

# Alert Quick Guide

Register samples



Go to: <https://www.lubetrend.com>

# oilAnalysis

## Log In

Username

Password

Log in

Forgot Password

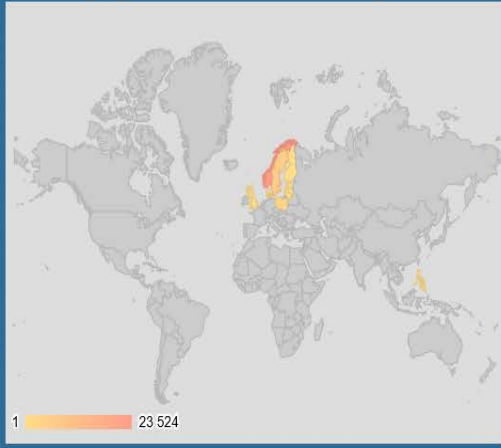
Enter your log in details  
and click on Log in

# Start page

## Dashboard - Your Analysis Programme At A Glance

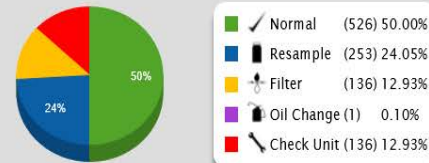
Click on Admin to register a new sample point

### Geographic Overview - Locations Samples Taken



### Diagnosis Advice Action Summary

Diagnosis Advice Action flags Over Time Period Below



For the last 1 Month

### Fast Finder - Find Results Fast!

Sample Number

Exact Match

### Pre-Reg

STATOIL SWEDEN 2

### New Unread Reports Ready To View

Severity	Count	Action	Action
Serious	273 Reports Unread	<input type="button" value="View Unread Reports"/>	<input type="button" value="Mark All as Read"/>
Caution	247 Reports Unread	<input type="button" value="View Unread Reports"/>	<input type="button" value="Mark All as Read"/>
Normal	524 Reports Unread	<input type="button" value="View Unread Reports"/>	<input type="button" value="Mark All as Read"/>

For the last 1 Month

### Samples Received & In Progress In Lab

90 of your samples are being analysed & will be ready soon

## Administration

**Customer Admin**  
(equipment, site & emails)

**Docs Admin (Upload Documents)**

Click on Customer Admin

## Customer Admin (equipment, site & emails)

Paper	CLIQUI Client ID	CLIQUI Client Name
STA_SE	STA_SE_W_00475	FUCHS Test Client

On this page you can manage your sample points.  
Select Cliqui Client ID

Units for Cliqui STA_SE_W_00475								
Unit Code	CLIQUI Client ID	CLIQUI Client Name	S/N, M/C or Equip#	Make	Machine Type	Model	Company	Unit Site
51298126	STA_SE_W_0	FUCHS Test Client	78910	SEMCO MARITIME	HYDRAULIC	1250-65		VISBY
51298118	STA_SE_W_0	FUCHS Test Client	123456	MERCEDES BENZ	ENGINE	MTU-6R183AA32		VISBY



Then click on the plus sign in the Unit window to add a new unit

Systems						
Sys unique ID	Unit Code	CLIQUI Client ID	CLIQUI Client Name	Fluid Brand	Fluid Grade	System Description

### Edit Unit Details

Unit Code	51298126
CLIQUI Client ID	STA_SE_W_00475
CLIQUI Client Name	FUCHS Test Client
S/N, M/C or Equip#	78910
Make	SEMCO MARITIME
Machine Type	HYDRAULIC
Model	1250-65
Company	
Unit Site	VISBY
Unit Client Name	
Active	Yes

Fixed Fields Mandatory Fields

**Submit** Cancel

Enter information about the new unit in the pop-up window

Click on submit

## Customer Admin (equipment, site & emails)

### Clients

Paper	CLIQUI Client ID	CLIQUI Client Name
STA_SE	STA_SE_W_00475	FUCHS Test Client

### Units for Cliqui STA\_SE\_W\_00475

Unit Code	CLIQUI Client ID	CLIQUI Client Name	S/N, M/C or Equip#	Make	Machine Type	Model	Company	Unit Site	Unit Client Name	Voltage	KVA
51298118	STA_SE_W_01	FUCHS Test Client	123456	MERCEDES BENZ	ENGINE	MTU-6R183AA32		VISBY			

Select unit

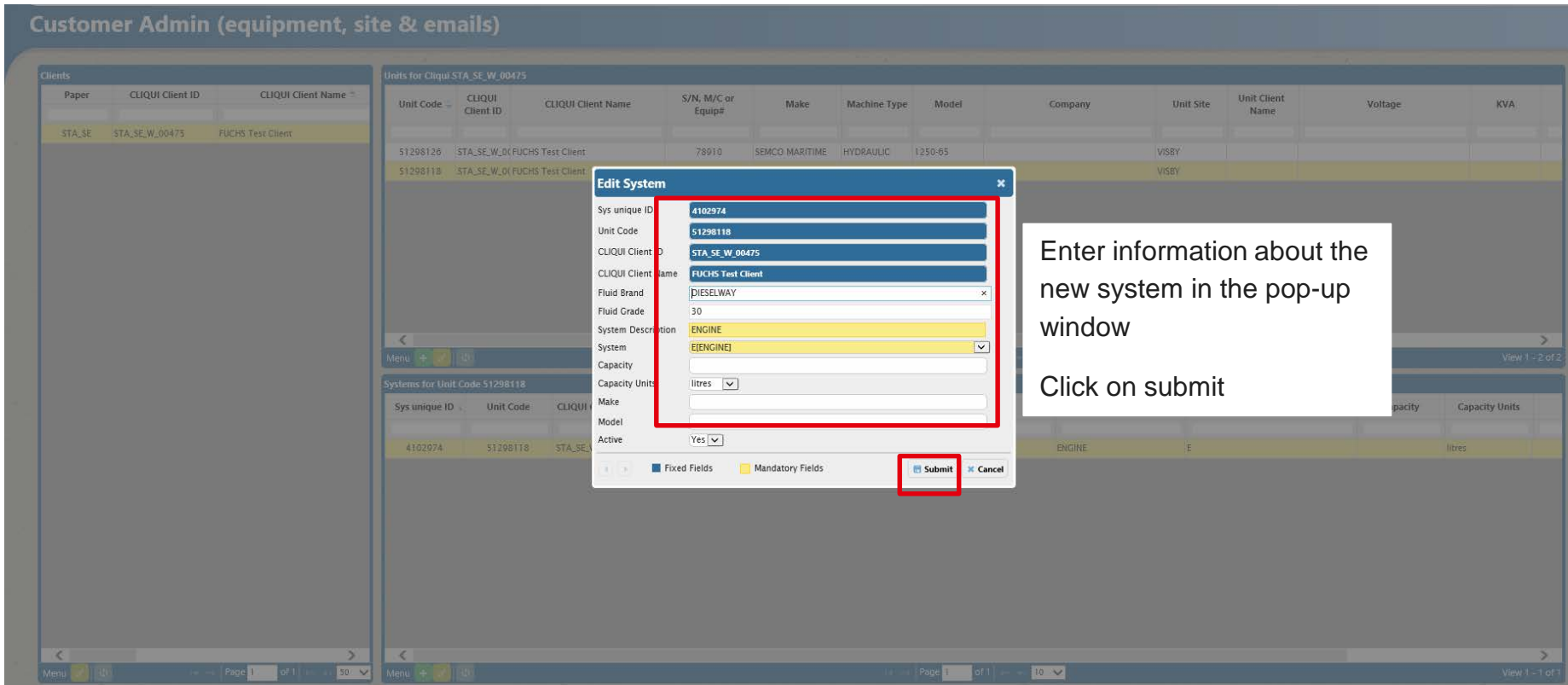
### Systems for Unit Code 51298118

Sys unique ID	Unit Code	CLIQUI Client ID	CLIQUI Client Name	Fluid Brand	Fluid Grade	System Description	System	Capacity	Capacity Units
4102974	51298118	STA_SE_W_00475	FUCHS Test Client	DIESELWAY	30	ENGINE	E		litres



Then click on the plus sign in the System window to add a new system

## Customer Admin (equipment, site & emails)



Enter information about the new system in the pop-up window

Click on submit

Unit Code	CLIQUI Client ID	CLIQUI Client Name	S/N, M/C or Equip#	Make	Machine Type	Model	Company	Unit Site	Unit Client Name	Voltage	KVA
51298126	STA_SE_W_01	FUCHS Test Client	78910	SEMCO MARITIME	HYDRAULIC	1250-65		VISBY			
51298118	STA_SE_W_01	FUCHS Test Client						VISBY			

Sys unique ID	Unit Code	CLIQUI Client ID	CLIQUI Client Name
4102974	51298118	STA_SE_W_00475	FUCHS Test Client

Sys unique ID	Unit Code	CLIQUI Client ID	CLIQUI Client Name
4102974	51298118	STA_SE_W_00475	FUCHS Test Client



## Customer Admin (equipment, site & emails)

Clients

Paper	CLIQUI Client ID	CLIQUI Client Name
STA_SE	STA_SE_W_00475	FUCHS Test Client

Units for Cliqui STA\_SE\_W\_00475

Unit Code	CLIQUI Client ID	CLIQUI Client Name	S/N, M/C or Equip#	Make	Machine Type	Model	Company	Unit Site	Unit Client Name	Voltage	KVA
51298126	STA_SE_W_00475	FUCHS Test Client	78910	SEMCO MARITIME	HYDRAULIC	1250-65		VISBY			
51298118	STA_SE_W_00475	FUCHS Test Client	123456	MERCEDES BENZ	ENGINE	MTU-6R183AA32		VISBY			

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Systems for Unit Code 51298118

Sys unique ID	Unit Code	CLIQUI Client ID	CLIQUI Client Name	Fluid Brand	Fluid Grade	System Description	System	Capacity	Capacity Units
4102974	51298118	STA_SE_W_00475	FUCHS Test Client	DIESELWAY		ENGINE	E		litres

1. Select system

[Download System Labels](#)  
[Edit Contacts For System](#)













Menu [+](#) [-](#) [↻](#) Page 1 of 1 30 View 1 - 1 of 1

Download System Labels  
Edit Contacts For System

Menu [+](#) [-](#) [↻](#)

2. Click on Menu and then Download System Labels

Note each label contains a unique barcode. Do not print more than once. Any problems and you can reproduce the sheet using the web service or contact details below.

STA_SE_W_00475 - Fuchs Test Client VISBY MERCEDES BENZ MTU-R183AA32 <b>123456</b> E - ENGINE DIESELWAY 30 or other brand.....	 51298118	Unit HRS/km <input type="text"/> Oil HRS/km <input type="text"/> Samp Date <input type="text"/> Topup (L) <input type="text"/>	STA_SE_W_00475 - Fuchs Test Client VISBY MERCEDES BENZ MTU-R183AA32 <b>123456</b> E - ENGINE DIESELWAY 30 or other brand.....	 51298118	Unit HRS/km <input type="text"/> Oil HRS/km <input type="text"/> Samp Date <input type="text"/> Topup (L) <input type="text"/>
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Open the PDF with  
downloaded labels and print  
the label sheet on regular  
A4 paper.

If you prefer to send the sample by regular mail – this is what you need.

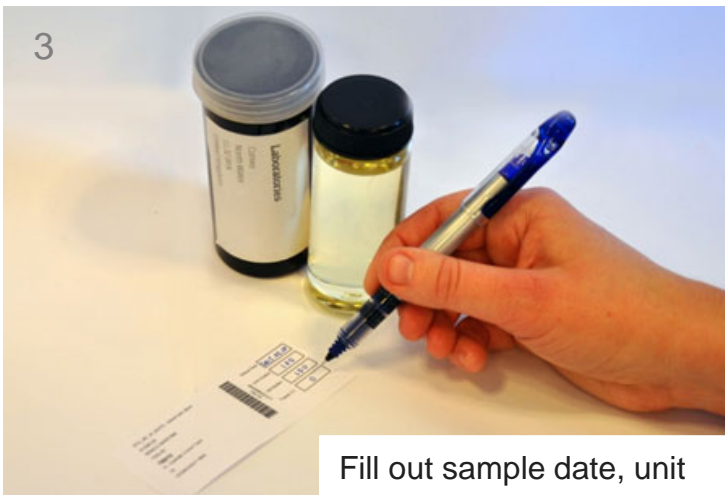




If you prefer to send the sample with a courier – this is what you need.



Cut out one label from the label sheet.



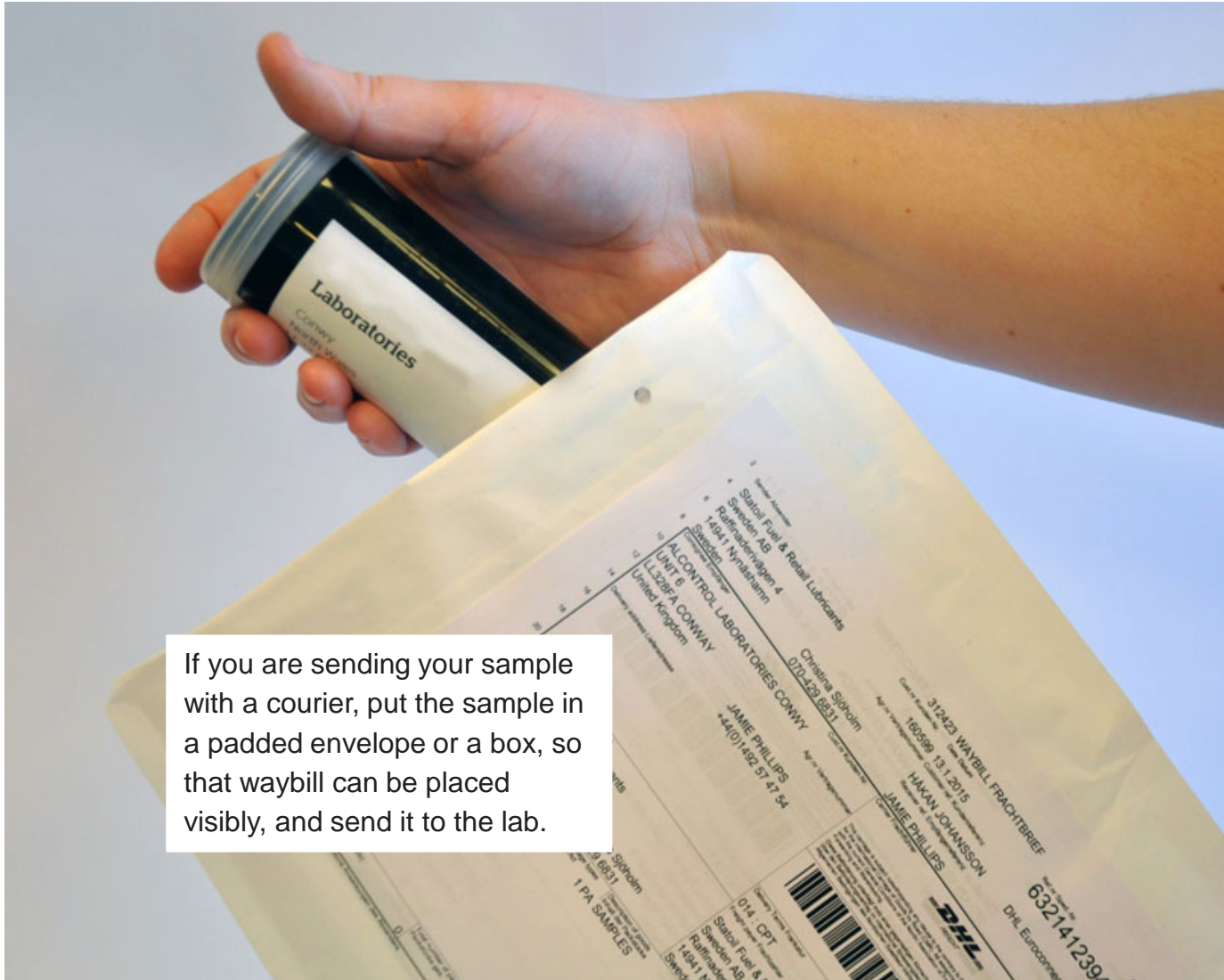
Fill out sample date, unit hours/km, oil hours/km and top up (L).



Attach the label to the sample bottle.

If you are sending your sample by regular mail, put stamps directly on the sample bottle and send it to the lab. The address label and toll label are already attached to the sample bottle.





If you are sending your sample with a courier, put the sample in a padded envelope or a box, so that waybill can be placed visibly, and send it to the lab.

If you need any additional support  
or if you have any questions,  
please contact  
[alert@fuchs-oil.com](mailto:alert@fuchs-oil.com)

