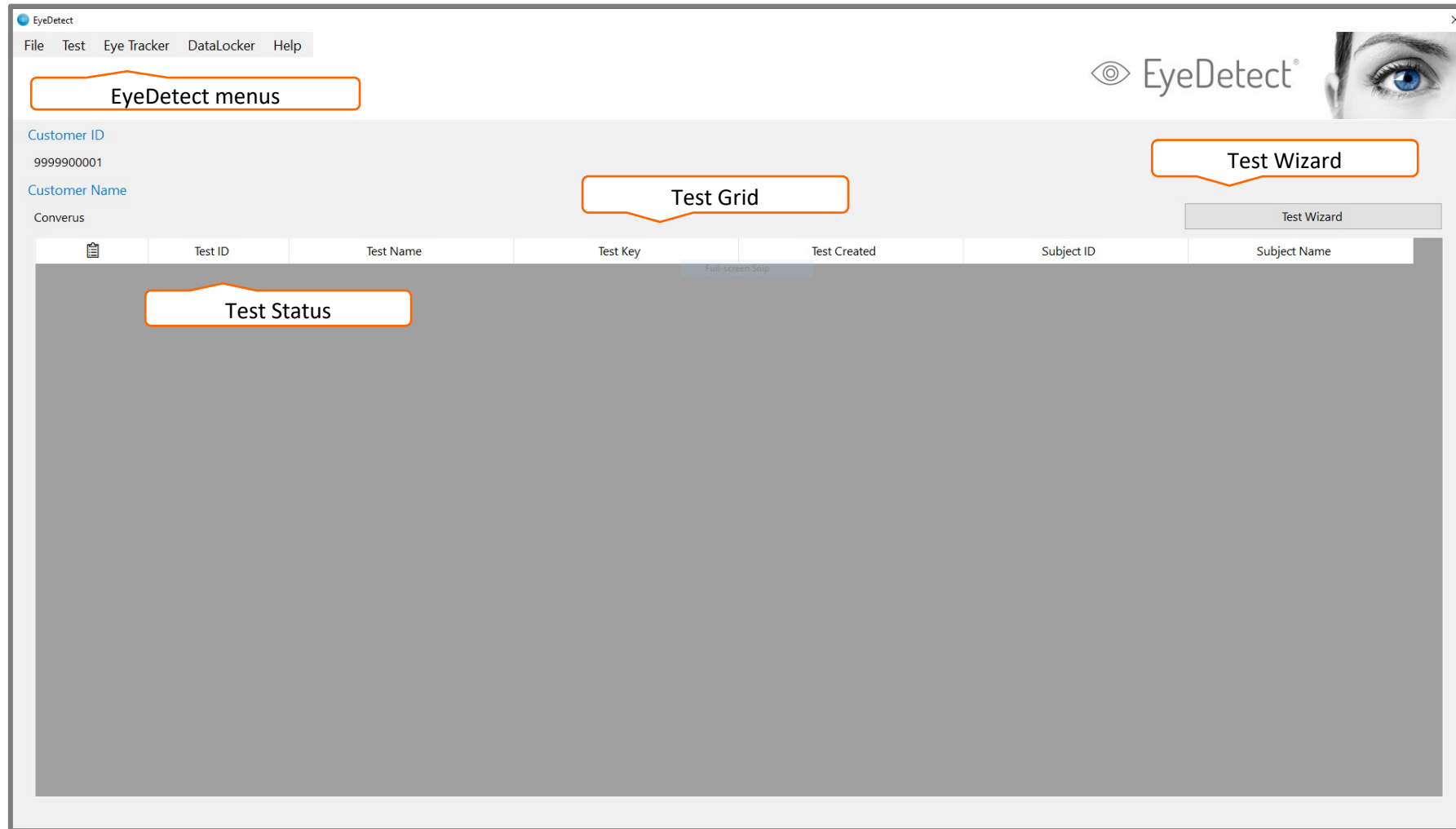
Administer Test (EyeDetect Software)

Launch EyeDetect

Double-click EyeDetect icon

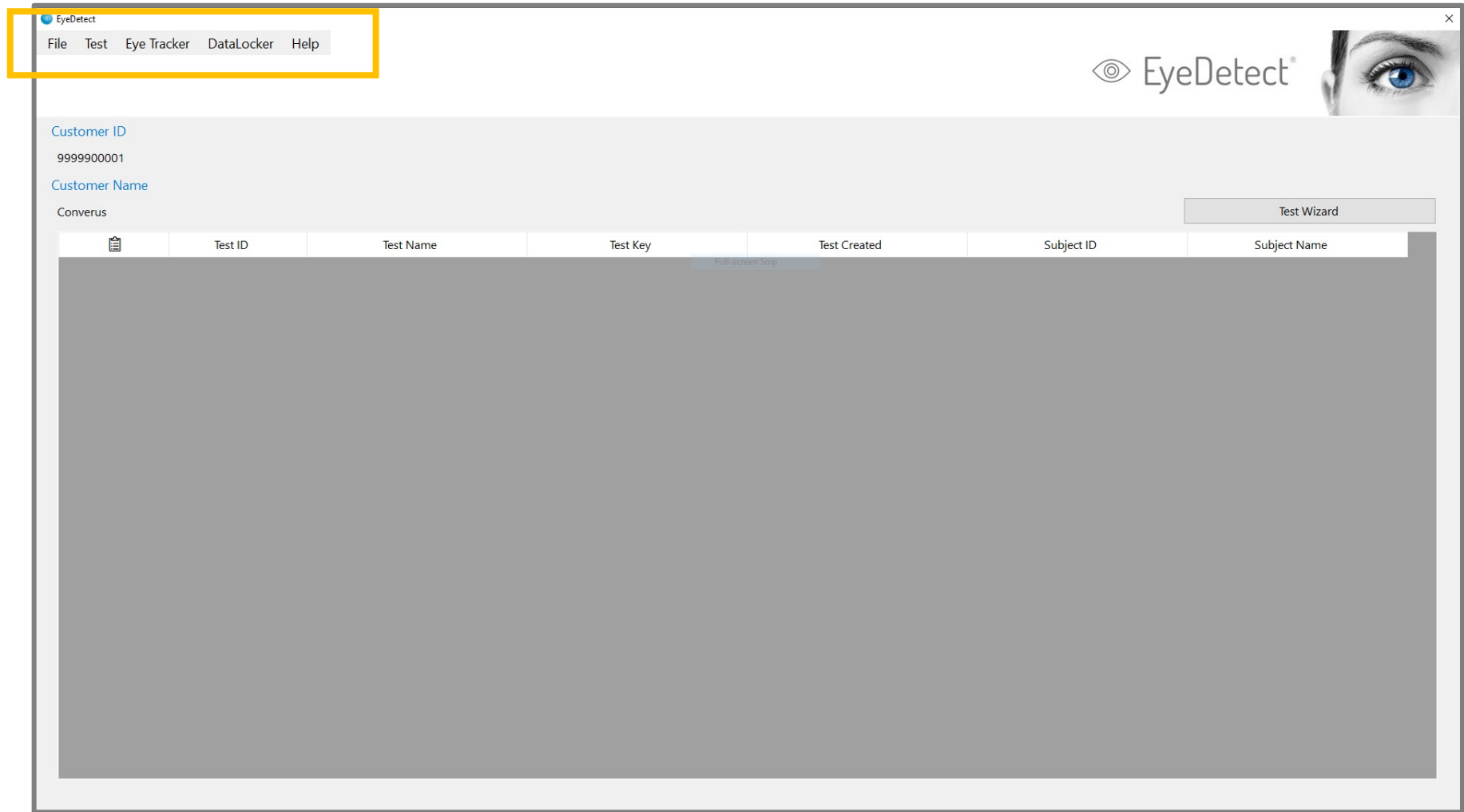


EyeDetect Software Overview



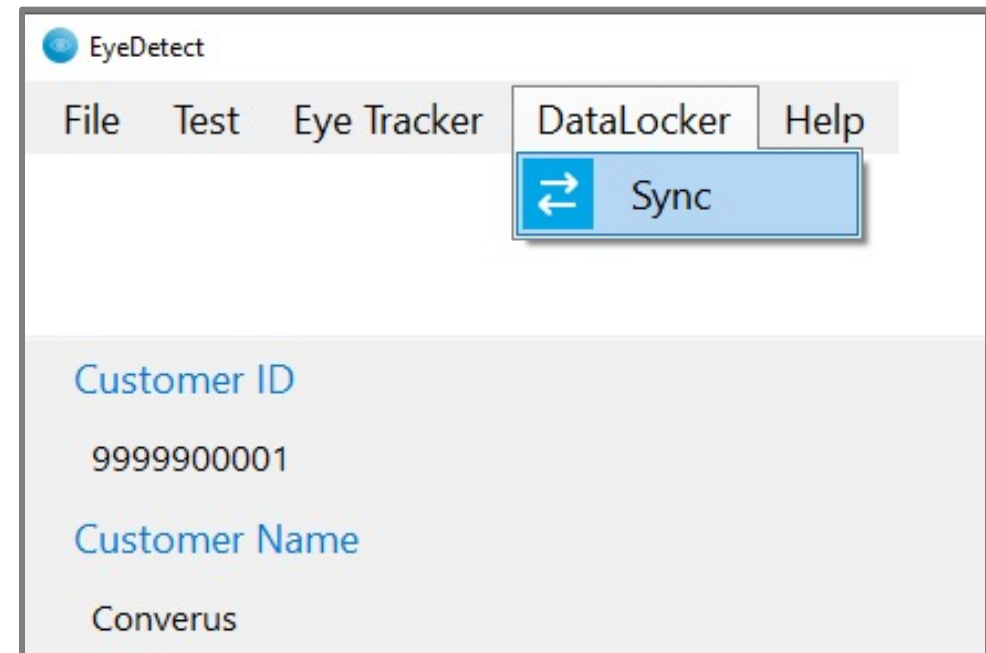
Menu Options

- File
- Test
- Eye Tracker
- DataLocker
- Help



Sync

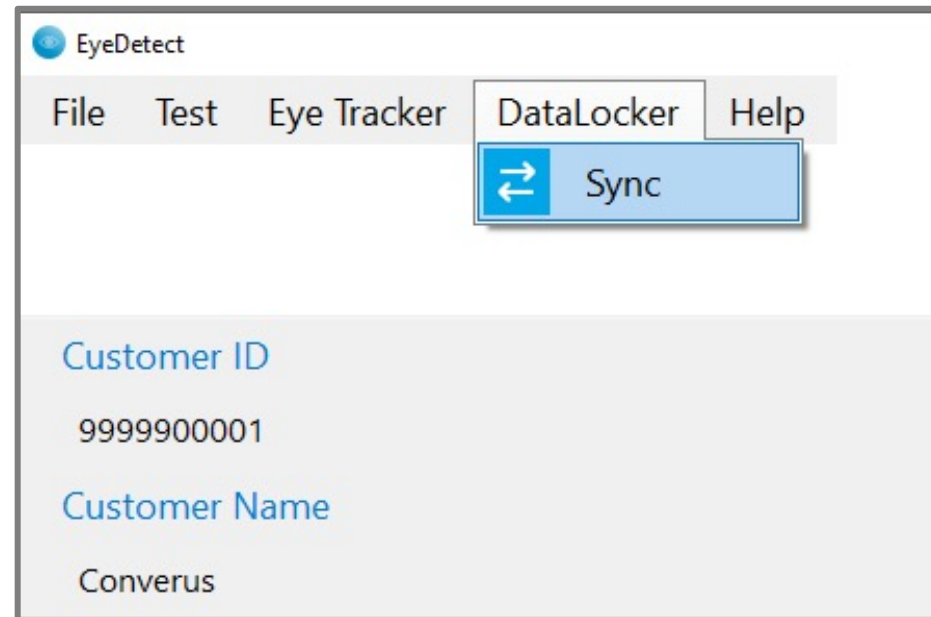
Each day, choose **DataLocker > Sync** to synchronize station to web server.



Sync

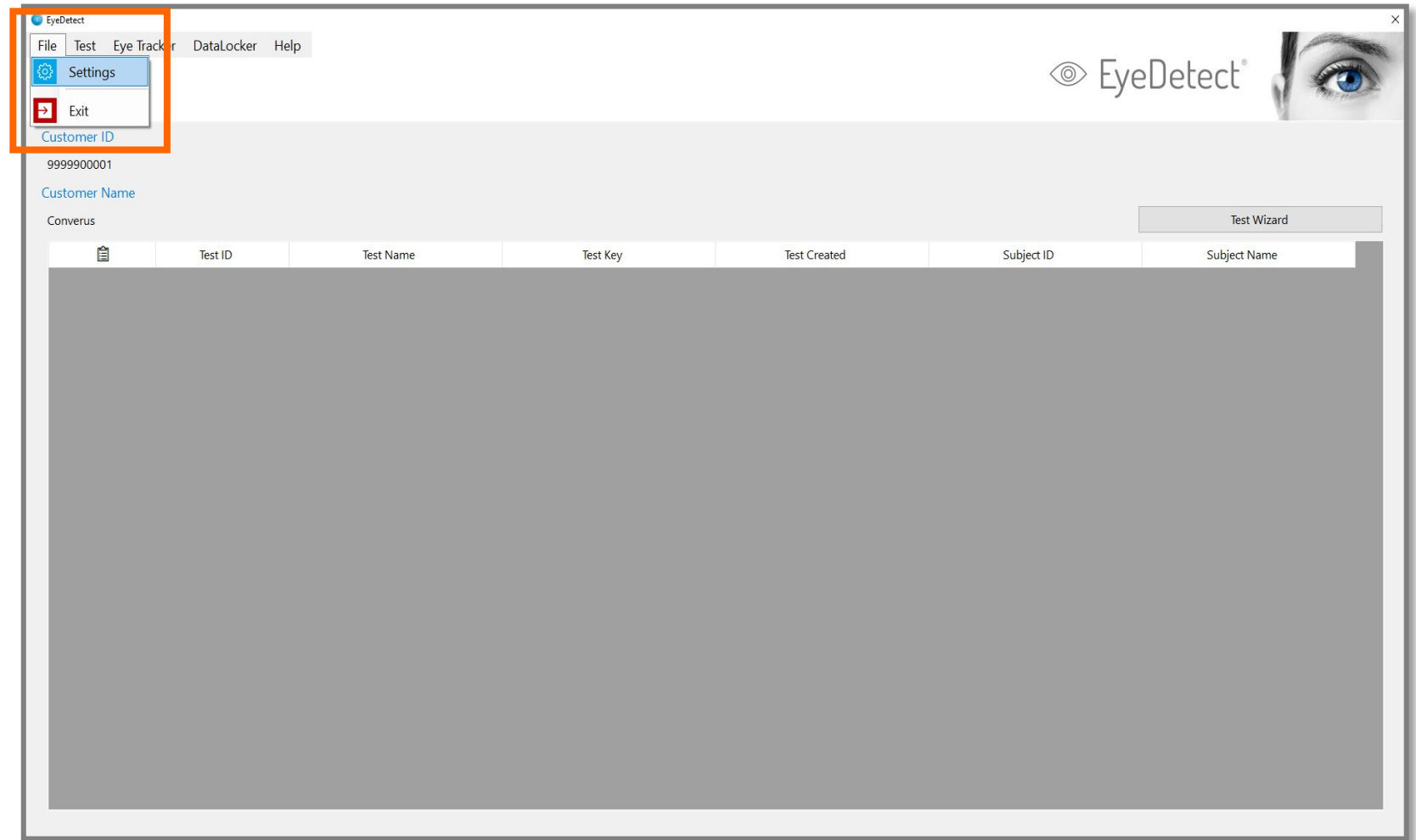
When Syncing the Station...

- New tests downloaded.
- Software updates downloaded.
- Test data uploaded.



File

File > Settings



File - Settings

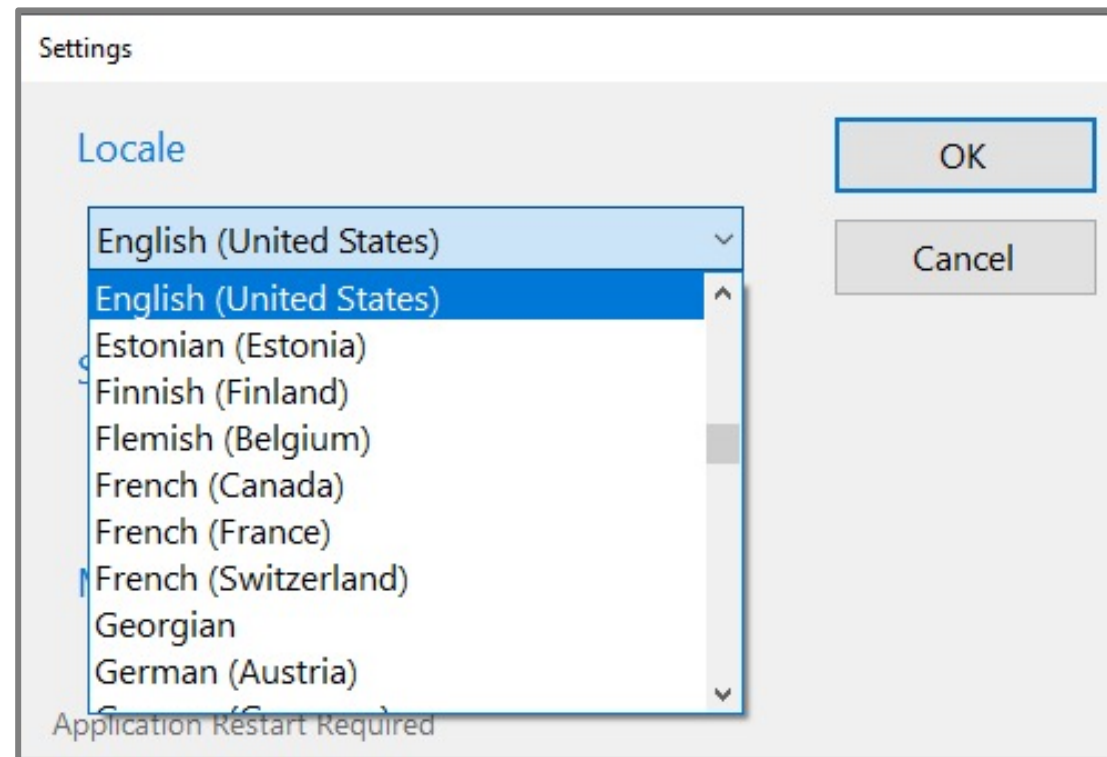
The screenshot shows the EyeDetect application interface. At the top, there is a menu bar with 'File', 'Test', 'Eye Tracker', 'DataLocker', and 'Help'. The EyeDetect logo and a close-up of a person's eye are visible in the top right. Below the menu, the 'Customer ID' is displayed as '9999900001' and the 'Customer Name' as 'Converus'. A 'Test Wizard' button is located on the right side. A table with columns for 'Test ID', 'Test Name', 'Test Key', 'Test Created', 'Subject ID', and 'Subject Name' is partially visible. A 'Settings' dialog box is open in the foreground, showing the following options:

- Locale:** English (United States) (dropdown menu)
- Settings:**
 - Enable Data Streaming API
- Machine:** 98-5F-D3-51-5B-7E

Buttons for 'OK' and 'Cancel' are present. At the bottom of the dialog, it says 'Application Restart Required'.

Settings - Language

Language selection for software user interface



Start Test (Manually)

Start Test - Manually

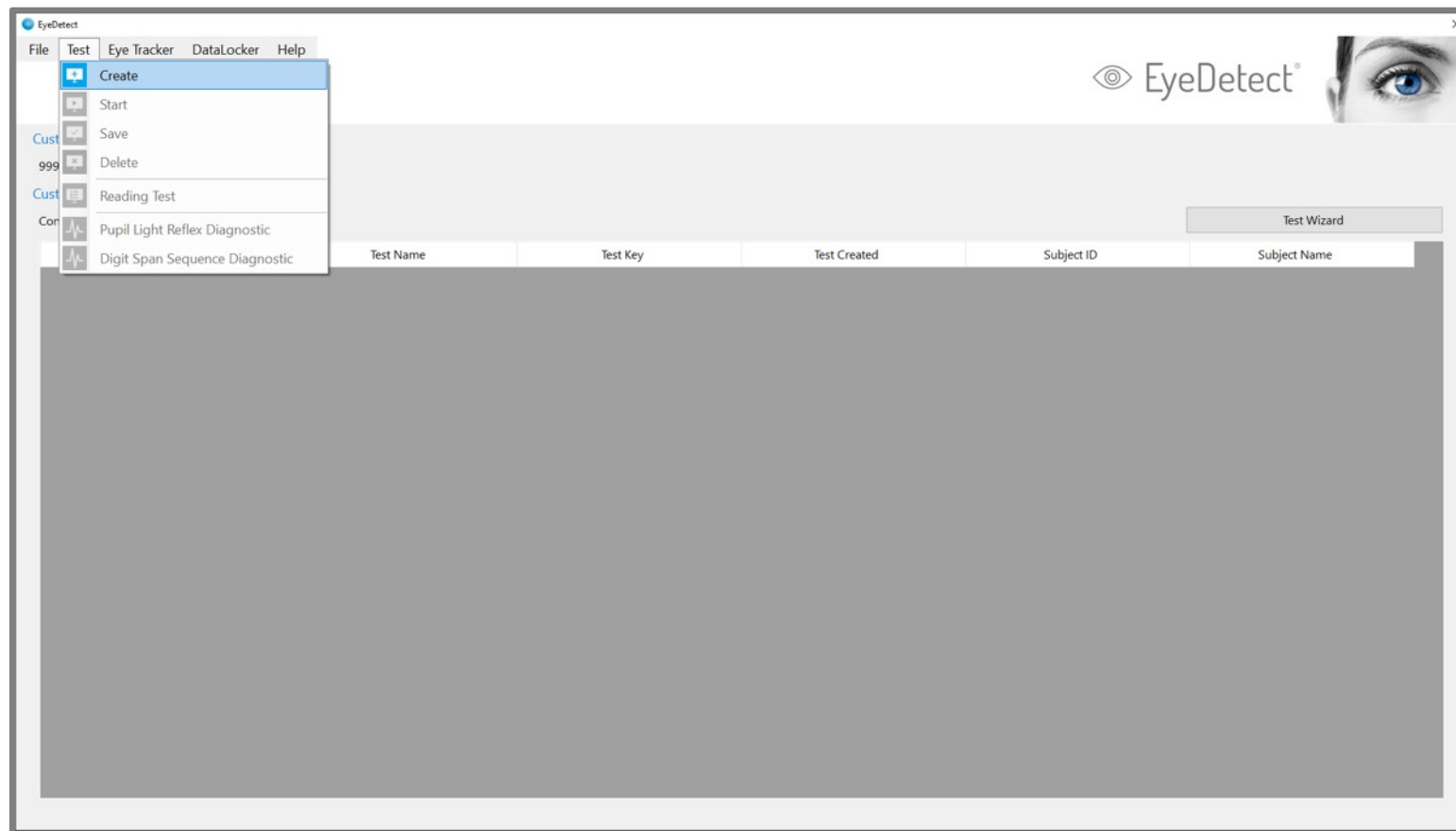


Manual Steps

- Create test
- Connect Eye Tracker
- Telemetry
- Calibrate
- Validate
- Start Test

Create Test Entries

- Main Menu, choose Test > Create



Create Test Entries

- Select test from dropdown. Search by **Test ID** or **Test Name**.
- Double click on **Test ID** or **Test Name** to sort alphabetically
- Tests assigned to your account.

Create Test

English

Test ID	Test Name
D000001T01	Drug use in the past 90 days
D000018L01	ICAC - Direct: Sexual contact w/minor as an adult (16/18)
D000018S01	ICAC - Caught w/Child Porn: Sexual contact w/minor as adult17/18
D00001HK01	(Infidelity) Sexual contact other than wife since marriage
D00001HR01	(Infidelity) Sexual contact other than husband since marriage
D000025Z01	test (DLC) - 10 question - Sexual activity
M000000001	UofU 4R Study
M000000101	MCT (LEPET) terrorism, drugs, work-related discipline, & crimes

Test Key: 603aa1b4c8434d62a2b87ebe8f2d145e

Test Subject ID:

Test Subject Name:

OK

Cancel

Create Test Entries

Create Test

English

Test ID	Test Name
D000001T01	Drug use in the past 90 days
D000018L01	ICAC - Direct: Sexual contact w/minor as an adult (16/18)
D000018S01	ICAC - Caught w/Child Porn: Sexual contact w/minor as adult17/18
D00001HK01	(Infidelity) Sexual contact other than wife since marriage
D00001HR01	(Infidelity) Sexual contact other than husband since marriage
D000025Z01	test (DLC) - 10 question - Sexual activity
M000000001	UofU 4R Study
M000000101	MCT (LEPET) terrorism, drugs, work-related discipline, & crimes

Test Key: 603aa1b4c8434d62a2b87ebe8f2d145e

Test Subject ID:

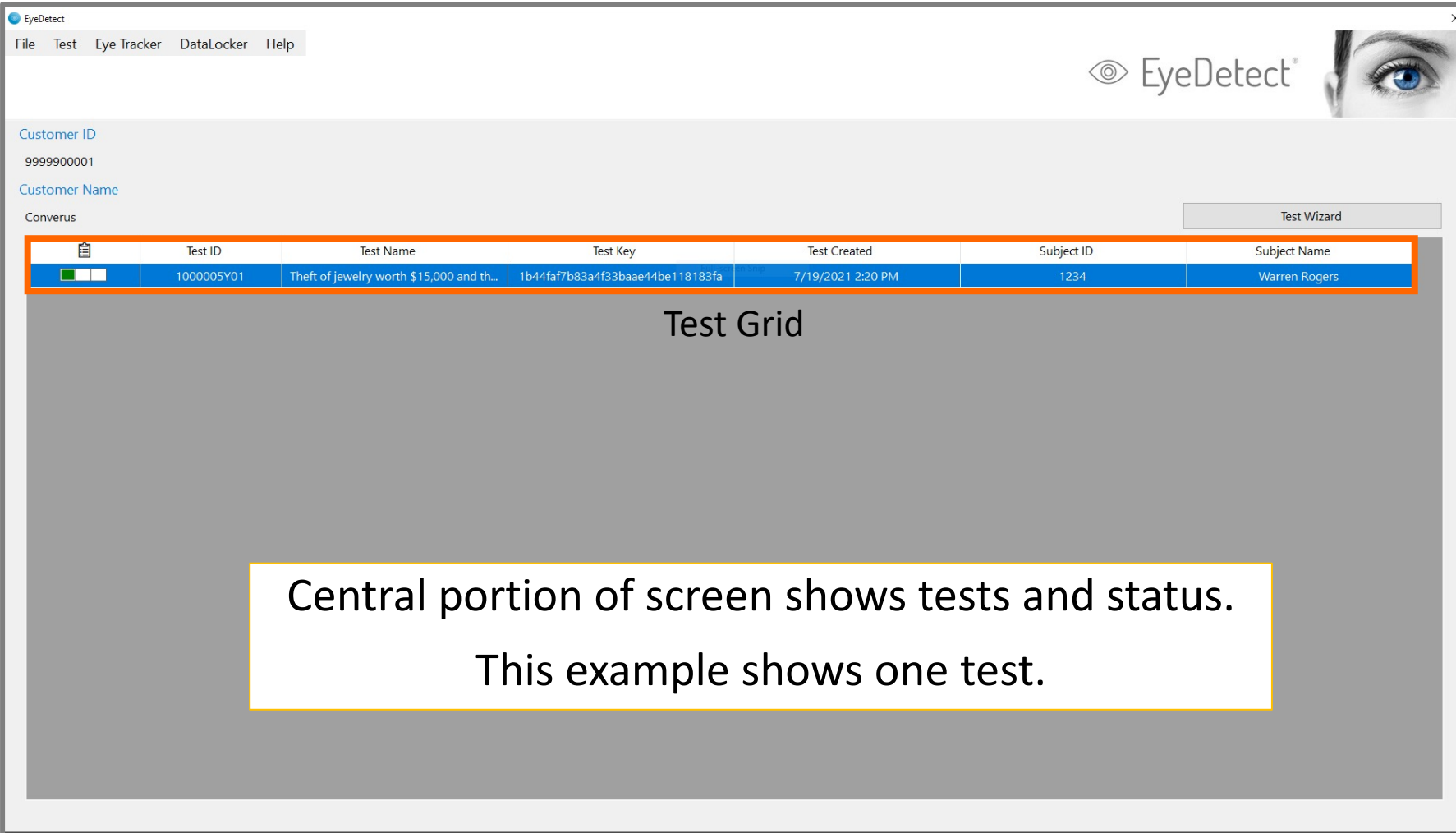
Test Subject Name:

OK

Cancel

- **Test ID's** are automatically created.
- Enter examinee **ID** and **Name** (or not).
- May contain letters or numbers.

Test Grid



The screenshot shows the EyeDetect application window. The title bar reads "EyeDetect" and the menu bar includes "File", "Test", "Eye Tracker", "DataLocker", and "Help". The EyeDetect logo and a close button are in the top right. Below the menu, the "Customer ID" is 9999900001 and the "Customer Name" is Converus. A "Test Wizard" button is on the right. A table with a blue header and one data row is highlighted with an orange border. The table columns are: Test ID, Test Name, Test Key, Test Created, Subject ID, and Subject Name. The data row contains: 100005Y01, Theft of jewelry worth \$15,000 and th..., 1b44faf7b83a4f33baae44be118183fa, 7/19/2021 2:20 PM, 1234, and Warren Rogers. Below the table, the text "Test Grid" is centered. A yellow-bordered box at the bottom contains the text: "Central portion of screen shows tests and status. This example shows one test."

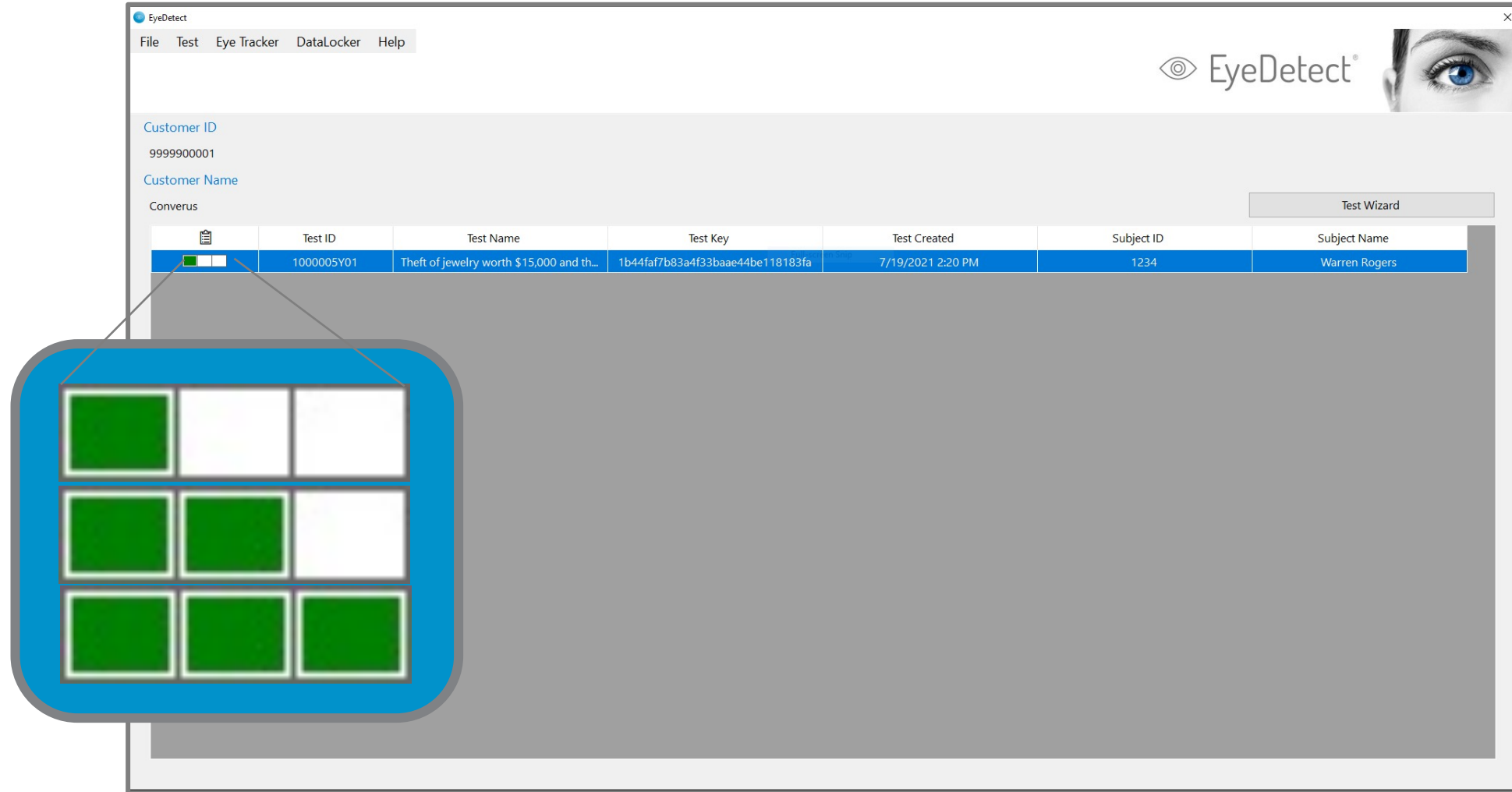
Test ID	Test Name	Test Key	Test Created	Subject ID	Subject Name
100005Y01	Theft of jewelry worth \$15,000 and th...	1b44faf7b83a4f33baae44be118183fa	7/19/2021 2:20 PM	1234	Warren Rogers

Test Grid


Central portion of screen shows tests and status.
This example shows one test.

Test Status

- 1 - Created
- 2 - Taken
- 3- Saved

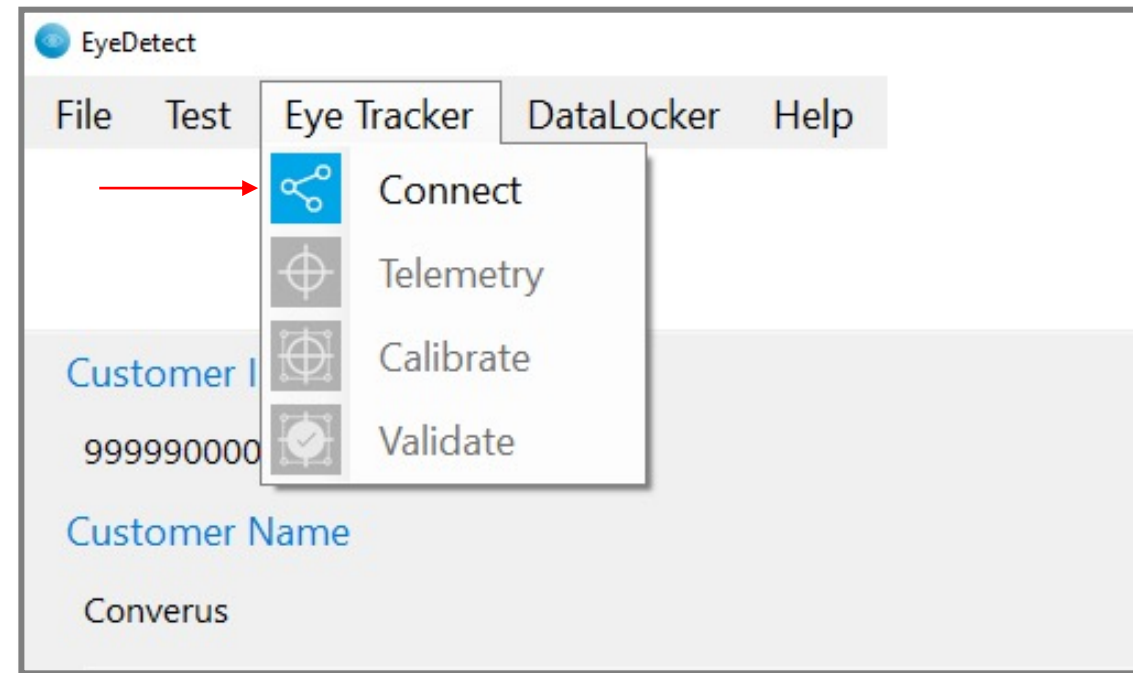


The screenshot shows the EyeDetect software interface. At the top, there is a menu bar with 'File', 'Test', 'Eye Tracker', 'DataLocker', and 'Help'. The 'EyeDetect' logo is in the top right corner. Below the menu, there are fields for 'Customer ID' (9999900001) and 'Customer Name' (Converus). A 'Test Wizard' button is visible on the right. The main area contains a table with the following data:

	Test ID	Test Name	Test Key	Test Created	Subject ID	Subject Name
	100005Y01	Theft of jewelry worth \$15,000 and th...	1b44faf7b83a4f33baae44be118183fa	7/19/2021 2:20 PM	1234	Warren Rogers

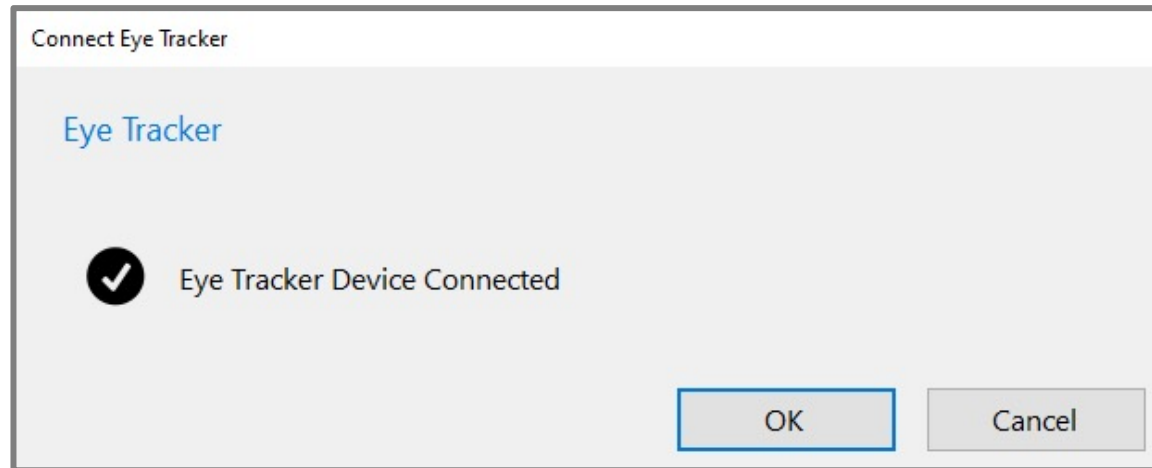
Connect Eye Tracker

Eye Tracker > Connect.
May take 10 seconds.

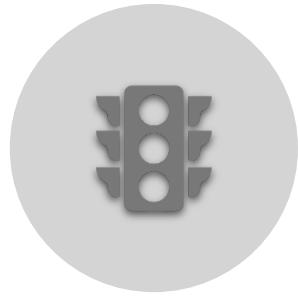


Connect Eye Tracker

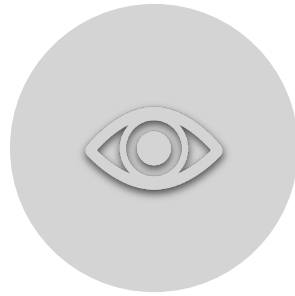
Connect Eye Tracker (Continue) then, **OK**.



Connect Eye Tracker



UPON CONNECTING,
RED LIGHTS GO "ON" AT
BOTH ENDS OF EYE
TRACKER.

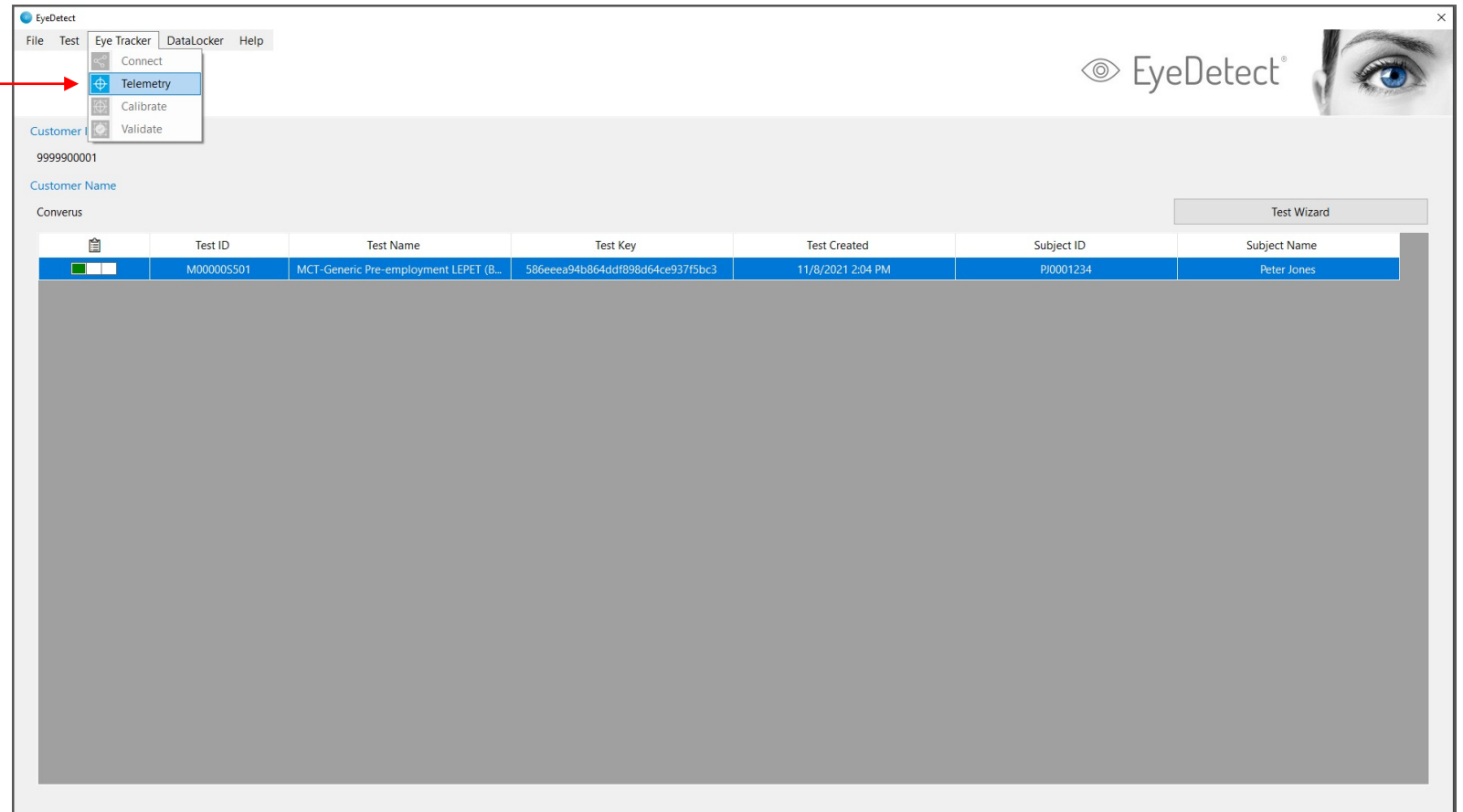


INDICATES EYE
TRACKER READY



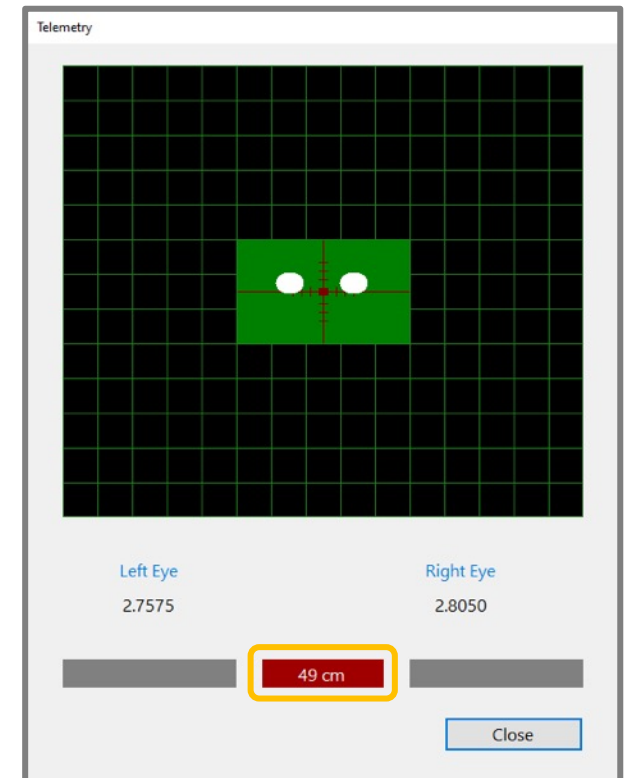
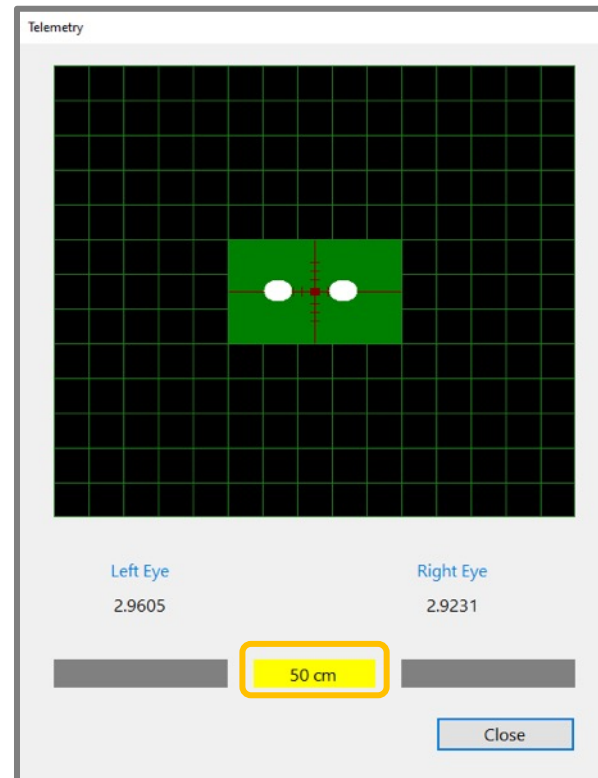
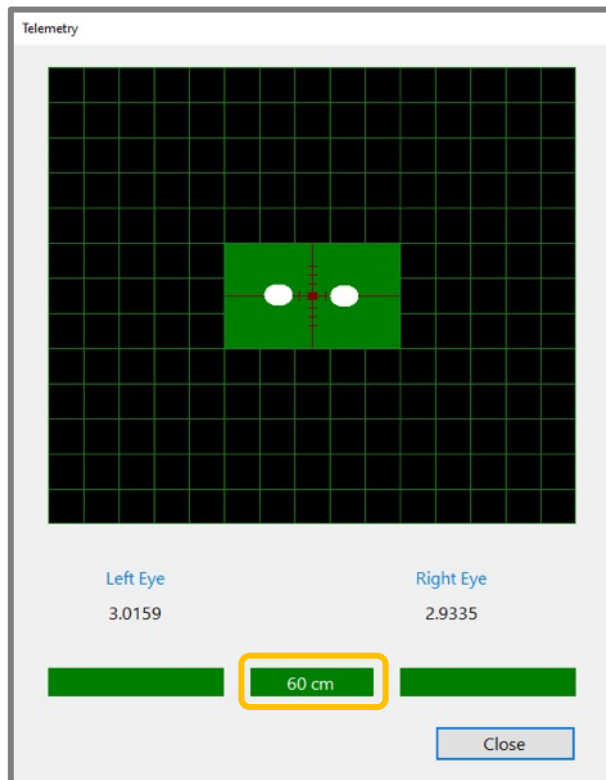
Telemetry

- Telemetry ensures hardware and testing conditions ready.
- Note: Eye Tracker must be “connected” to configure telemetry.



Telemetry

Distance & Signal Strength



Telemetry Challenges



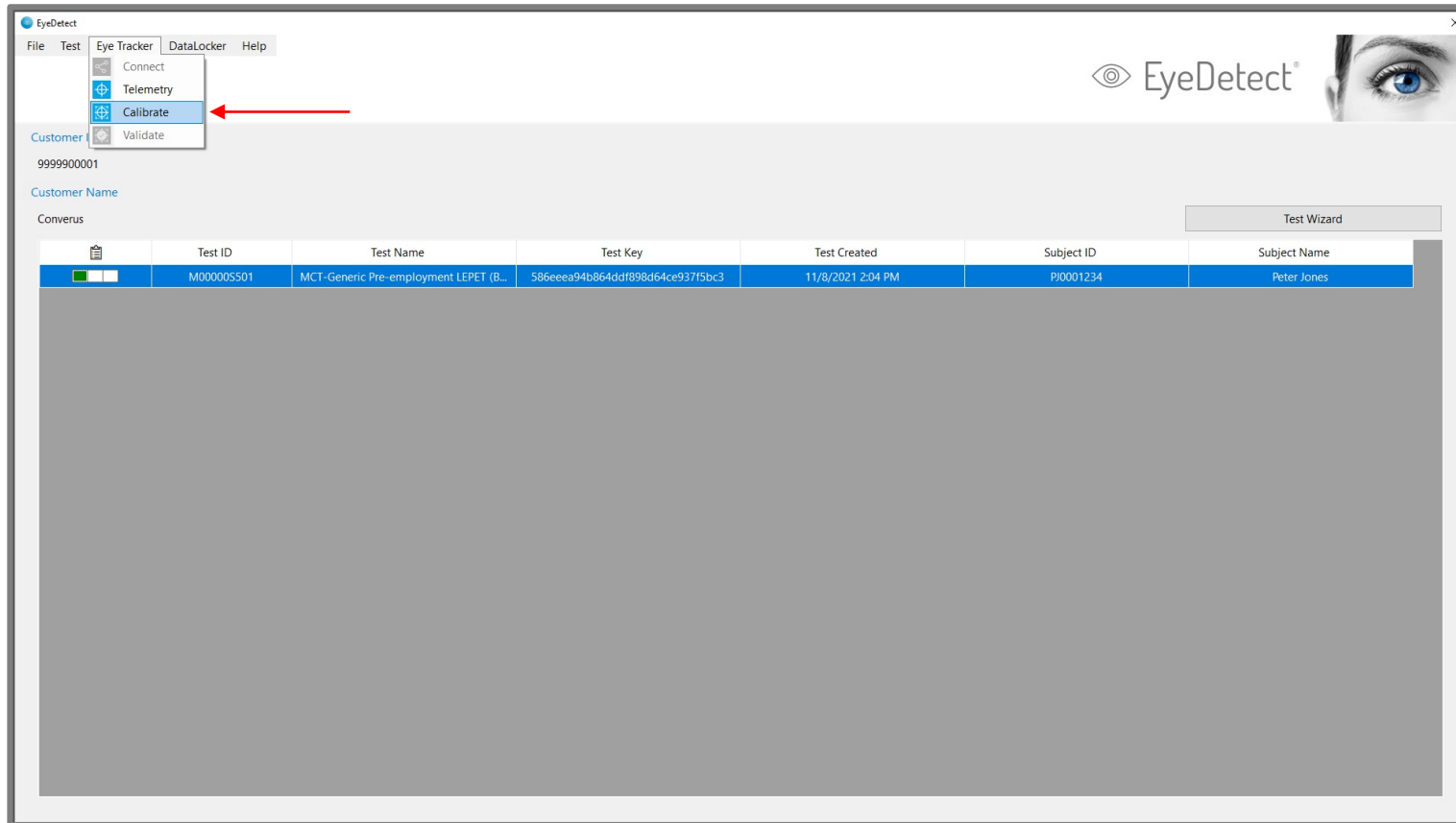
- Bi-focal, tri-focal or progressive lenses
- Lens glare
- Dark-framed glasses
- Excessive make-up
- Dilated pupils (drugs)
- Dry eyes (sleepy, allergies or anti-histamines)

Telemetry - Chin rest



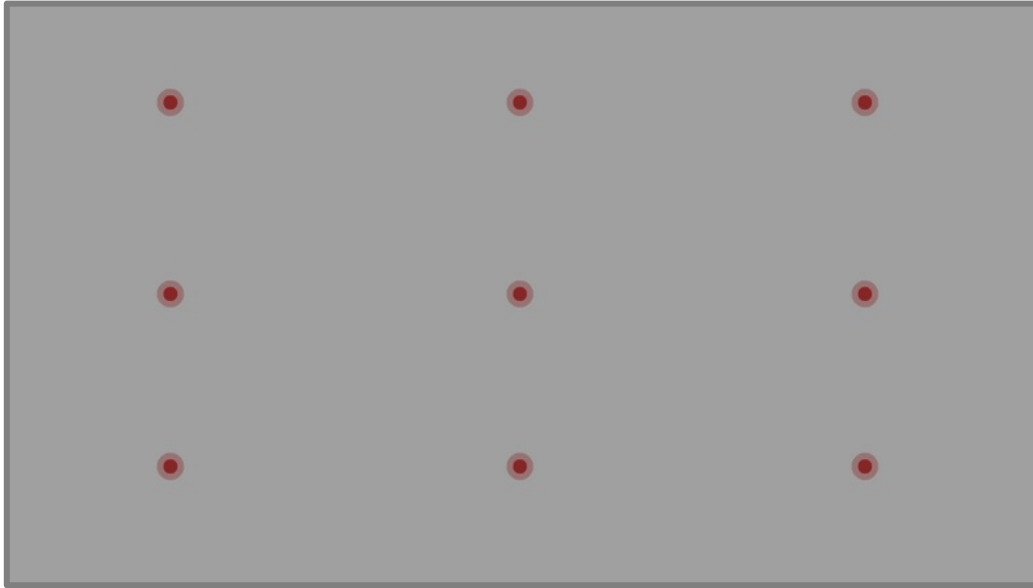
- Keep examinee still
- Keep examinee head ideal distance from screen
- Set on the table/desk about 60 cm from screen
- Adjust up/down
- **Optional if using EyeDetect Manager**

Calibrate

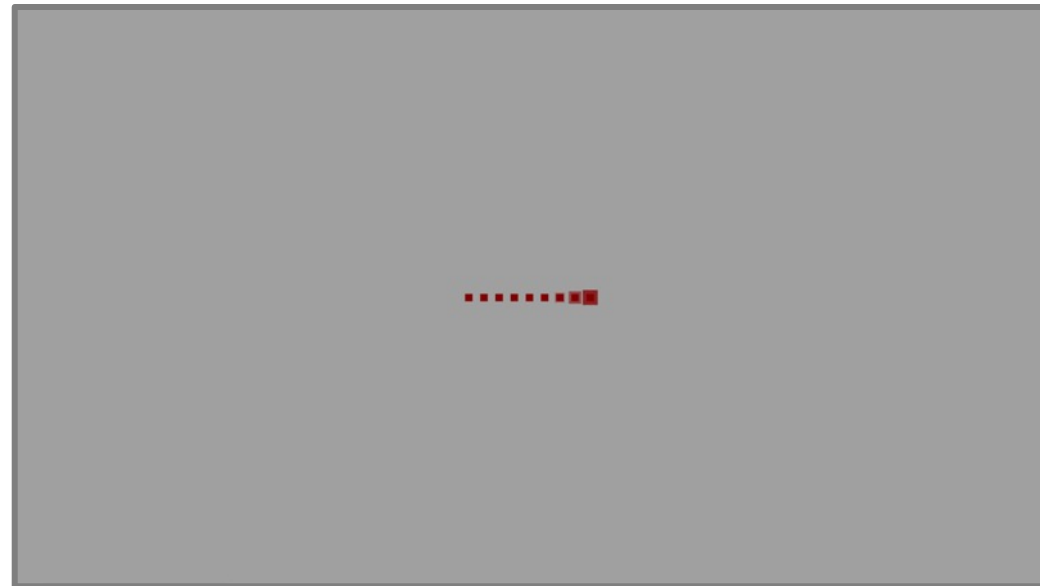


- Ensures Eye Tracker working correctly with current settings.
- Examinee follows dots onscreen with eyes - keep head still.
- Process follows Telemetry step.

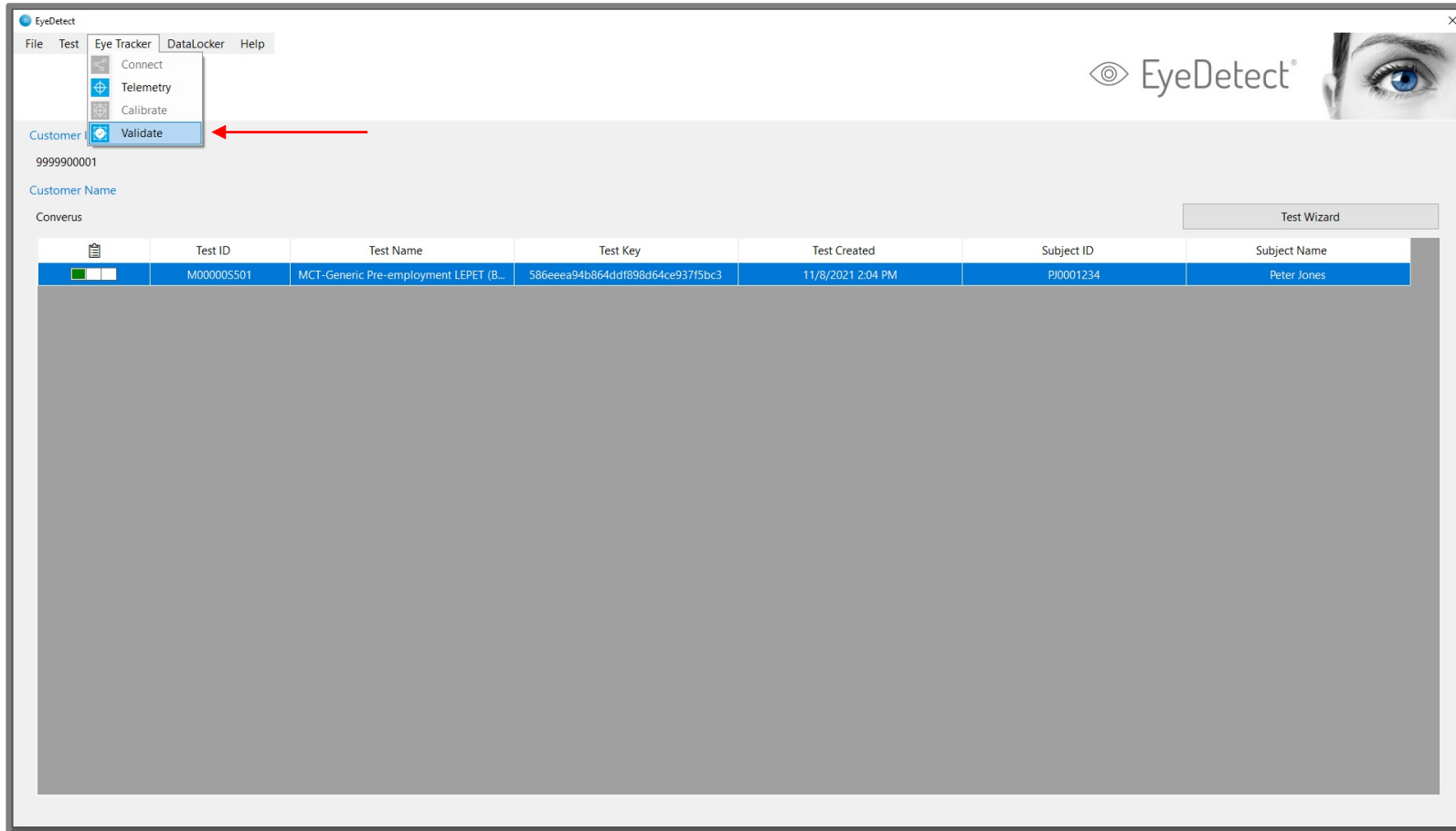
Calibrate



- Dots appears on-screen.
- Follow with eyes, keep head still.
- Focus on dots.
- When pattern complete, calibration screen closes automatically.



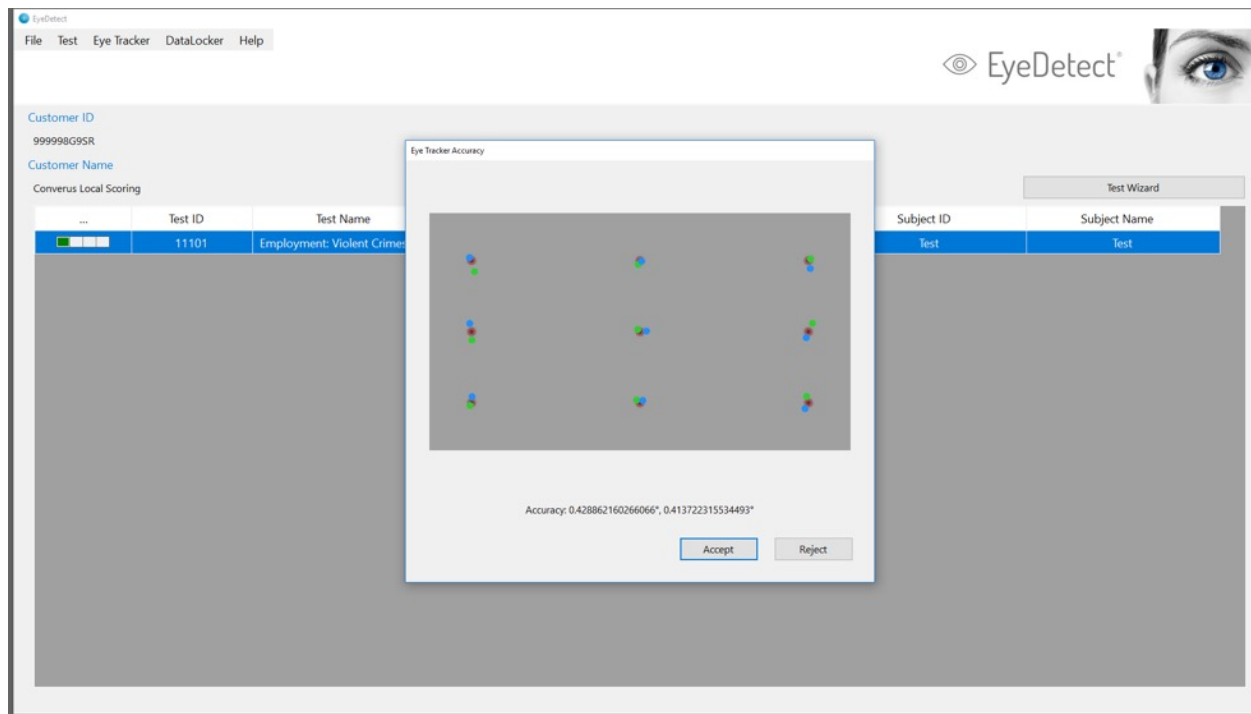
Validate



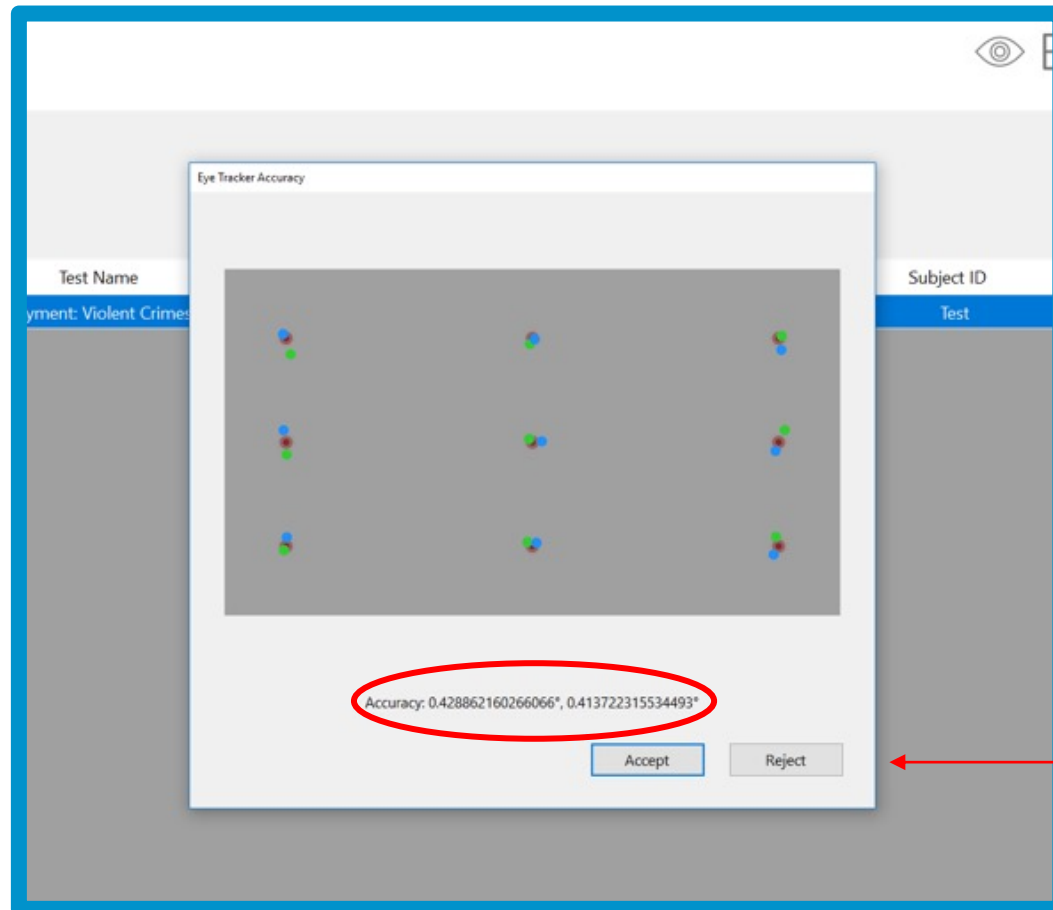
- Final step to validate settings.
- If Eye Tracker is set up correctly, test proceeds.

Validate

- Accuracy screen appears with dots and score.
- Blue/green dots should be close to red dots.
- Green and blue dots - examinee eyes.



Validate

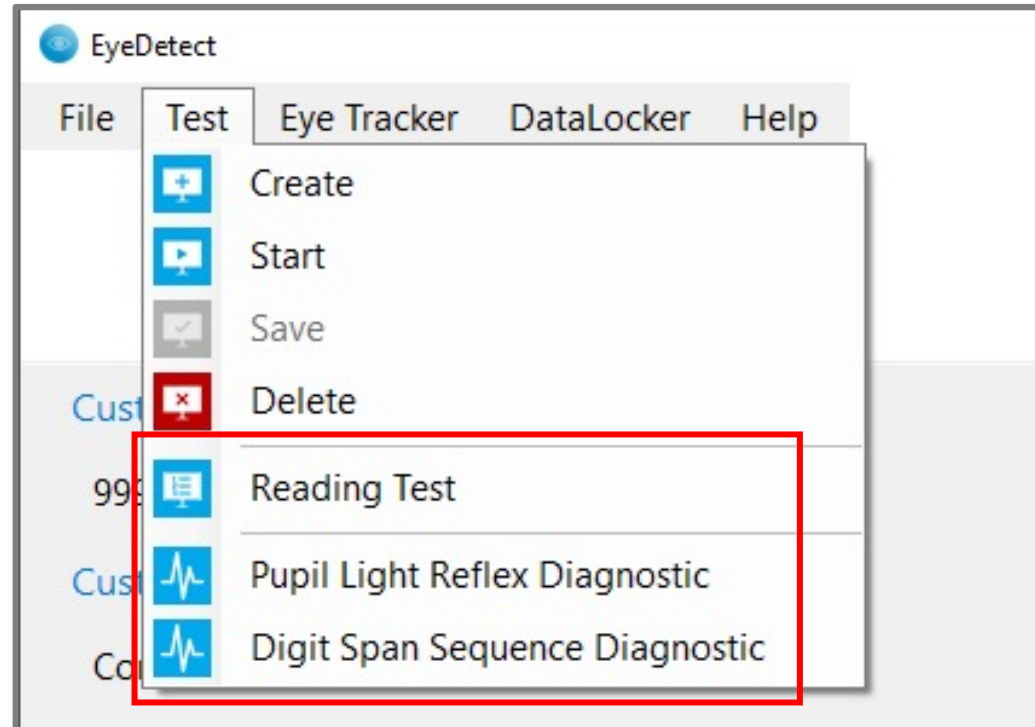


- Settings up to 1.5 are acceptable.
- 1.5 is the max angle variance measured between the point where eyes should be focused on red dots and the actual focus of eyes.
- Choose **Accept** to continue or **Reject** to repeat.

Start Test Diagnostic Tests

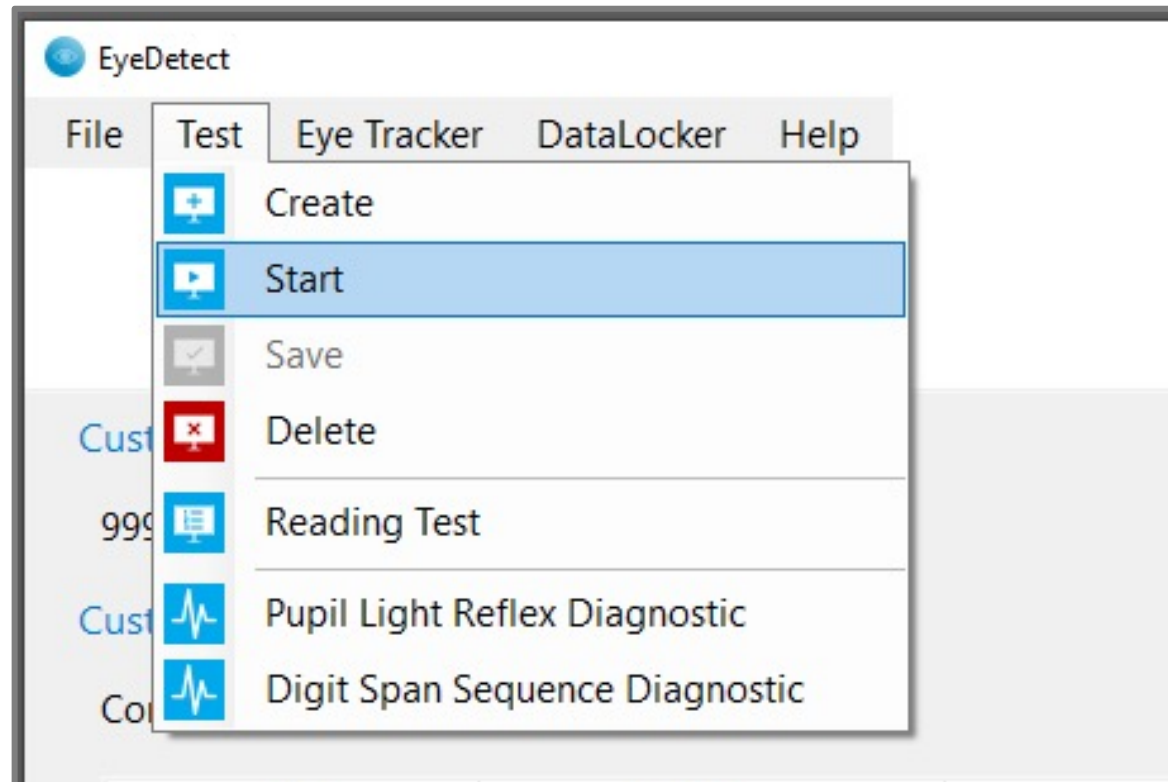
Optional tests

- Reading test
- Pupil Light Reflex Diagnostic
- Digit Span Sequence Diagnostic



Start Test

- Select Test > Start



Start Test Dialog Box

1. Optional: age, gender, years of education, reading level, vision
2. Optional: photo
3. Adjust font size
4. Text to speech settings (preset)
5. Select **Preview** to hear sound (headphones on)
6. Click **OK** to start test

The screenshot shows the 'Start Test' dialog box with the following fields and controls:

- Test ID:** M000005501 : "MCT-Generic Pre-employment LEPET (Border States)"
- Test Key:** d916718b96b74b9d957dfcc3f300ef25
- Test Subject:**
 - ID: PJ00001234
 - Name: Peter James
 - Gender: [Dropdown]
 - Age: [Dropdown]
 - Education: [Dropdown] (Annotated with red '1')
 - Reading Level: [Dropdown]
 - Vision: [Dropdown]
 - Keywords: [Text Field]
 - Custom Field: [Text Field]
- Photo Section:** Integrated Camera, Take Photo (Annotated with red '2'), Blank Photo
- Test Font Size:** Font Size (Annotated with red '3')
- Test Audio Options:**
 - Enable Interview Route Map (IRM)
 - Enable TTS Instructions (P0) (Annotated with red '4')
 - Enable TTS for Entire Test (P1)
 - Enable Audio Only with No Text (P2)
- Audio Controls:** VW James (Dropdown), Speed (Slider, Annotated with red '5'), Volume (Slider)
- Preview:** Preview button
- Buttons:** OK (Annotated with red '6'), Cancel

Start Test (Test Wizard)

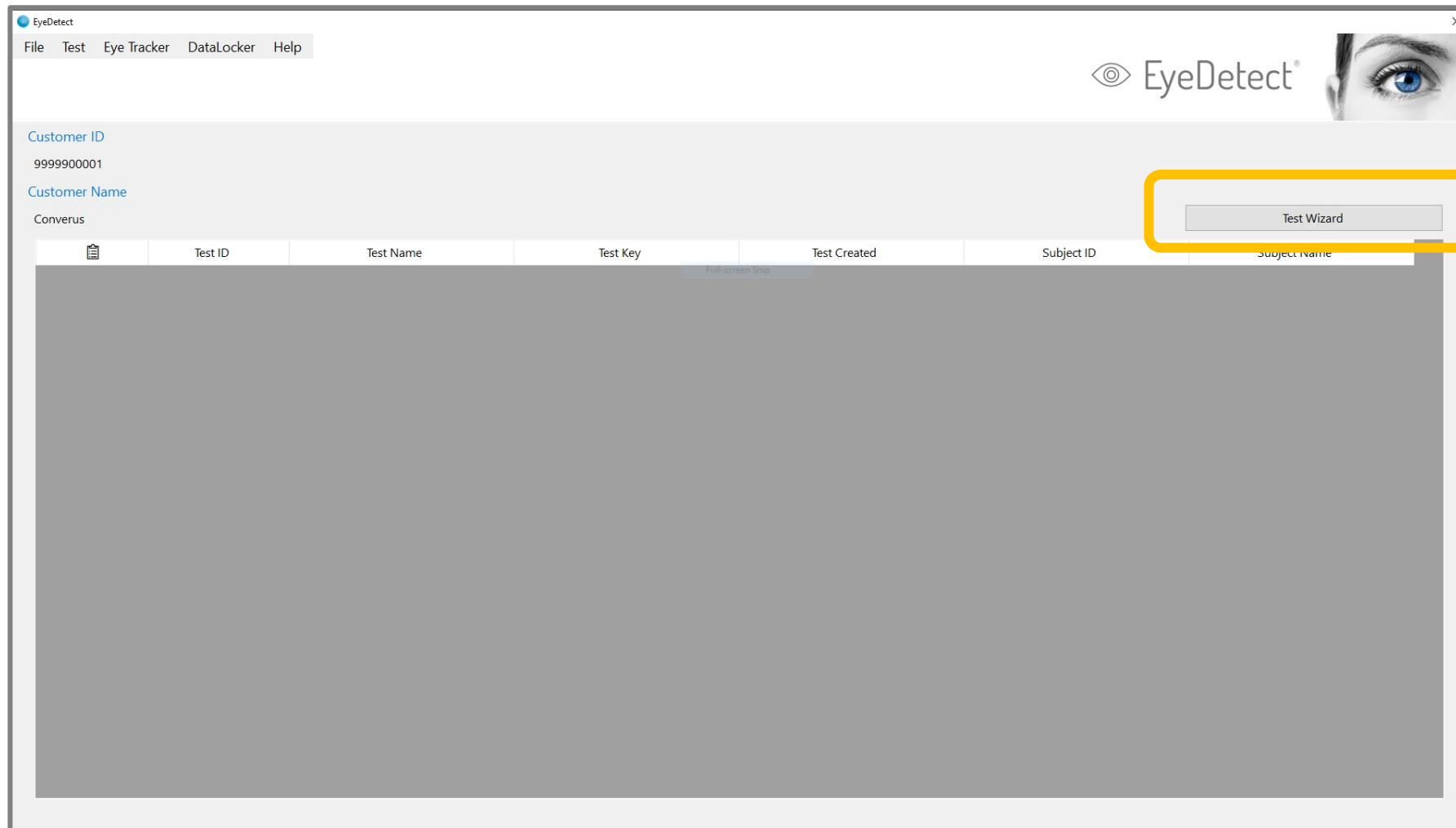
Start Test – Test Wizard



Automatic Steps

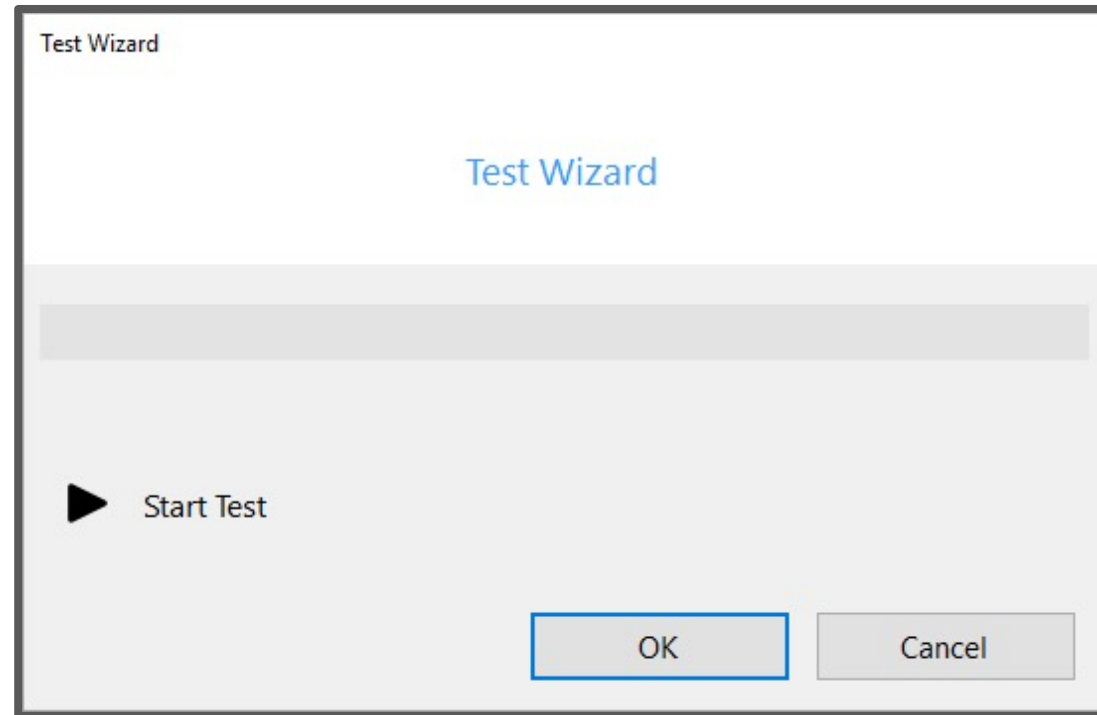
- Create test
- Connect Eye Tracker
- Telemetry
- Calibrate
- Validate
- Start Test

Test Wizard



Start Test

- Automates entire process: Test Create, Connect, Telemetry, Calibrate, Validate



Create Test

- Select test
- Enter Subject ID
- Enter Subject Name
- Select OK

Create Test

English

Test ID	Test Name
M00000401	4R Lab Study Test
M00000701	Lab Study MCT Hybrid (2 PPD, 4 ODT)
M00000CV01	MCT Pre-employment: Ministry of National Security (Jamaica)
M00000S501	MCT-Generic Pre-employment LEPET (Border States)
M00000V401	LEPET - terrorism, drugs, work-related discipline, crimes
M00001GH01	Withholding LEPET - drugs, theft, crimes, terrorism
M00001JC01	(MCT 3R) Pre-employment Generic: drugs, crimes, gangs
M00001K701	Generic: Sex offender Maintenance Test (past 6 months)

Test Key: e329b61a538c41e792dbc5a84deb7c6f

Test Subject ID: PJ00001234

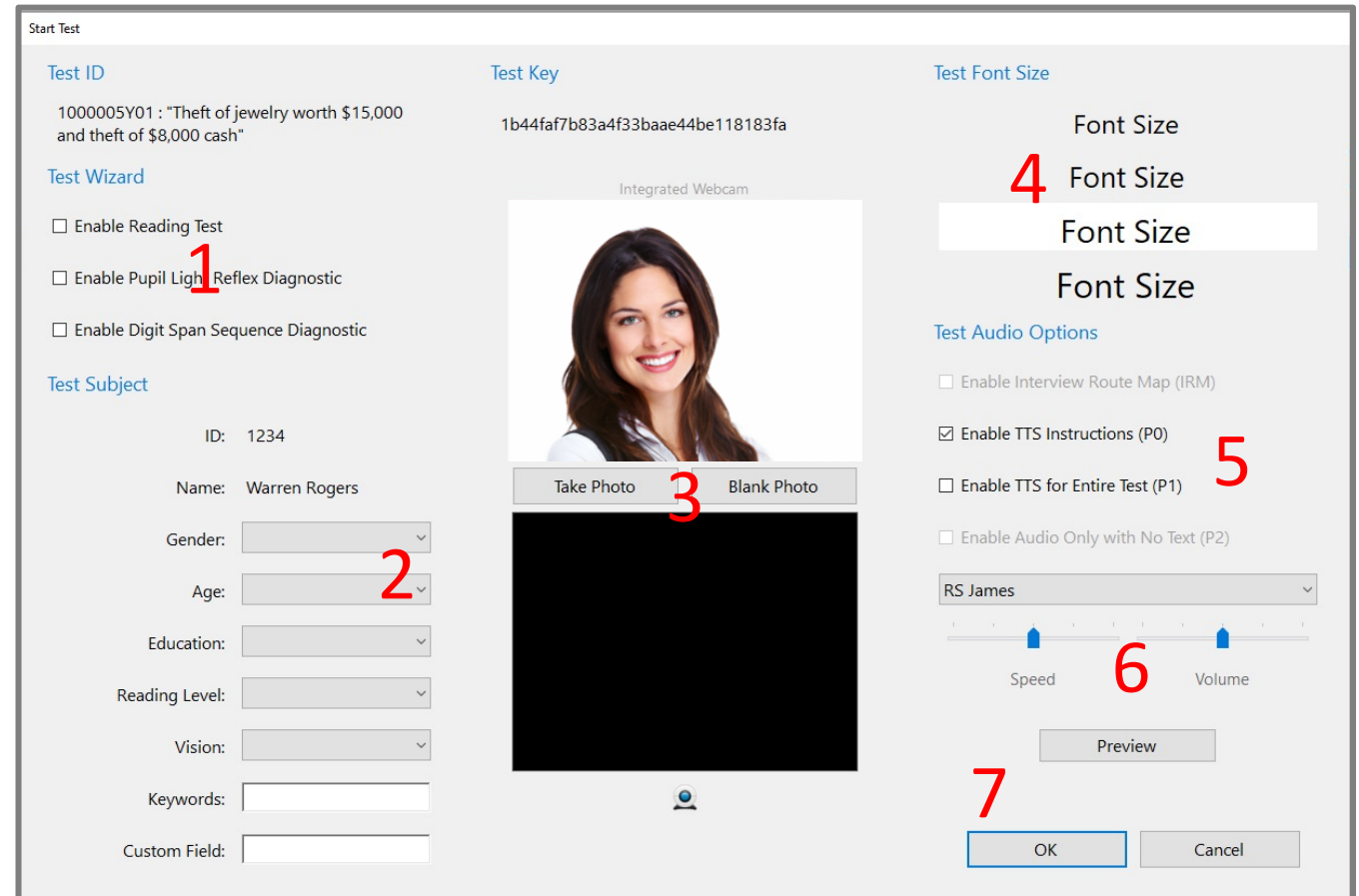
Test Subject Name: Peter Jones

OK

Cancel

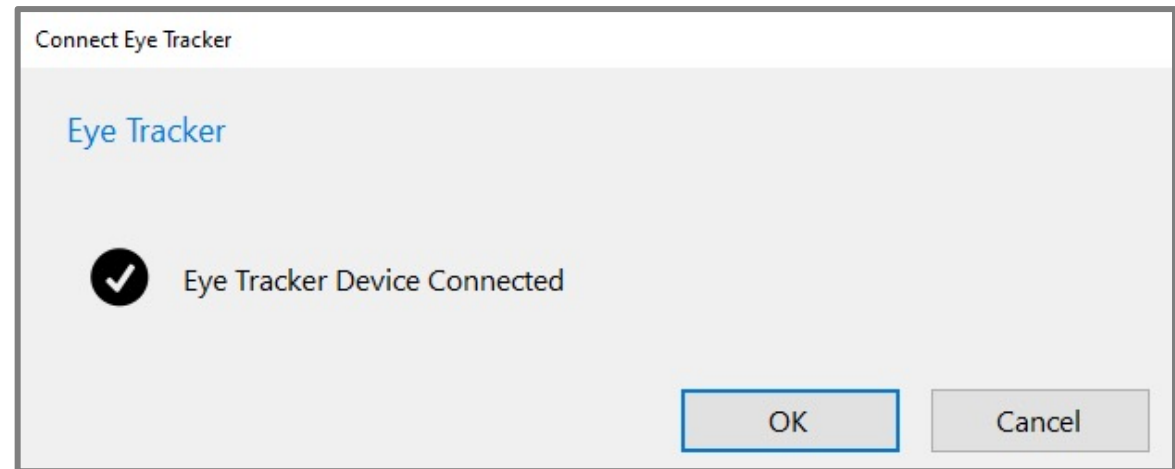
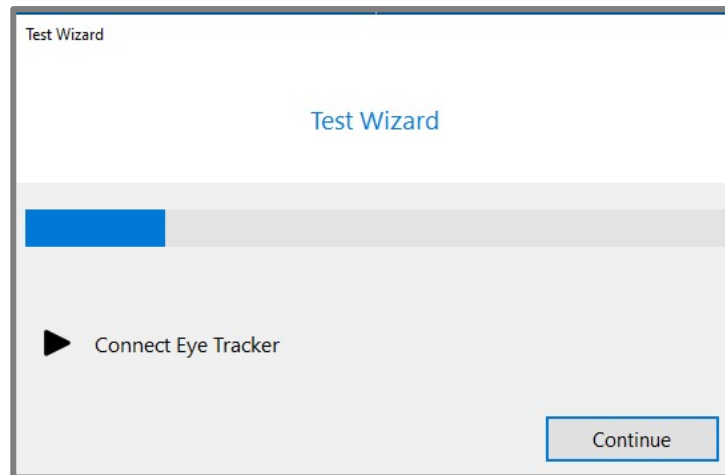
Start Test Dialog Box

1. Diagnostic Tests
2. Optional: age, gender, years of education, reading level, vision
3. Optional: photo
4. Adjust font size
5. Text to speech settings (preset)
6. Select **Preview** to hear sound (headphones on)
7. Select **OK** to continue



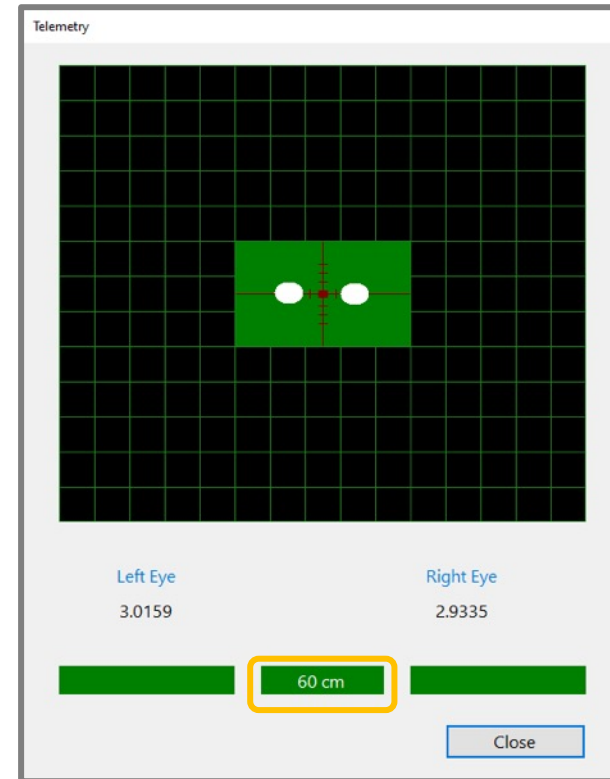
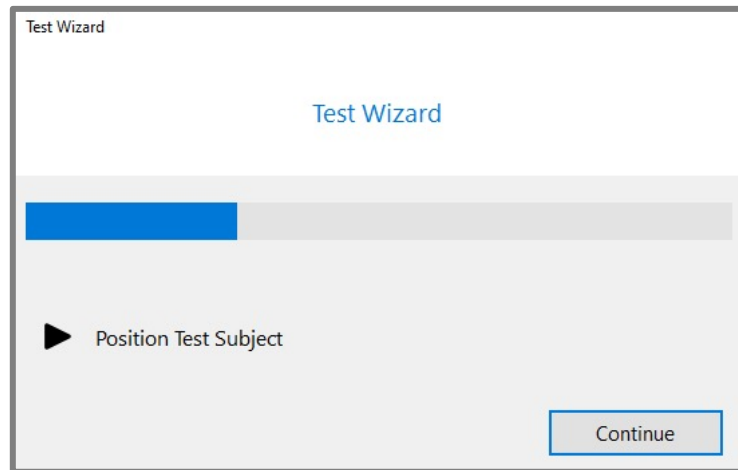
Connect Eye Tracker

May take 10 seconds.



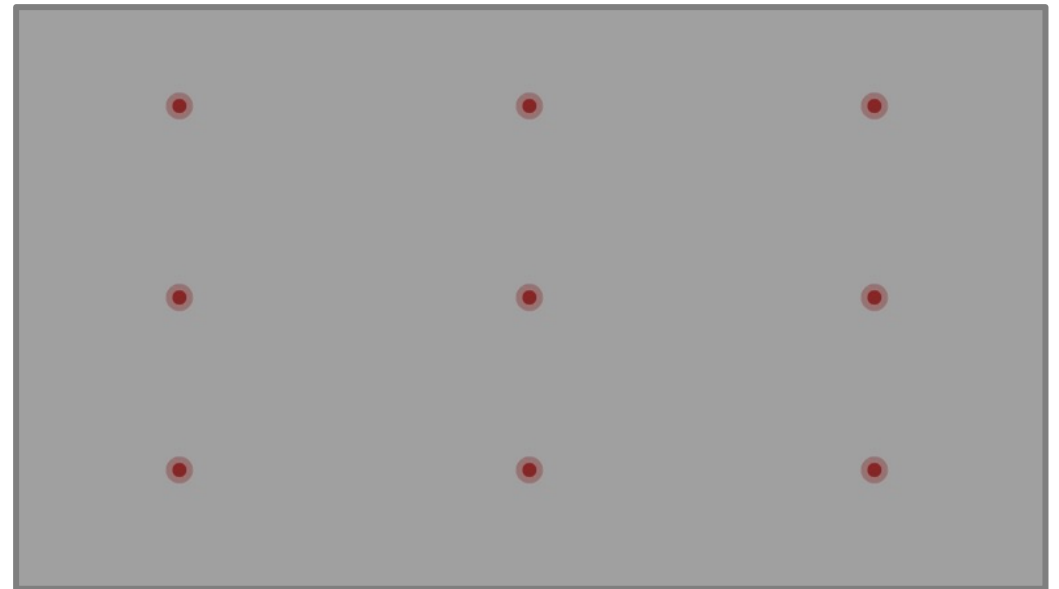
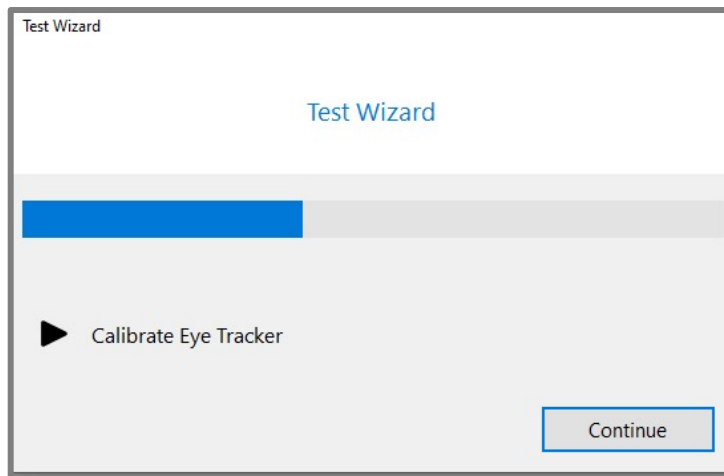
Telemetry

Position examinee and adjust distance



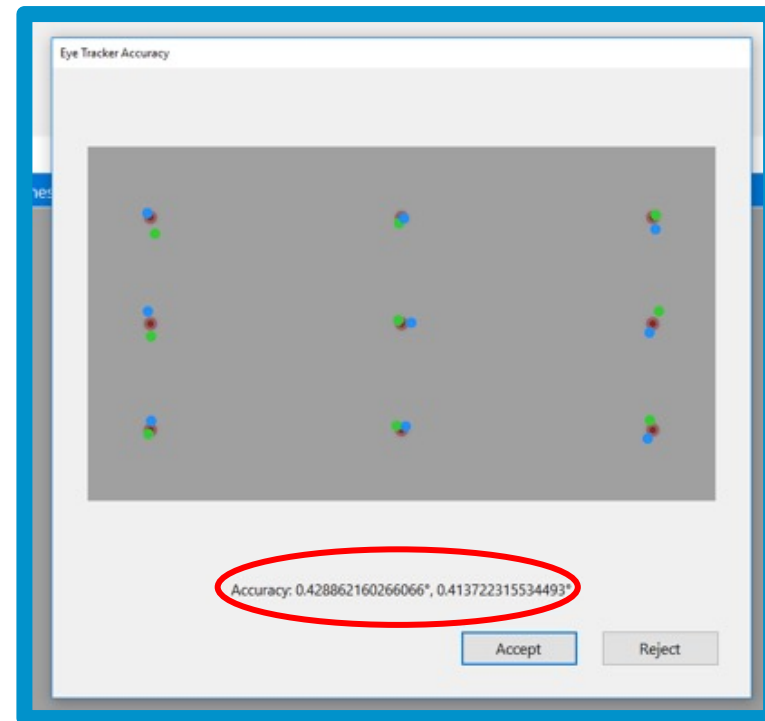
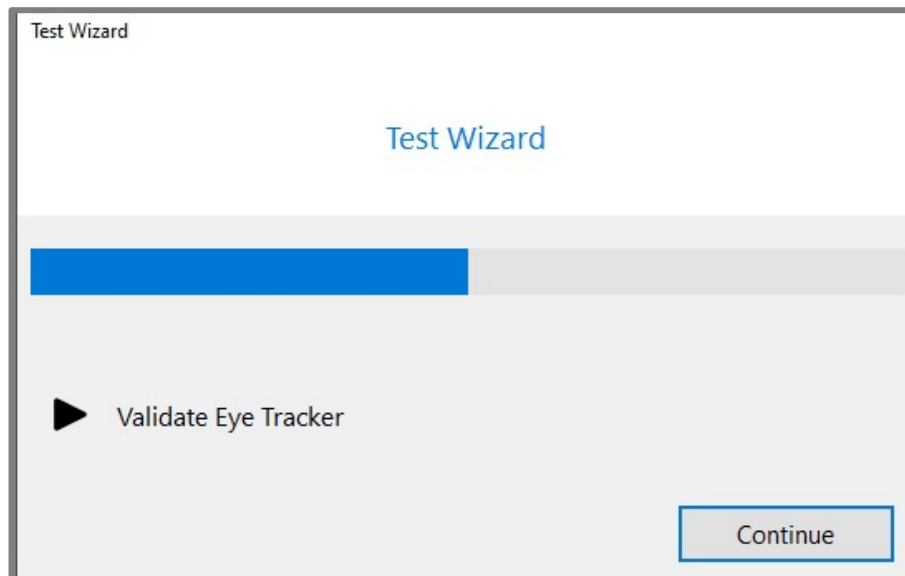
Calibrate Eye Tracker

Have examinee follow the dots, keep head still.



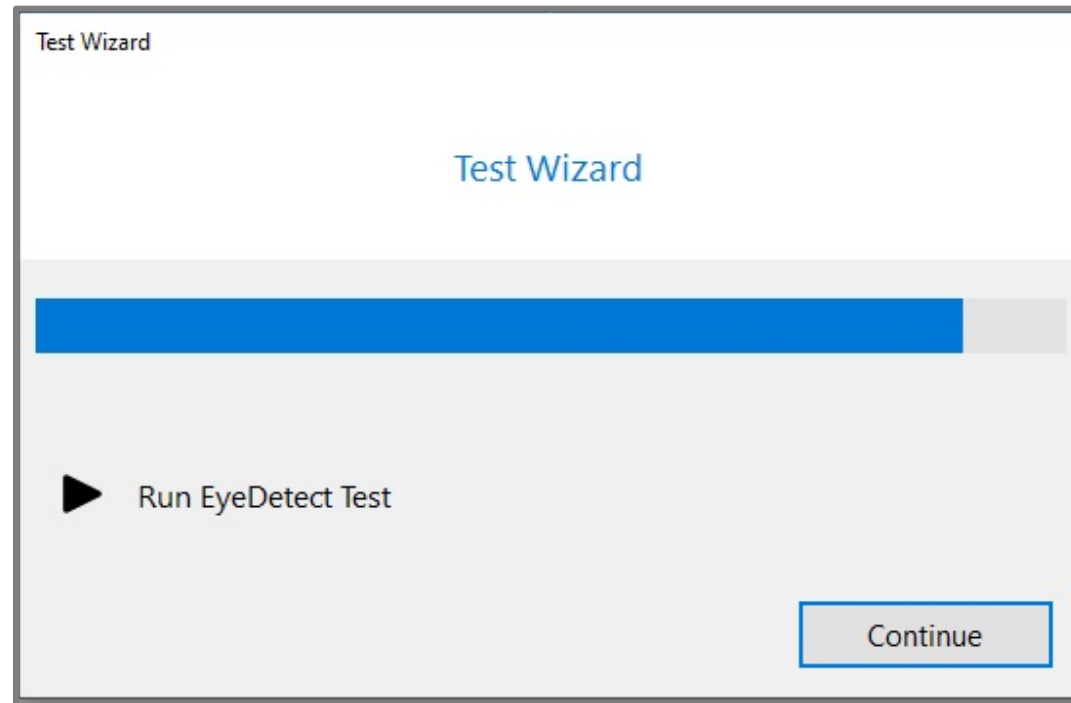
Validate

Choose to **Accept** or **Reject** validate score (below 1.5)



Start Test

Select **Continue** to start the official test



Test Structure

Test Process

Examinee will

- Hear pre-test instructions
- Take practice test
- Take credibility assessment test



Test Questions

- RCT - 318 questions
- MCT - 280 questions
- Audio MCT - 208 questions
- DLC - 135 questions
- HMCT - 156 questions
- HDLC/DLC2 - 43 questions

Rest Periods



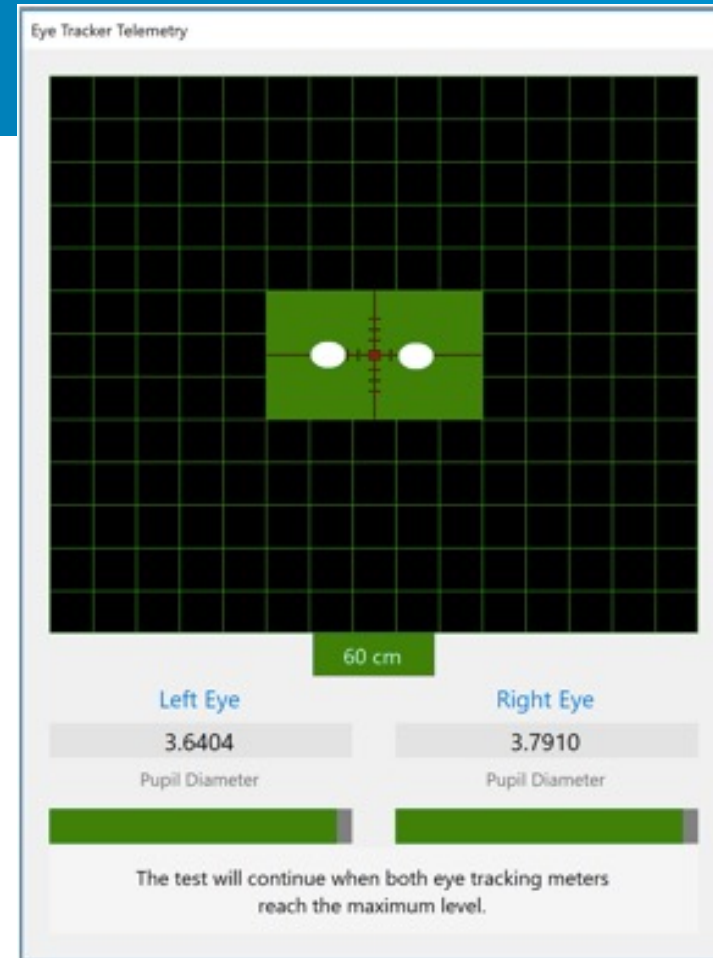
- MCT, Audio MCT, and RCT = 9 sessions
- HMCT = 11 sessions

- DLC = 3 sessions
- HDLC and DLC2 = 3 sessions

- Examinees may move, stretch, or stand up.
- Those actions may cause examinee to move out of correct position.

Rest Periods

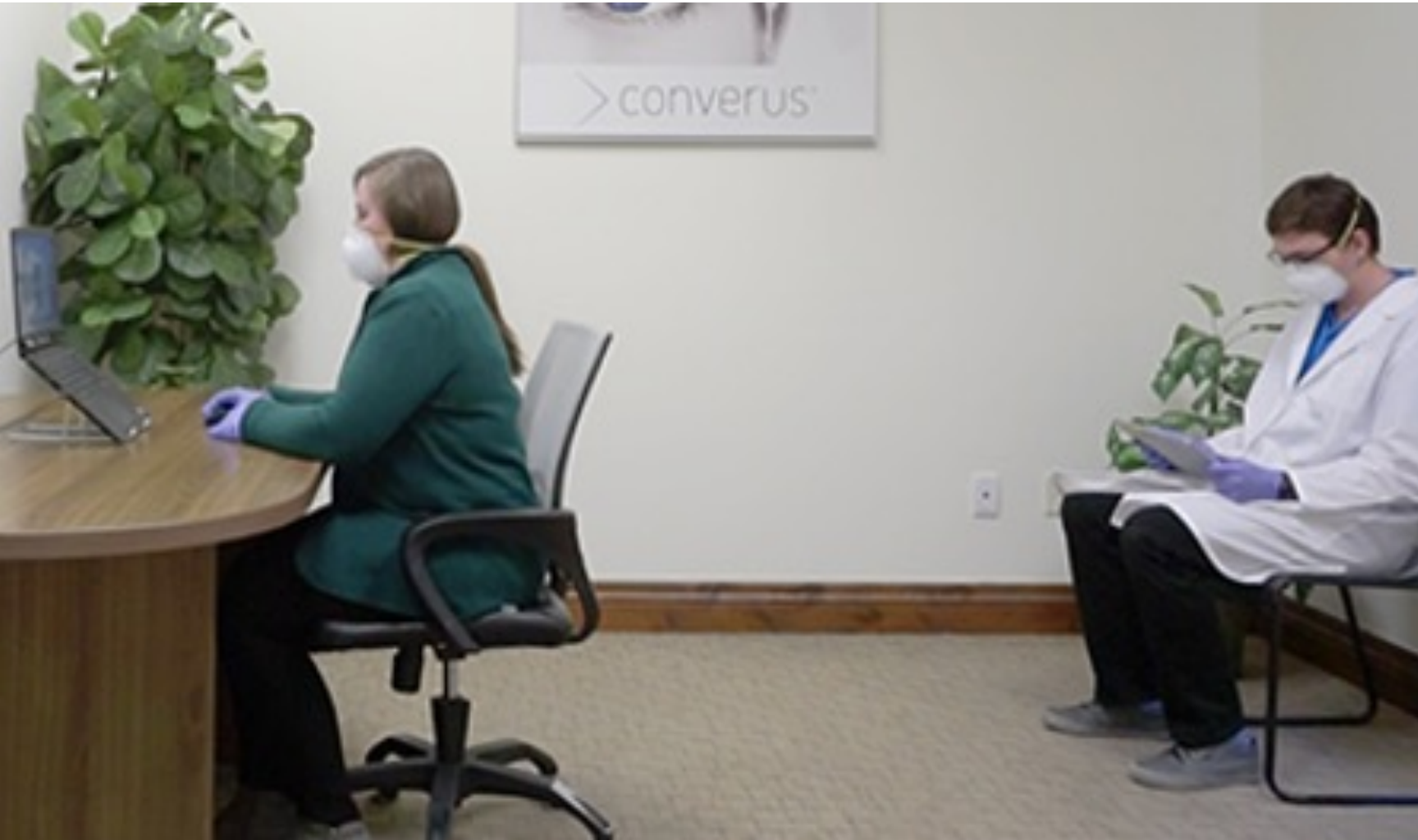
After each rest period, another telemetry step occurs.



Test continues automatically when Meter reaches maximum levels.

EyeDetect Manager

Monitor Examinee



- Monitor examinee — in room or with EyeDetect Manager.
- Sit behind examinee, out of direct view.

EyeDetect Manager



- Required: tablet or PC with Windows 8 or higher (Windows 10 preferred)
- Wireless adapter or ethernet connection required
- Screen Resolution: 1200 x 800 minimum
- EyeDetect Manager and EyeDetect must be logged on the same wireless or wired network.
- You can use a Router not connected to the Internet.

EyeDetect Manager



EyeDetect Manager

Optional

- Headphones
- Chin rest

- Clean the mouse



EyeDetect Manager

EyeDetect Manager interface showing network connection, statistics, and signal. The interface includes tabs for Settings, Setup, Network Connection, Network Statistics, and Network Signal. The Network Connection tab is active, displaying Wi-Fi status (1 0.000 Mbps, ↓ 0.003 Mbps) and signal strength (87% [216 Mbps]). A table of eye tracking data is circled in red:

	Left Eye	Right Eye
Gaze X	1022.952	1035.454
Gaze Y	0.000	0.000
Pupil Diameter	3.220	3.071

EyeDetect Manager interface showing network connection, statistics, and signal. The interface includes tabs for Settings, Setup, Network Connection, Network Statistics, and Network Signal. The Network Connection tab is active, displaying Wi-Fi status (1 0.000 Mbps, ↓ 0.007 Mbps) and signal strength (87% [216 Mbps]). A graph of eye tracking data is circled in red, showing a blue line on a black background with the text PD = (3.156, 3.023). A video feed of a person is also circled in red.

EyeDetect Manager

The screenshot shows the EyeDetect Manager interface with the following data:

Settings	Setup	Network Connection	Network Statistics	Network Signal
10.1.10.45	NT.0006.01	Wi-Fi	1 0.000 Mbps, ↓ 0.003 Mbps	87% [216 Mbps]
0 / 21	Missed Questions: 0	Left Eye	Gaze X: 1022.952	Gaze Y: 0.000
Time Limit Expired: 0		Right Eye	Gaze X: 1035.454	Gaze Y: 0.000
		Pupil Diameter	3.220	3.071

Visual elements include a red circle around the IP address and a green eye-tracking visualization on a grid.

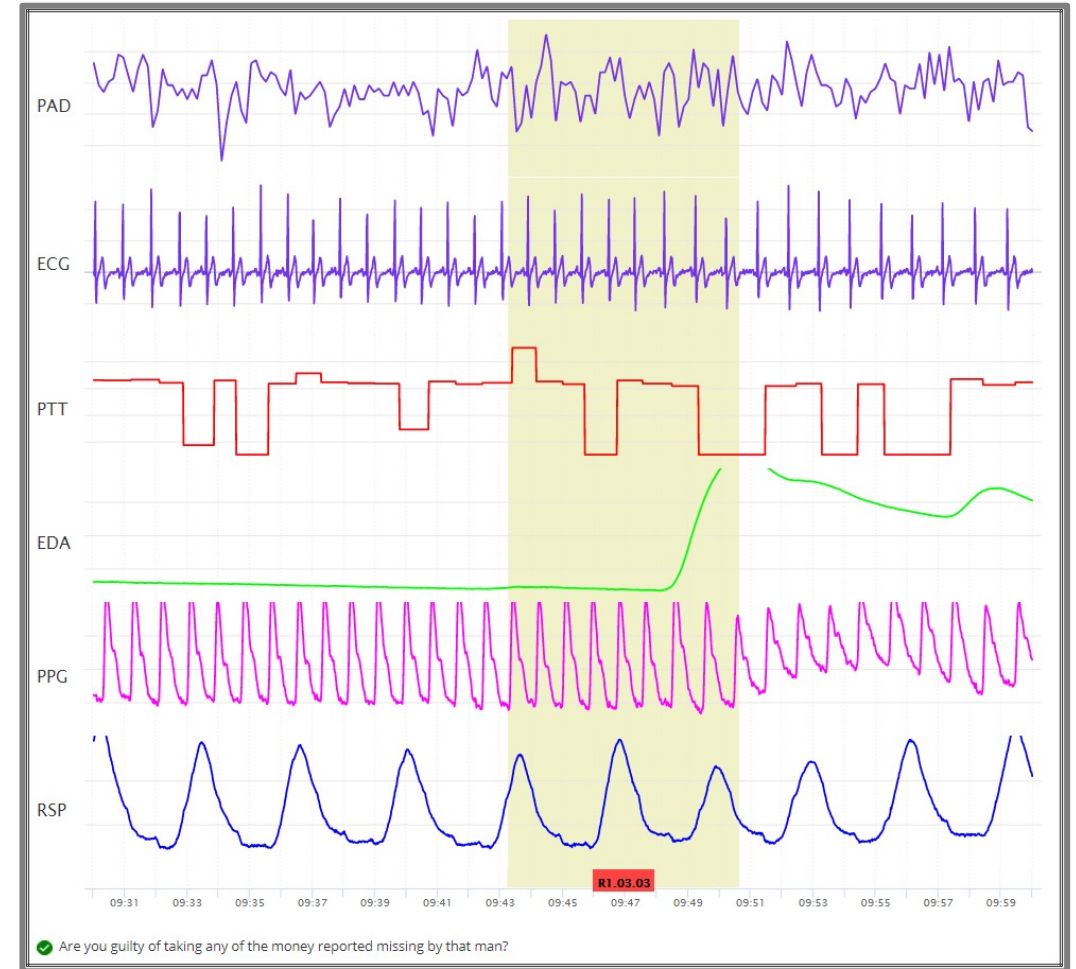
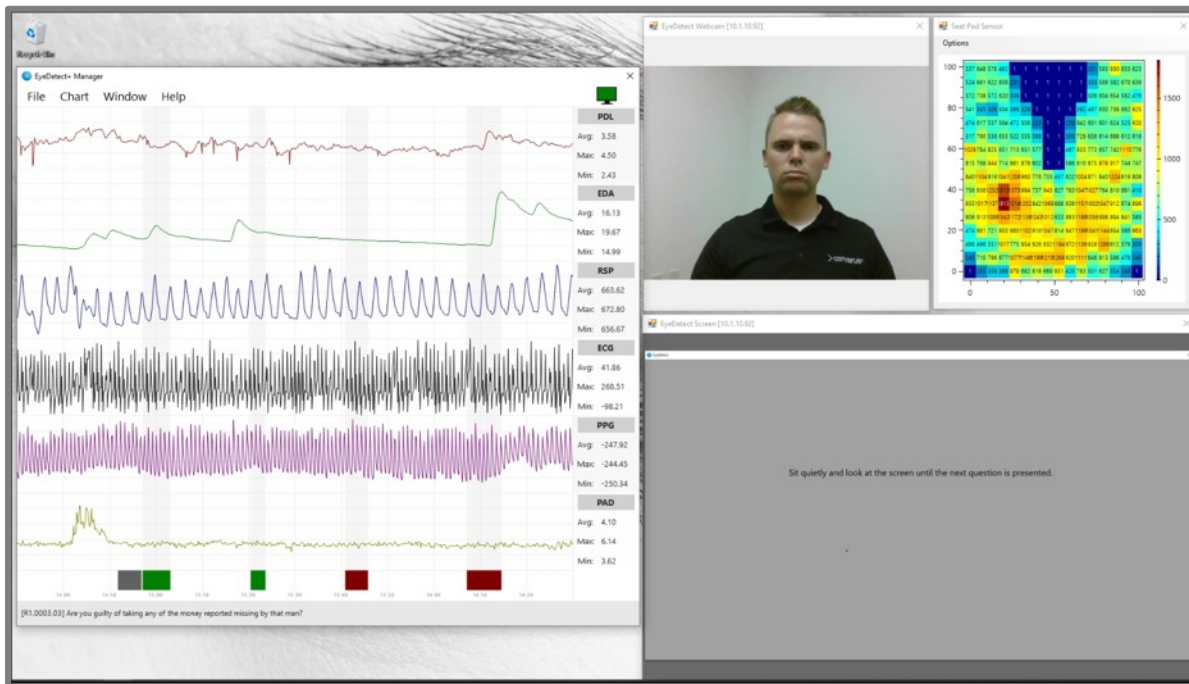
The screenshot shows the EyeDetect Manager interface with the following data:

Settings	Setup	Network Connection	Network Statistics	Network Signal
10.1.10.45	R2.0014.01	Wi-Fi	1 0.000 Mbps, ↓ 0.007 Mbps	87% [216 Mbps]
5 / 21	Missed Questions: 0	Graph	PD = (3.156, 3.023)	Video Feed
Time Limit Expired: 5				

Visual elements include a line graph showing pupil diameter over time, a green eye-tracking visualization, and a video feed of a person.

EyeDetect+ Manager

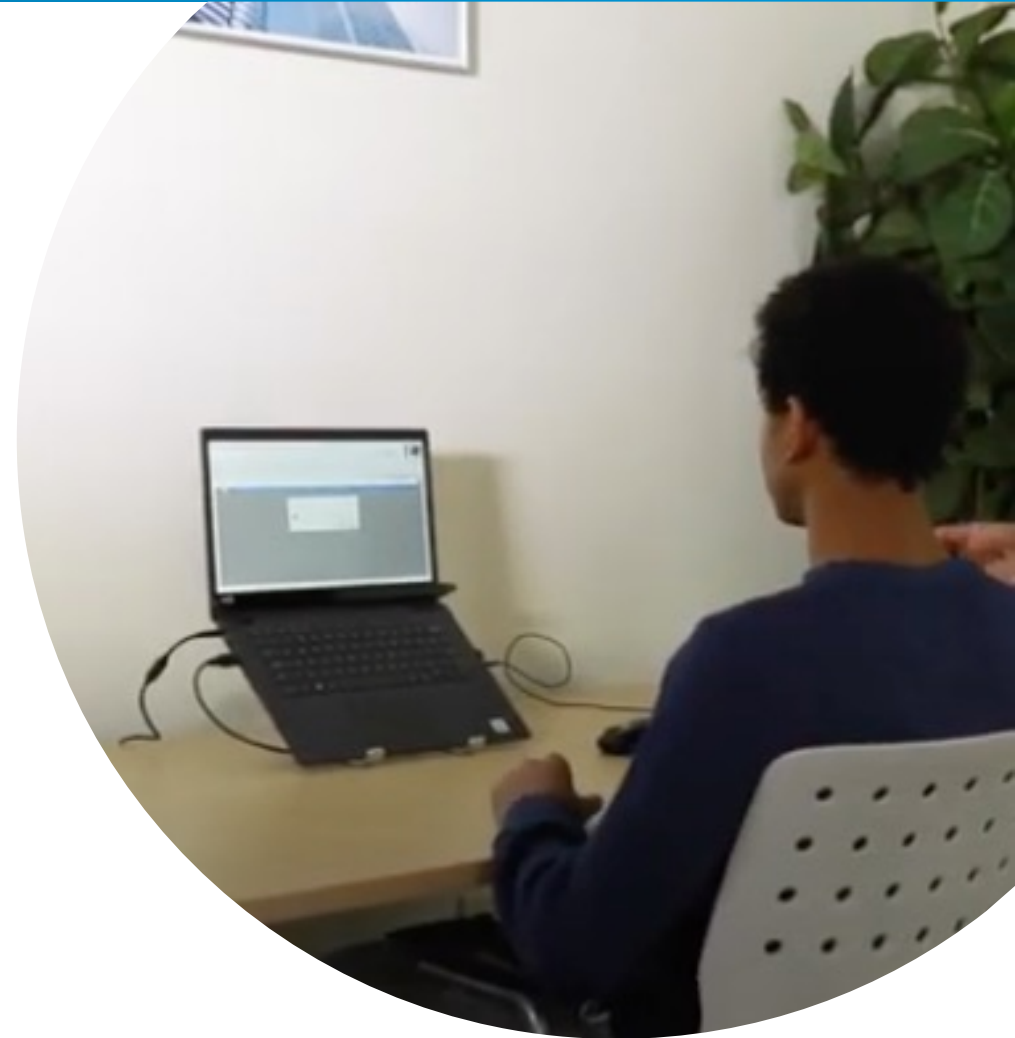
Use with EyeDetect v3 or v4
Station and Physio Tracker v2



Interruptions

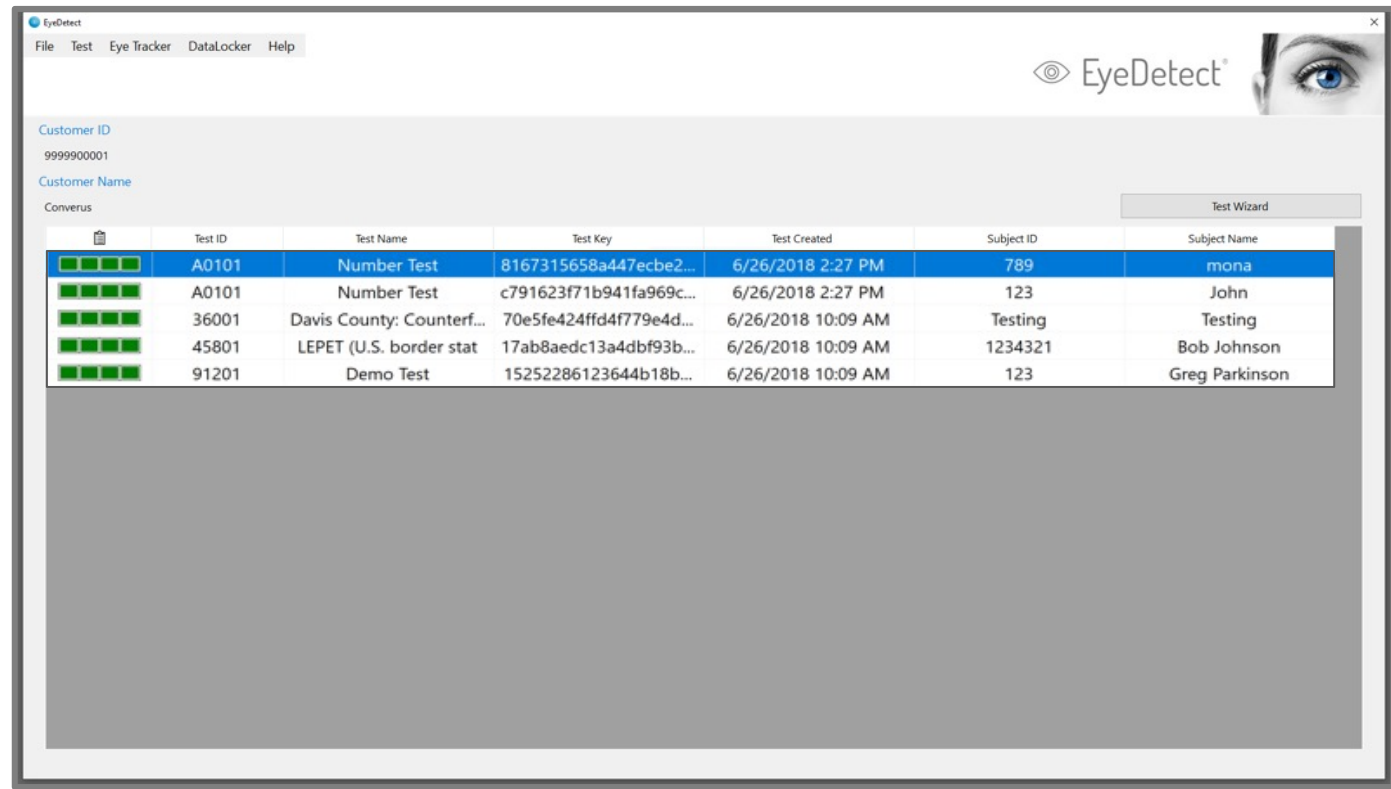
Interruptions

- If interrupted for any reason beyond normal resting periods, examinee should retake test from beginning.
- Interruptions:
 - power failure
 - computer crashes
 - examinee goes to bathroom



Interruptions

- Stop test = press Fn-F10
- Restart test from grid
- Run Test Wizard



The screenshot shows the EyeDetect software interface. At the top, there is a menu bar with 'File', 'Test', 'Eye Tracker', 'DataLocker', and 'Help'. The 'EyeDetect' logo is in the top right corner. Below the menu bar, there are fields for 'Customer ID' (9999900001) and 'Customer Name' (Converus). A 'Test Wizard' button is visible on the right. The main area contains a table with the following data:

	Test ID	Test Name	Test Key	Test Created	Subject ID	Subject Name
■■■■	A0101	Number Test	8167315658a447ecbe2...	6/26/2018 2:27 PM	789	mona
■■■■	A0101	Number Test	c791623f71b941fa969c...	6/26/2018 2:27 PM	123	John
■■■■	36001	Davis County: Counterf...	70e5fe424ffd4f779e4d...	6/26/2018 10:09 AM	Testing	Testing
■■■■	45801	LEPET (U.S. border stat	17ab8aedc13a4dbf93b...	6/26/2018 10:09 AM	1234321	Bob Johnson
■■■■	91201	Demo Test	15252286123644b18b...	6/26/2018 10:09 AM	123	Greg Parkinson

Save Test

Save Test

After examinee completes test:

- Escort examinee out of testing room.
- Press Fn-F10 to end test and save.



Save Test Automated By Wizard

At conclusion of test...

- Select appropriate response from **Confession of Guilt** dropdown menu.
- Record any **Notes**.
- Click **OK**.

No
Yes – Before Test
Yes – During Test
Yes – After Test

The screenshot shows a 'Save Test' dialog box. The 'Test Status' section shows 'Test Completed' with a green checkmark icon and 'OK' and 'Cancel' buttons. The 'Confession of Guilt' section has a dropdown menu with a blue highlight and a red error icon. The 'Notes' section is a text area. A callout box points to the dropdown menu.

Save Test (Manually)

To manually save the test...

- Select the test in the test grid.
- Select **Test > Save**
- Select appropriate response from **Confession of Guilt** dropdown menu.
- Record any **Notes**.
- Click **OK**.

No
Yes – Before Test
Yes – During Test
Yes – After Test

Save Test

Test Status

Test Completed

Confession of Guilt

Notes

OK

Cancel

Confessions



- If an examinee confesses to a testing behavior **before** testing and you still wish to test them, then examinee should be given a “**withholding information**” test.

Confessions



- If examinee makes admissions during or after the test, you should stop testing. Thank examinee for their honesty and escort them out of room.
- Press fn-F10 key to exit the test
- Save the test and record the confession

Save Test Notes



- Examinee notes: add information about a confession or any unusual activities — in test environment or examinee — that may potentially impact results.

Save Test Notes

Example Notes:

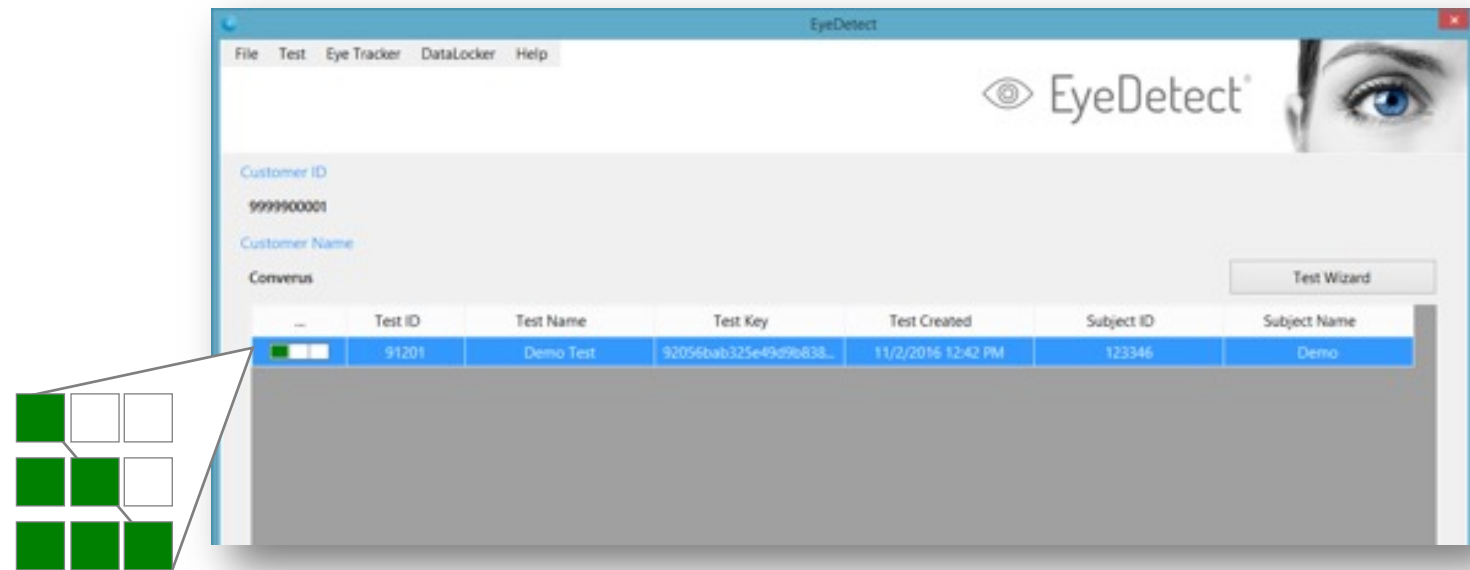
If examinee got sick, moved head repeatedly, or record if test was restarted due to power outage, or similar issues that may affect test outcome.



Saved Test

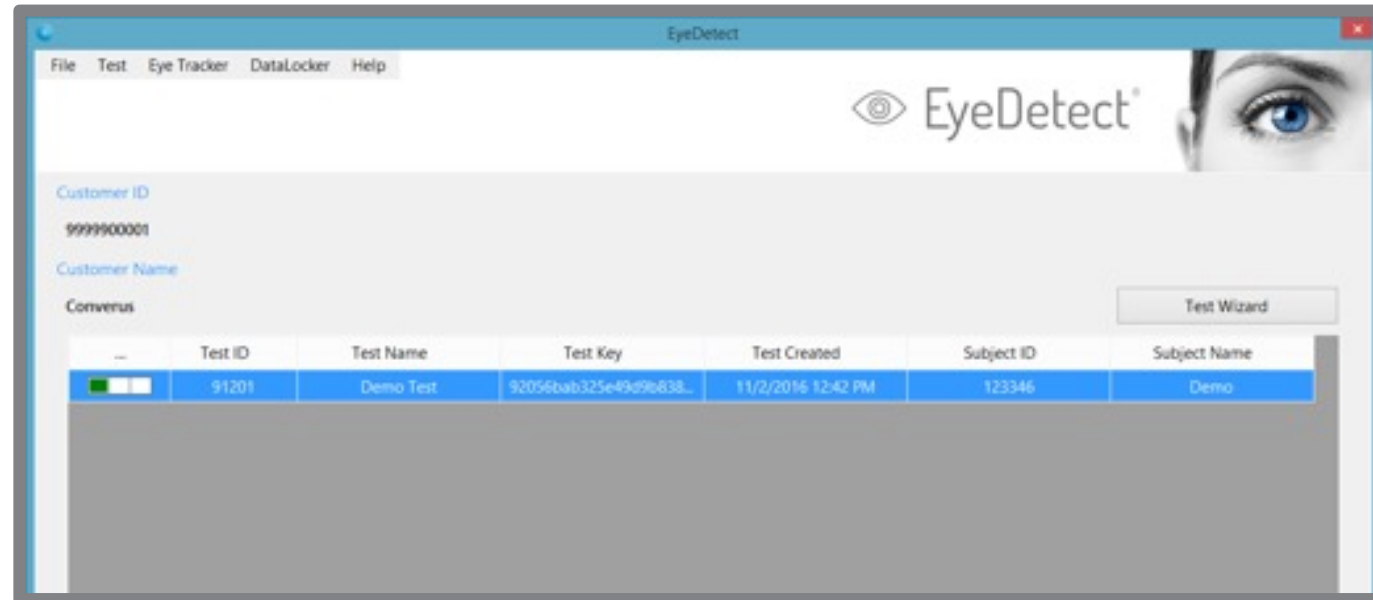
- Click on test in Test Grid to highlight.
- Progress bar has advanced, showing test completed.

Test created
Test completed
Test saved



Sync

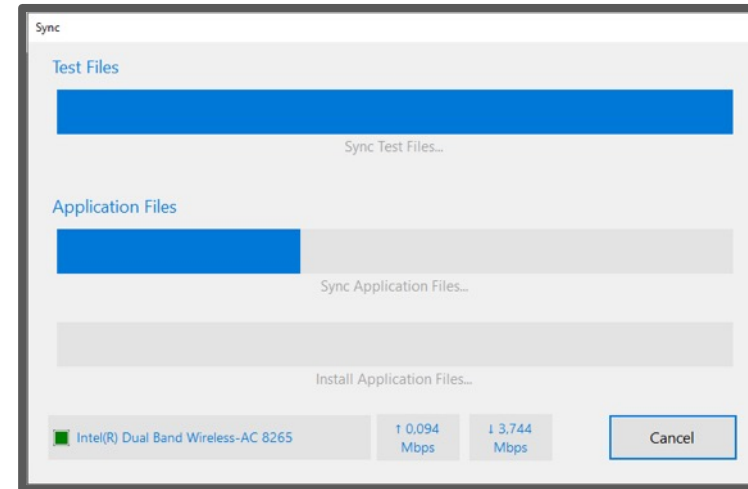
Upload Test Data



- Submit test data to Converus web server between tests or end of testing session.
- Choose **DataLocker>Sync**
- Internet connection required.

Upload Test Data

- Process: upload then download.
- Slow or intermittent connection OK



Upload Test Data

- Encrypted test data uploaded from DataLocker to secure, web server.
- Once received and verified, test files removed from computer and from EyeDetect Test Grid.



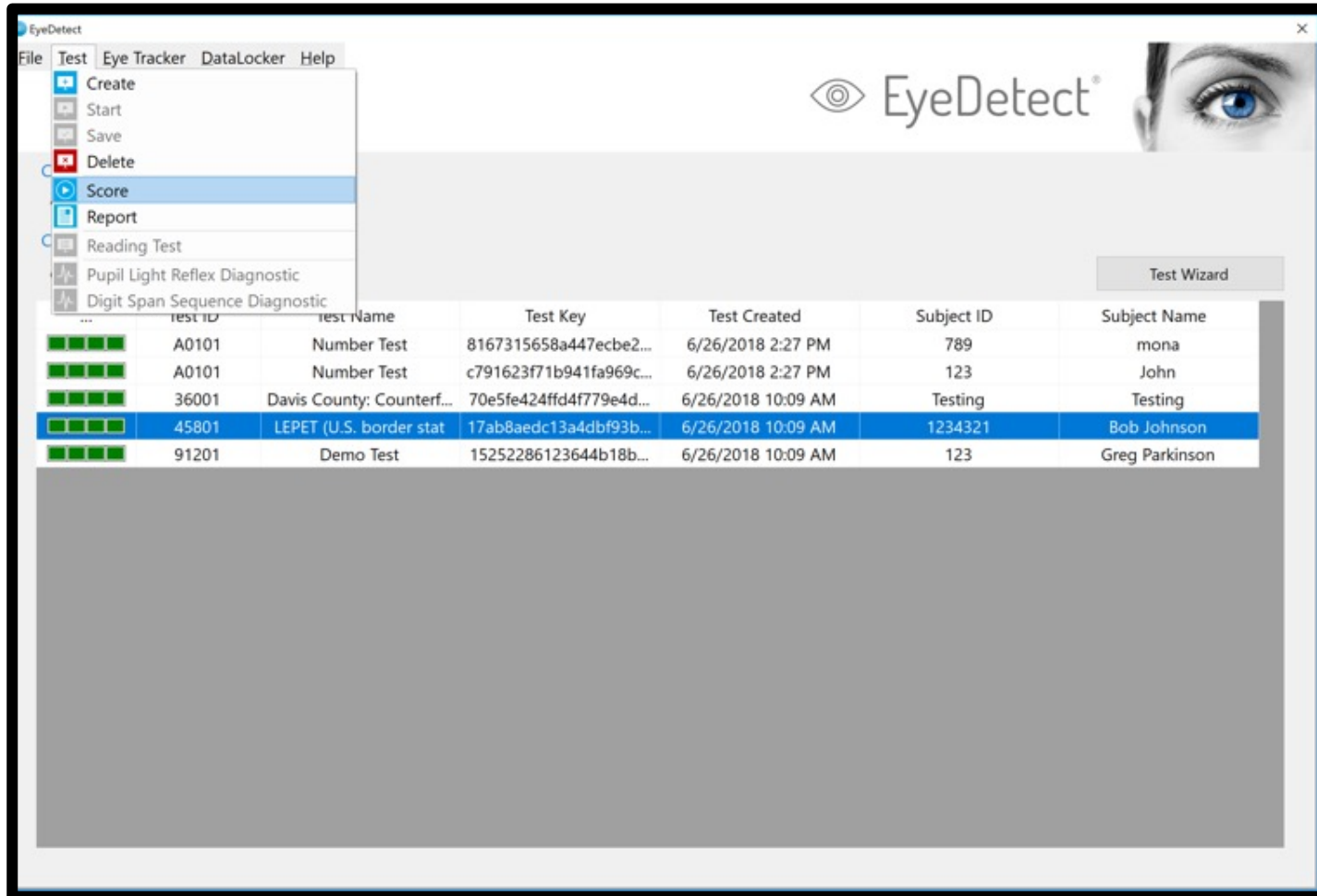
Upload Test Data



- Sync process accommodates slow and intermittent Internet connections.
- Allow process to complete before closing dialog box.

Delete Test

Delete Test



- If necessary, you may delete a test.
- Deleting tests removes them from EyeDetect Software and removes all test data.
- Deleted tests cannot be restored.

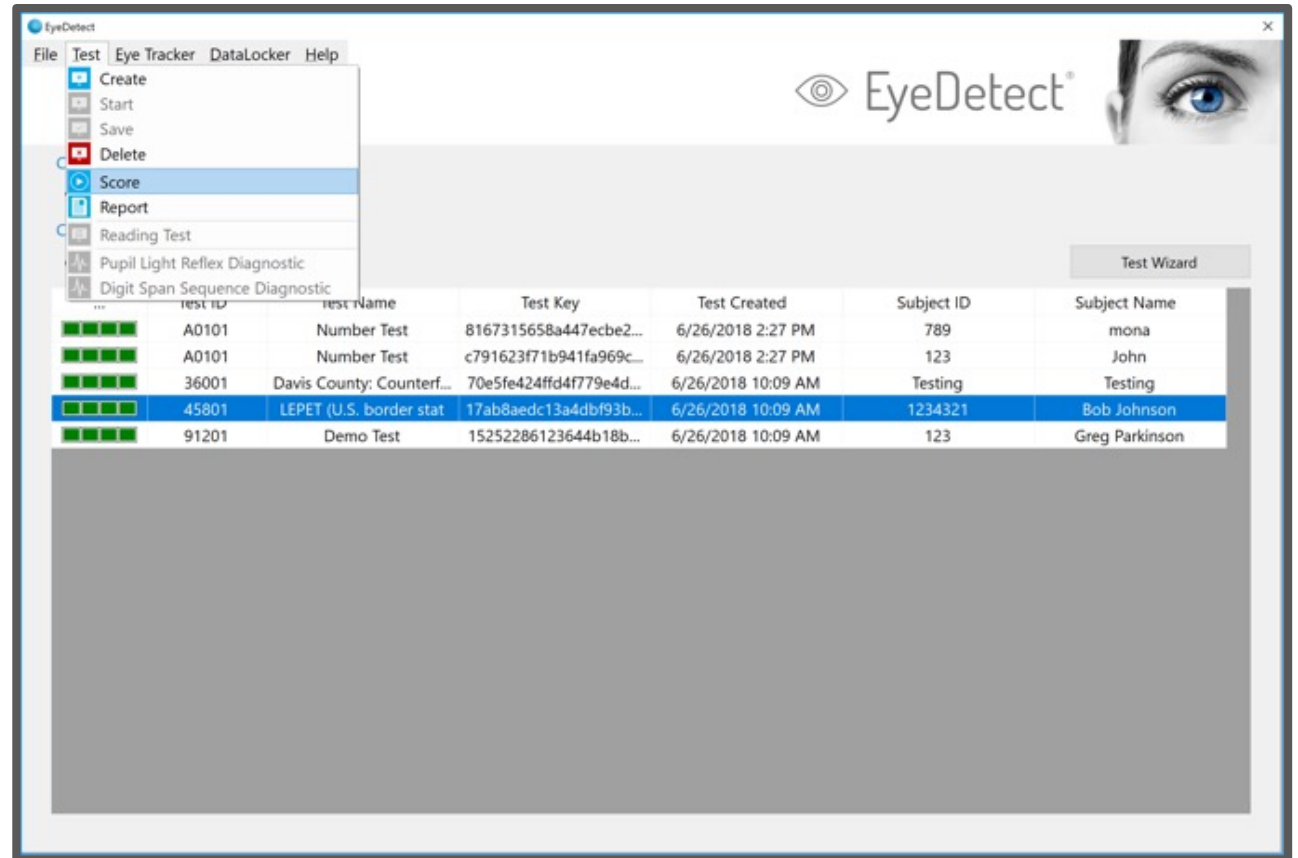
Why Delete a Test?

- You created test to evaluate system at new location.
- You ran demo test and do not want a score.
- Examinee did not show up for testing.



Delete Test

- Click on test from Test Grid.
- Test appears highlighted.
- Choose **Test > Delete**.
- When prompted, choose **Yes** to delete.



Time Between Tests

IMPORTANT NOTE:

- If an examinee is scheduled to take more than one test the same day, it is recommended the examinee take a one-hour break between tests.
- The examinee can spend the time between tests with a task that is not mentally challenging, such as going to lunch, playing a video game, reading a magazine.



Video record

Video Record



- All test video recorded by default.
- Only records video.
- Folder **C:/DataLockerVR**
- Recorded tests stored in same folder.

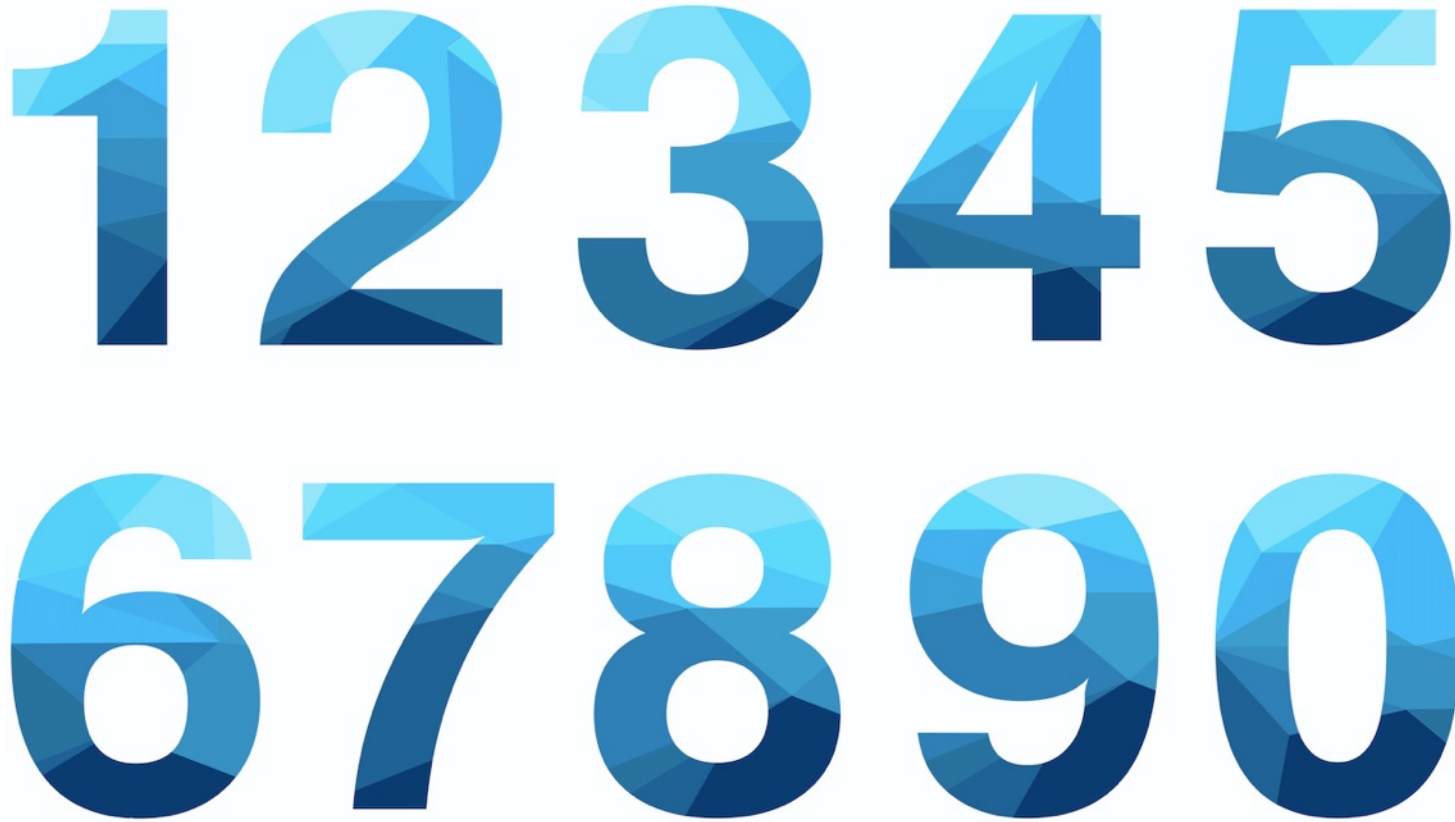
Video Record

- File is about 100 MB.
- Most recent 100 files stored.
- Oldest files deleted first.
- Move files on a regular basis.



Number Test

Number Test



- **Stim or acquaintance test**
- 92% accurate
- Approx. 8 minutes
- Show accuracy.

Number Test

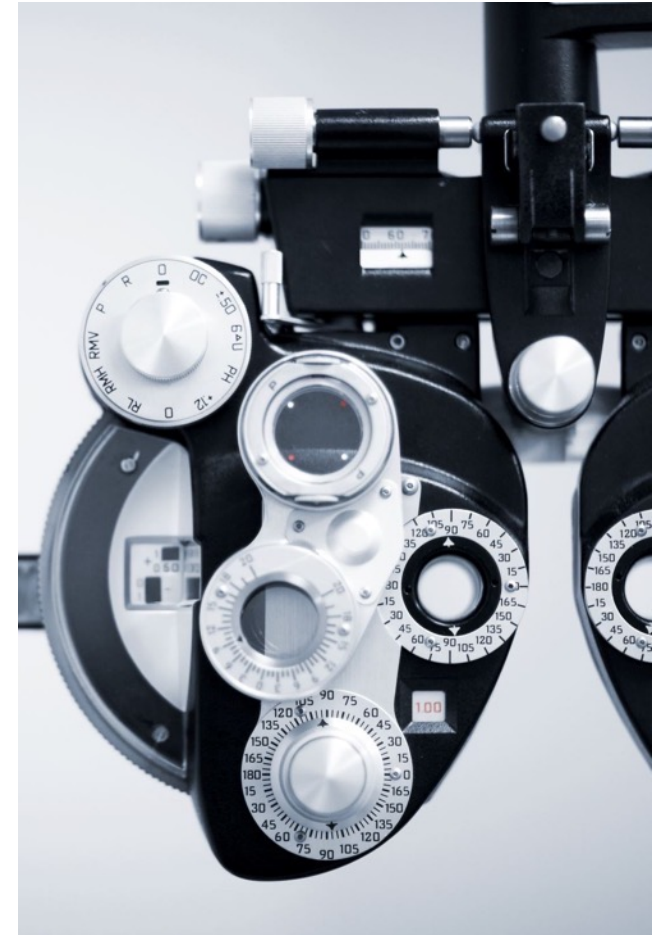
Instructions

- Choose number between 2 and 9.
- Write it down and spell it.
- This is a directed lie test – examinees *MUST* lie.
- Offer a reward (money or gift card).
- Examinees must cooperate.



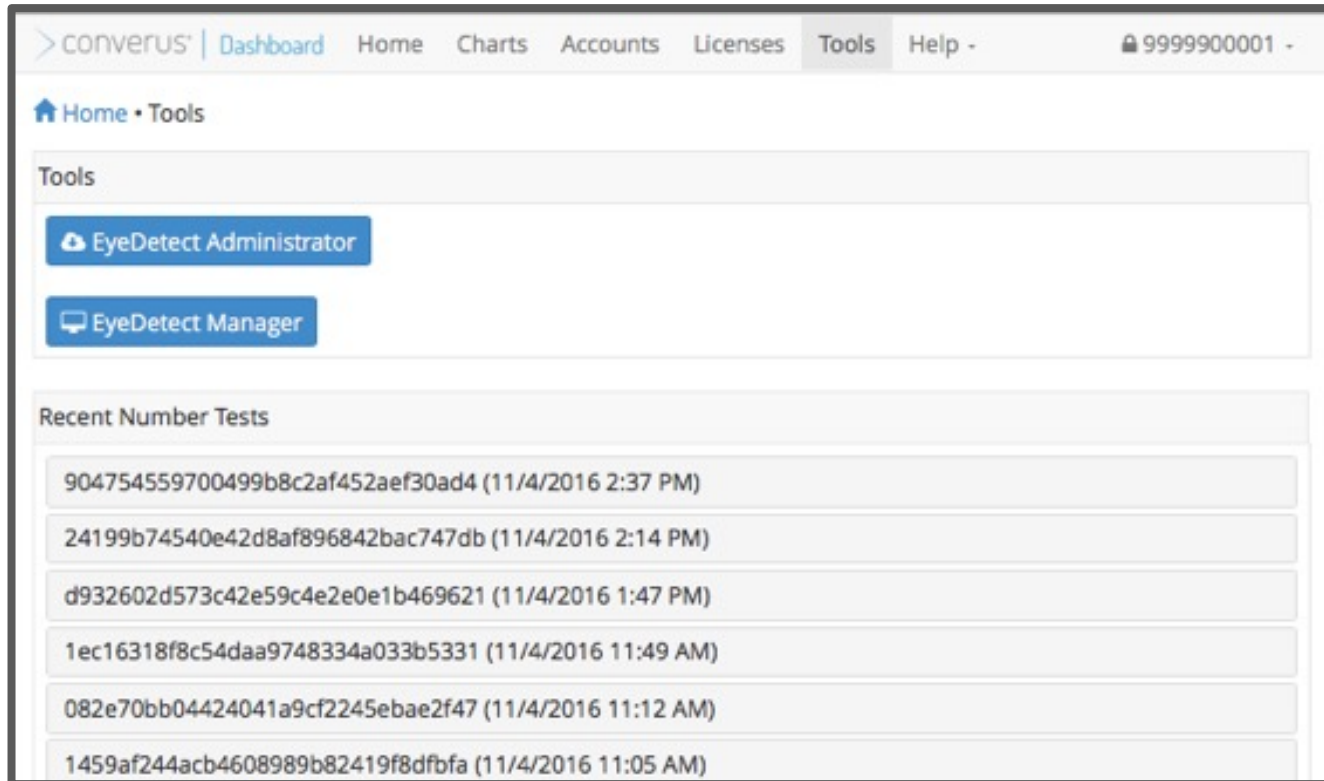
Number Test

- Rehearse with examinee
 - Lie about your number.
 - Deny picking other 9 numbers.
 - Essentially deny picking all numbers.
- Watch the examinee
 - If they make many mistakes, stop test.
 - Rehearse again.
 - Start test (use same number).



Number Test

Results found in **Dashboard > Tools**



The screenshot displays the Converus dashboard interface. At the top, the navigation bar includes the Converus logo, a breadcrumb trail (Dashboard > Home > Charts > Accounts > Licenses > Tools > Help), and a user ID (9999900001). Below the navigation, the main content area is titled 'Home • Tools'. Under the 'Tools' heading, there are two blue buttons: 'EyeDetect Administrator' and 'EyeDetect Manager'. Below these buttons is a section titled 'Recent Number Tests' which contains a list of six test entries, each with a unique ID and a timestamp from 11/4/2016.

Test ID	Timestamp
904754559700499b8c2af452aef30ad4	(11/4/2016 2:37 PM)
24199b74540e42d8af896842bac747db	(11/4/2016 2:14 PM)
d932602d573c42e59c4e2e0e1b469621	(11/4/2016 1:47 PM)
1ec16318f8c54daa9748334a033b5331	(11/4/2016 11:49 AM)
082e70bb04424041a9cf2245ebae2f47	(11/4/2016 11:12 AM)
1459af244acb4608989b82419f8dfbfa	(11/4/2016 11:05 AM)

Number Test

Top three most deceptive numbers listed

Examinee: a

Test Results	
Rank	Number(s)
1	6
2	9
3	7

Examinee's Number

6

Number Test

Record examinee's number

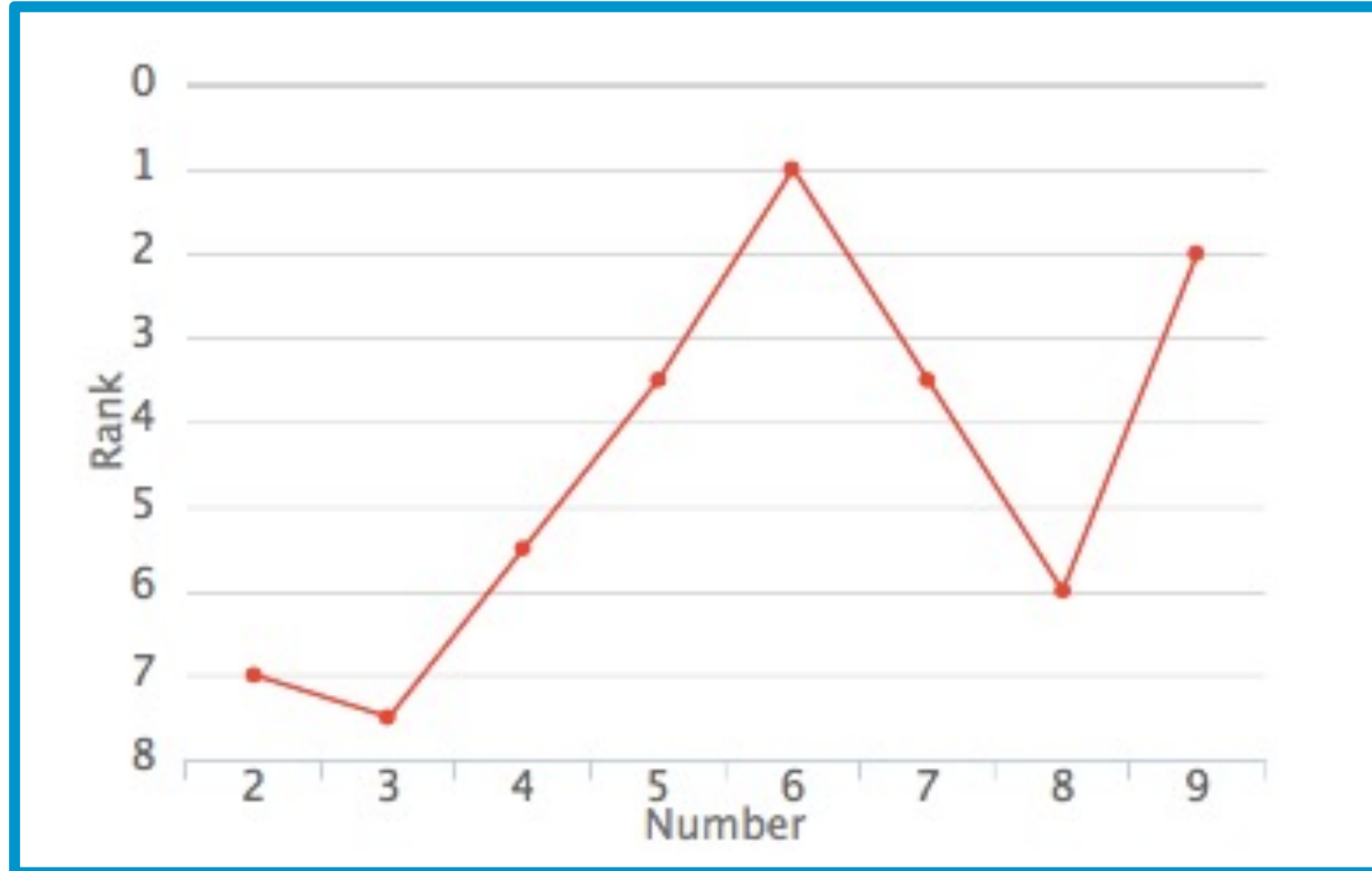
Examinee: a

Test Results	
Rank	Number(s)
1	6
2	9
3	7

Examinee's Number

6

Number Test



Number Test

- 16.7% = 1 incorrect response.
- 33.3% = 2 incorrect responses.

Test Detail	
Number	Answered Incorrectly
1	16.7%
2	16.7%
3	33.3%
4	16.7%
5	16.7%
6	33.3%
7	0%
8	0%
9	0%
10	0%

Certification



- **Test Proctor** certification
- **Test Proctor+** certification
- **Administrator** certification
- Free
- Online test
- 55/40/65 questions each
- Must score 90% or higher
- Certificate provided

Thank you!