



AMERICAN
UNIVERSITY
OF BEIRUT

OFFICE OF INTERNATIONAL PROGRAMS

FACTSHEET

FOR VISITING AND EXCHANGE STUDENTS

| YEAR 2023–24



APPLICATION

<p>EXCHANGE NOMINATION (EXCHANGE STUDENTS ONLY)</p> <p>EXCHANGE NOMINATION DEADLINES</p>	<p>Our partner institutions are expected to nominate their exchange students applying to AUB by completing the Exchange Nomination Form.</p> <p>Fall Term or Academic Year: April 15, 2023 Spring Term: October 15, 2023</p>
<p>APPLICATION PROCEDURE</p>	<p>Visiting and Exchange Students* must complete an online application to the Office of Admissions by the application deadlines below. *Exchange Students must be nominated by their home institution first.</p>
<p>APPLICATION DEADLINES</p>	<p>Summer Term: April 30, 2023 Fall Term or Academic Year 2023–2024: April 30, 2023 Spring Term: October 31, 2023</p>
<p>APPLICATION REQUIREMENTS</p>	<ul style="list-style-type: none"> ▶ Applicant must be enrolled in a graduate or undergraduate degree program at an accredited university outside Lebanon; ▶ Applicant must have completed the sophomore year at his/her home university before starting at AUB; ▶ Applicant should have a GPA of 3.0/4.0 or its equivalent; ▶ Exchange applicants need to confirm with their home universities that they have exchange agreements with AUB; ▶ Students may normally take up to 17 undergraduate credits or 9 graduate credits per term; ▶ Applicants must meet the English Language Proficiency Requirement (ELPR) (see below). <p>www.aub.edu.lb/admissions/applications/Pages/SpecialVisiting.aspx</p>
<p>READINESS FOR UNIVERSITY STUDY IN ENGLISH (RUSE)</p>	<p>The RUSE must be met prior to enrollment. We recommend that students complete this step prior to their arrival in Lebanon. Exemption is given to candidates whose native language is English, or to those who have completed two years of higher education with English as the primary language of instruction, or to those who are enrolling ONLY in Arabic language courses. Competency may be met by achieving the minimum scores in any of the following exams. For more information, visit:</p> <p>www.aub.edu.lb/admissions/english/Pages/EnglishRequirements.aspx</p>
<p>ARABIC STUDY AT AUB</p>	<p>www.aub.edu.lb/fas/comes/Pages/default.aspx</p>

ACCEPTANCE

Detailed information on post acceptance steps can be found here:
www.aub.edu.lb/oip/internationals/Pages/accepted.aspx

<p>ACCEPTANCE EMAIL</p>	<p>AUB’s Office of Admissions will send an electronic acceptance letter by email. Make sure to read the email carefully and follow all the required steps.</p>														
<p>RESPONDING TO YOUR ACCEPTANCE EMAIL</p>	<p>Make sure to reply to your acceptance email and confirm your enrollment to the Office of Admissions. For more information, visit: www.aub.edu.lb/oip/internationals/Pages/accepted.aspx</p>														
<p>OIP STUDENT MENTOR SUPPORT</p>	<p>New exchange/visiting students will receive an email from their assigned OIP student mentor a week prior to the start of the semester. More information on the OIP Mentor program can be found here: www.aub.edu.lb/oip/internationals/Pages/mentorprogram.aspx</p>														
<p>REQUIRED MEDICAL FORM</p>	<p>Students should visit their doctor or family medicine practitioner in their home country and obtain the required vaccinations in accordance with the following Medical Form.</p> <p>Instructions on how to submit their medical records are found HERE. Students unable to complete this form or obtain the required vaccinations prior to their arrival can do so at the University Health Services. In this case, students will be responsible for settling any vaccination fees incurred as these will not be covered by HIP.</p>														
<p>FEES</p>	<p>Tuition amounts depend upon the student’s degree level, program of study, and status (Visiting, Exchange or Degree Seeker): www.aub.edu.lb/oip/internationals/Pages/current.aspx</p> <p>Visiting Students are responsible for paying tuition, on-campus housing and miscellaneous fees.</p> <p>Exchange students are waived AUB’s tuition fees BUT are responsible for settling other AUB fees such as on-campus housing and miscellaneous. Miscellaneous fees include the following:</p> <table border="1" data-bbox="571 1438 1442 1917"> <tr> <td>General deposit (refundable) paid only once</td> <td>US\$ 200</td> </tr> <tr> <td>AUB Health Insurance Plan (HIP) fees per students for twelve months beginning with Fall registration</td> <td>US\$ 362</td> </tr> <tr> <td>AUB Health Insurance Plan (HIP) fees per students for one term and summer session beginning with Spring registration</td> <td>US\$ 271.5</td> </tr> <tr> <td>AUB Health Insurance Plan (HIP) fees per students for one term</td> <td>US\$ 181</td> </tr> <tr> <td>Social activity fee per student per year</td> <td>US\$ 33</td> </tr> <tr> <td>Technology Fee per student per term</td> <td>US\$ 194</td> </tr> <tr> <td>Technology Fee per student in the summer term</td> <td>US\$ 97</td> </tr> </table> <p>More information can be found on this page: www.aub.edu.lb/comptroller/Documents/Students/Tuition%20Fees.pdf Note: Exchange applicants are exempted from paying the \$50 application fee and the \$1000 confirmation fee. www.aub.edu.lb/admissions/applications/Pages/SpecialVisiting.aspx</p>	General deposit (refundable) paid only once	US\$ 200	AUB Health Insurance Plan (HIP) fees per students for twelve months beginning with Fall registration	US\$ 362	AUB Health Insurance Plan (HIP) fees per students for one term and summer session beginning with Spring registration	US\$ 271.5	AUB Health Insurance Plan (HIP) fees per students for one term	US\$ 181	Social activity fee per student per year	US\$ 33	Technology Fee per student per term	US\$ 194	Technology Fee per student in the summer term	US\$ 97
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ARRIVAL AND ORIENTATION

New exchange and visiting students must participate in the International Student Welcome Program. For more information, visit: www.aub.edu.lb/oip/internationals/Pages/accepted.aspx

ARRIVAL DATES	We recommend that students arrive in Beirut - no later than two day prior to the International Student Welcome Program International Student Welcome Day .
AUB ORIENTATION DATES-TENTATIVE	<p>Fall term</p> <ul style="list-style-type: none"> ▶ Virtual orientation starts week of August 8, 2023 ▶ On-campus orientation starts week of August 21, 2023 <p>Spring term</p> <ul style="list-style-type: none"> ▶ Virtual orientation starts week of January 9, 2024 ▶ On-campus orientation starts week of January 15, 2024
ORIENTATION PROGRAM DETAILS	Details about the International Student Welcome Program can be found here: www.aub.edu.lb/oip/internationals/Pages/accepted.aspx
PICK UP AND TRANSPORTATION OPTIONS	<p>OIP usually offers a fee-paying transport service from the airport to the AUB campus for flights arriving between 8:00 am and 8:00 pm ONLY. Information regarding this service will be communicated to students when they receive their acceptance.</p> <p>For more information on other transportation options, visit: www.aub.edu.lb/oip/internationals/Pages/accepted.aspx</p>
MANDATORY DOCUMENT CHECK-IN	For students' safety and security, all international students are required to fill out and submit the online Emergency Contact Information Form .



TERM	CLASSES START	CLASSES END	FINAL EXAM PERIOD
Fall 2023–24	August 28, 2023	November 30, 2023	December 1–16, 2023
Spring 2023–24	January 18, 2024	April 28, 2024	May 7–18, 2024
Summer 2023–24	June 10, 2024	August 01, 2024	August 5–10, 2024

UNIVERSITY CALENDAR:

Tentative www.aub.edu.lb/Registrar/Documents/calendar2023-24-scheme.pdf



VISAS

For more information, visit: www.aub.edu.lb/oip/internationals/Pages/residencepermit.aspx

ANY non-Lebanese student coming to Lebanon needs to have a valid passport for a period of at least 13 months longer than they intend to stay in Lebanon AND to secure an entry visa.

<https://www.aub.edu.lb/oip/internationals/Pages/visas.aspx>

- **Note:** A Student will be denied entry to Lebanon if he/she has any visa stamps from the State of Israel, including stamps from the land border posts in Jordan and Egypt.
- **Note:** Students or AUB visitors who are born in occupied Palestine (and even though they might not have any “Israeli” stamp on their passport) may face delays during check-in at the General Security Post at Beirut International Airport. No specific directives from General Security cover this, however, General Security keeps the right to allow or deny entry of anyone into Lebanon.

AUB ACCESSIBLE EDUCATION OFFICE (AEO)

The AUB Accessible Education Office (AEO) oversees the provision of reasonable accommodations, academic supports, and/or auxiliary aides and services for all eligible students with disabilities according to applicable Lebanese Law, US Federal Law, as well as AUB’s own commitment to inclusion and diversity.

For more information, visit: <https://www.aub.edu.lb/SAO/Pages/Accessible-Education.aspx>

ACADEMICS

The American University of Beirut has long been admired for the strength and breadth of its academic programs and its commitment to a broad-based liberal arts education. The University's Faculties of Agricultural and Food Sciences, Arts and Sciences, Maroun Semaan Faculty of Engineering and Architecture, Health Sciences, Medicine, Rafic Hariri School of Nursing, and the Suliman S. Olayan School of Business offer more than 120 undergraduate and graduate programs.

AUB students benefit enormously from the constantly expanding resources and services that are available at the University's libraries, laboratories, and computing centers that are conveniently located throughout the campus. For more information, visit: www.aub.edu.lb

MAJORS AND PROGRAMS	www.aub.edu.lb/academics/pages/majors_programs.aspx
COURSE CATALOG	www-banner.aub.edu.lb/pls/weba/bwckctlg.p_disp_dyn_ctlg
CLASS SCHEDULE	The class schedule for the upcoming term will be available online under Dynamic Course Catalog: www-banner.aub.edu.lb/catalog/schedule_header.html
CREDITS AND FULL-TIME STATUS	AUB follows the American system of education. One AUB course is usually worth 3 US credits. Undergraduate students must register for at least 12 US credits (24 ECTS) per term to maintain full-time status. This is equivalent to 4 AUB courses. Graduate students must register for at least 9 US credits (18 ECTS) per term to maintain full-time status. This is equivalent to 3 AUB courses.
RESTRICTIONS	Not available to exchange/visiting students: ► Faculty of Medicine
PRE-ENROLLMENT AND COURSE REGISTRATION	New exchange and visiting students are eligible to pre-enroll in courses prior to the start of the term. For more information, visit: www.aub.edu.lb/oip/internationals/Pages/accepted.aspx
ACADEMIC ADVISING	Every new student has an Academic Advisor. Students can view the name and location of their Advisor on their AUBsis account during Orientation Week. Students must contact their Advisor to receive an 'Alternate PIN' before Registration. They will need this PIN to complete their online registration on AUBsis. www.aub.edu.lb/oip/internationals/Pages/current.aspx
ASSESSMENT AND GRADING	www.aub.edu.lb/registrar/Pages/academic-information.aspx
TRANSCRIPTS	Exchange students: Once a student has been cleared, OIP will courier the official transcript to the student's home university. Visiting students: Visiting students can request their transcripts online via AUBsis. Instructions are found here. For more information, visit: www.aub.edu.lb/REGISTRAR/Pages/forms.aspx

HOUSING, FOOD SERVICES AND COST OF LIVING

AUB offers its students the opportunity to live in its residence halls and share a rich community life on its beautiful campus. We provide quality housing facilities and services to ensure a wholesome living environment that enables students to thrive both personally and academically. Students who opt to live off-campus are responsible for finding their own housing. [website.aub.edu.lb/sao/housing/Pages/index.aspx](http://www.aub.edu.lb/sao/housing/Pages/index.aspx)

Updates on student housing policies due to COVID-19 can be found here:
<https://www.aub.edu.lb/SAO/Pages/Coronavirus.aspx>

ON-CAMPUS STUDENT HOUSING	www.aub.edu.lb/SAO/housing/Pages/default.aspx
CHECKING IN AND DROP OFF LOCATIONS	<p>Students rooming on-campus should request to be dropped off at:</p> <ul style="list-style-type: none"> ▶ AUB Bliss Gate: Men’s Dorms ▶ AUB Sea Gate: Women’s Dorms www.aub.edu.lb/protection/Documents/Gate-Hours.pdf
AUB CAMPUS MAP	http://www.aub.edu.lb/Documents/map_posters.pdf
ON-CAMPUS HOUSING APPLICATION AND PAYMENT	<p>Application Steps: www.aub.edu.lb/SAO/housing/Pages/default.aspx Payment of the confirmation fee and submission of the enrollment form MUST BE COMPLETED before applying for student housing.</p>
RESIDENCE PERMITS	<p>Students who do not hold a Lebanese passport and plan to spend one or two terms only in Lebanon , can obtain a six-month multiple entry visa from the their local embassy, waiving the requirement of applying to a student residence permit. However, they will have to leave the country before the expiration date of their visa or apply for a student residence permit.</p> <p>Non-Lebanese passport holders are required to obtain a residence permit before the expiration of the entry visa stamped on their passport. We strongly recommend that students apply to this permit immediately after registering for their courses and paying their tuition fees. Students must leave the country before their residence permit/ visa expires to avoid any problems at the airport. For more information, visit: www.aub.edu.lb/oip/internationals/Pages/residencepermit.aspx</p>
OFF-CAMPUS HOUSING	<p>Off-campus housing is plentiful in the neighborhood surrounding the University (Hamra) as well as in up-and-coming neighborhoods such as Ain Mreisseh, Achrafiyeh, and Gemmayzeh.</p> <p>Although it is difficult to finalize housing before arriving in Beirut, most visiting students find satisfactory housing within a few days of their arrival.</p> <p>The most effective way to find roommates is via Facebook. The best Facebook sites in Beirut are:</p> <ul style="list-style-type: none"> ▶ AUB Off Campus Housing and Roommate Search (send an email to oip@aub.edu.lb if you would like to be added to this group if you would like to be added to this group). ▶ Apartments in Beirut (for renters and rentees) These websites also give an idea of the price of renting rooms in Beirut (currently around \$500 a month for a flat share in Hamra). We advise students not to finalize housing before visiting the rooms.
ON-CAMPUS FOOD SERVICES	<p>There are three cafeterias on campus. Students can purchase a prepaid meal card and use it to purchase meals until their credit runs out. All three cafeterias serve three meals a day. Students who use the cafeterias regularly may spend up to \$2,000 per term.</p>

RESTAURANTS IN THE NEIGHBORHOOD	In addition to the campus cafeterias, students will find a variety of restaurants facing AUB on Bliss Street. Restaurants with western and eastern themes are plentiful in Hamra and in Greater Beirut. There are also cafes for tea and Arabic coffee, as well as pubs.
COST OF LIVING	www.aub.edu.lb/oip/internationals/Documents/Cost-Of-Living-In-Beirut.pdf



MEDICAL INSURANCE

All exchange students are required to purchase the HIP regardless whether they have another insurance coverage. ALL students are expected to purchase travel/health insurance which covers COVID-19 cases in Lebanon until they become enrolled in HIP.

HEALTH INSURANCE PLAN DETAILS	Please visit the HIP website for details: www.aub.edu.lb/hr/Pages/HIP_Regualtions_nonAcad.aspx
COST	Students who register at the beginning of the Fall Term will be covered by HIP for twelve months, provided they remain enrolled (i.e. they don't graduate; they are not suspended and/or expelled from the University). The HIP fees is US\$ 362 per year.

STUDENT SERVICES

FOR MORE INFORMATION ON STUDENT SERVICES, VISIT:

CHARLES W. HOSTLER HEALTH AND FITNESS CENTER	www.aub.edu.lb/SAO/sports/Pages/CHSC.aspx
STUDENT ACTIVITIES	www.aub.edu.lb/SAO/activities/Pages/default.aspx
COUNSELING CENTER	www.aub.edu.lb/SAO/Pages/Counseling-Center.aspx
AUB MEDICAL CENTER	www.aubmc.org
UNIVERSITY HEALTH SERVICES	www.aubmc.org.lb/clinical/FM/Pages/main/UHS.aspx
STUDENT COMPTROLLER'S OFFICE FEES AND PAYMENTS	www.aub.edu.lb/comptroller
SAFETY SECURITY INFORMATION	www.aub.edu.lb/facilities/ehsrn/Pages/default.aspx

OFFICE OF INTERNATIONAL PROGRAMS CONTACT INFORMATION

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MEGAN SCANLON	NORTH AMERICAN REPRESENTATIVE NEW YORK OFFICE	mscanlon@aub.edu.lb

MAILING ADDRESS

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OFFICE HOURS

Winter Hours: MONDAY–FRIDAY | 8 AM–1 PM & 2–5 PM
Summer Hours: MONDAY–FRIDAY | 7:30–3:00 PM
(Closed on weekends and national holidays)

WEBSITES

The American University of Beirut: www.aub.edu.lb
Office of International Programs: www.aub.edu.lb/oip