#### SAN LEANDRO ADULT SCHOOL

## Return to Lifelong Learning!



**Career Technical Education** 



**English as a Second Language** 







**Parent Ed & Preschool** 



Senior 55+ Classes

## Fall 2022

Schedule of Classes



1448 Williams Street, San Leandro, CA 94577 510-667-6287 - sanleandroadultschool.org



## A Message from Superintendent Mike McLaughlin, Ed.D.



The Adult School is back with both online and onsite classes. Students can enroll in our free, online, Adult Secondary Education classes to earn their high school diplomas or prepare to take their GED exams. The GED Preparation classes are offered in Spanish and English.

Most of our Career Technical Education classes are offered online making it easier for adults to study from home. We are expanding

our popular English as a Second Language department by offering new classes. These classes are offered in the morning, afternoon, and evening. Our Citizenship Preparation class will continue to be offered on Saturday mornings.

The popular Cardio Workout and Beginning ESL classes are also starting back up at the San Leandro Senior Community Center while our Computer Basics Literacy class will remain online. These classes are designed to assist seniors 55 and over.

If you want to further your education, earn a high school diploma or prepare for the GED, or want to improve your English, please be sure to register for one of our many classes.

Classes fill quickly, so register early.

Have a great year!



# A Message from Principal Bradley Frazier & Vice Principal Rachelle Parham



Welcome back to a new school year!

Please take a look through our Fall 2022 brochure. As you will see, we are offering some new classes. Business Communication & Customer Service and Career Readiness & Job Acquisition are just a couple of examples.

This year we are also offering free preschool onsite both mornings and afternoons. The preschool will focus on learning through play for 3-5 year-old children whose parents are taking classes onsite.

If you have a chance, please take a look at our website for more information.

We hope to see you soon.

#### GENERAL INFORMATION

#### SAN LEANDRO ADULT SCHOOL

**Mike McLaughlin**, Ed.D.

Superintendent

Bradley Frazier, Principal
Rachelle Parham, Vice Principal

**BOARD OF EDUCATION** 

James Aguilar • Evelyn Gonzalez Peter Oshinski • Diana J. Prola Leo Sheridan • Monique Tate Liz Toledo

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NO-CLASS DATES: 9/15, 10/6, 10/24, 11/10, 11/11, 11/20 - 27, 12/11/22 - 1/8/23

## OUR MISSION STATEMENT

Fully Accredited by



San Leandro Adult School's mission is to provide a safe and supportive environment where students can reach their educational, professional, and personal goals through dynamic instruction and comprehensive programs that promote the mastery of 21st century skills and lifelong learning.

## NOW OPEN TO THE COMMUNITY



We are here for you whether you're looking for a job or need information about college and career preparation. Our Transitions Specialist will help you find the solutions that will make you a success. Call now for an appointment: (510) 618-4521.

See Page 3 for Open House information.



This symbol indicates that you will be receiving the most effective training for the job skills required to make a successful transition into or within today's competitive job market. Our Workforce Readiness Program is San Leandro Adult School's commitment to helping our students go to work, return to work, upgrade job skills, and/or make the career changes that will make a difference in their lives. See what we have to offer and start making the changes that will jumpstart your career!

If you're interested in becoming a San Leandro Adult School teacher, please call:

Vice Principal Rachelle Parham 510-618-4429



#### **POLICIES & PROCEDURES**

#### **REGISTRATION**

Register online at www.sanleandroadultschool.org beginning 8/15/22 at 12:00 pm.

#### **FEES AND ADMISSION**

English as a Second Language, Adult Basic Education, High School Diploma, and GED Preparation classes are free. Fees for classes in other programs vary according to length and/or type of class. Some classes require the purchase of books or materials. Classes are primarily for adults 18 years or older. You do not have to live in San Leandro to attend. All teachers are credentialed or experts in their fields.

#### **REFUNDS & RETURNED CHECKS**

No refund of any fees unless a class is canceled. No transfer of fees. No exceptions to this policy. Please select classes carefully. Students will be required to pay for any bank fees associated with returned checks and credit card charges before being allowed to re-enroll in classes on a CASH ONLY basis.

#### **VISITORS**

All campus visitors must get prior approval from an administrator.

#### **PRIVACY RESTRICTIONS**

Federal law (20 U.S.C.S. § 1232g(b)) prevents us from sharing student information without the written consent of the student. This means that the adult school cannot give other individuals information about what class, if any, a student attends, or if the student is present at school. Schools that fail to comply with this law risk losing federal funding.

#### **CREDIT RECOVERY STUDENTS**

Full-time students from San Leandro High School, Lincoln High School and Lighthouse Independent Study will be allowed to enroll in classes. Juniors and seniors interested in pursuing this option must email their completed and signed "Permit For Credit Recovery Enrollment 2022-23" form with a current transcript to the Credit Recovery instructor: mmandel@slusd.us. No out of district credit recovery students accepted. Credit Recovery students must be on time and remain in class and not leave early.

#### **COMMUNITY INTEREST & MOST OLDER ADULT CLASSES**

Classes are self-supporting and taught by experts in their fields. Please do not wait to register. Classes will be shortened or canceled if there are not enough students.

#### **UNIFORM COMPLAINT PROCEDURE**

The SLUSD Board of Education has established a Uniform Complaint Procedure. It is available online at www.slusd.us

#### **EQUAL OPPORTUNITY**

The San Leandro Unified School District does not discriminate on the basis of race, color, national origin, religion, mental or physical disability, age, gender, or sexual orientation.

#### TRANSCRIPT POLICY

Transcript requests must be made in writing with original signature. San Leandro Adult School only issues transcripts from our institution. Requests may take up to three business days to process. Must present current government issued photo ID, for example, passport, driver's license, or state I.D. card to pick up transcripts. We do not photocopy or return transcripts from other schools.

#### **ATTENDANCE**

It is expected that students will attend all sessions. Missing one week of classes is cause for being dropped. A minimum 20 hours of attendance is required before verification of attendance. (Please see page 1 for no-class dates.)

THE FOLLOWING ARE PROHIBITED ON CAMPUS: SMOKING, ALCOHOL, VIOLENCE, USE OF PROFANITY OR THREATS, GRAFFITI, ILLEGAL SUBSTANCES, WEAPONS, LOITERING, AND LITTERING.

#### **CAREER TECHNICAL EDUCATION (CTE)**

Signup at: https://bit.lyS.AS.CTE.Fall2022.openhouse SAN LEANDRO ADULT SCHOOL Thursday, August 25th at 7:00 pm





#### Sign up to attend at:

https://bit.ly/SLAS CTE Fall2022 openhouse

- Add new skills to get a promotion
- Discover a new career
- **Explore certificated training programs**
- Find a new and better job
- Free career assessment by appointment
- Meet instructors & professionals in the field

## **Career Technical Education Programs**

Accounting, **Business Communication** & Customer Service

**Administrative** Assistant & **Computer Classes** 

Barber & Cosmetology & Broadcast Media

Clinical Medical **Assistant & Pharmacy Tech** 

**Computer Basics** Literacy & Office Skills Prep. **Homecare Worker** & Medical **Billing & Coding** 

**Medical Front Office** Assistant & Career Readiness

Paraeducator & Pre-Apprenticeship **Test Prep. Classes** 

Payroll Technician & Veterinary **Assistant** 

## CAREER TECHNICAL EDUCATION (CTE) MEDICAL PROGRAMS

### Affordable Education - Rewarding Careers!

Registration & Complete Information at: careertrainingsolutionsllc.com Ph. (888) 308-0737

Check out our Fall 2022 training programs for in-demand careers for essential workers! With ongoing public health and safety concerns due to the COVID-19 pandemic, now is the perfect time to train for a rewarding career in allied health. Be sure to investigate our new programs and reduced pricing for Clinical Medical Assistant, Medical Billing and Coding Specialist, Medical Front Office Assistant, Pharmacy Technician, and Veterinary Assistant. Most classes are online-only. Be sure to attend the information session for the program of your choice.

Payment plans available - Textbooks and uniforms purchased separately

There will be a separate Zoom information session for each program on the dates and times listed below. Please go to careertrainingsolutionslic.com for the Zoom link.

Career Training Solutions, LLC is a San Leandro Adult School Partner Program.



### Clinical Medical Assistant

Zoom Info Session: 8/13 @ 10:00 AM Pacific Time (US and Canada)

Section Cost Time Day Place Date

In today's busy medical practices, **Clinical Medical Assistants** are in demand! Students will learn to obtain patient vital signs, assist with minor medical procedures, administer laboratory tests, give injections, perform venipuncture (phlebotomy), and more. National certification examination and exam preparation are included in tuition. To gain hands-on experience, students are placed in a local medical office or health clinic to complete a 160-hour externship experience. Textbooks and scrubs purchased separately.

6100.10 \$2,499 8:00am-3:30pm Sat AS 101 9/10/22 - 2/4/23

### **Medical Billing & Coding Specialist**

Zoom Info Session: 9/10 @ 9:00 AM Pacific Time (US and Canada)

Medical Billers and Coders use codes to document patient diagnoses and treatments. Learn to accurately read and analyze patient records, determine correct codes, bill insurance providers, track patient data, and HIPAA compliance. This fully online program is taught by a live instructor, in a real-time virtual classroom using Zoom technology. Program includes national certification examination and exam preparation materials. Textbooks purchased separately.

6108.75 \$1,299 4:15-5:45pm T/Th Online 10/4/22-3/2/23 6108.76 \$1,299 6:00-7:30pm T/Th Online 10/4/22-3/2/23

#### Medical Front Office Assistant

Zoom Info Session: 8/27 @ 10:00 AM Pacific Time (US and Canada)

Medical Front Office Assistants play a valuable role in providing a positive experience for the patient. Train to check-in patients, answer phones, schedule appointments, use electronic health records software, process insurance claims, and more. This fully online program is taught by a live instructor, in a real-time virtual classroom using Zoom technology. This program includes national certification examination and exam prep materials. Textbooks purchased separately.

6117.70 \$1,299 9:00am-12:30pm Sat Online 9/24/22- 2/4/23

### **Pharmacy Technician**

Zoom Info Sessions: 8/27 @ 9:00 am; 8/6 & 9/10 @ 10:00 AM Pacific Time (US and Canada)

With more than 500 job openings in East Bay Area, **Pharmacy Technicians** are in demand! This program is taught in real-time by a live instructor in a virtual classroom using Zoom technology, and hands-on skills labs are conducted virtually. Program includes a 120-hour externship at a local pharmacy where students gain hands-on experience. Upon completion, you will be eligible to apply for your California Pharmacy Technician License and sit for a national certification exam. Textbooks purchased separately.

 6101.75
 \$1,999
 Tue 6:00-9:30pm
 Sat 9:00am-12:30 pm
 Online
 8/23/22 - 2/4/23

 6101.76
 \$1,999
 6:00-9:30pm
 M/Th
 Online
 9/19 /22- 3/6/23

 6101.77
 \$1,999
 Tue 6:00-9:30pm
 Sat 9:00am-12:30 pm
 Online
 10/4/22- 3/18/23

#### Veterinary Assistant w/ Externship

Zoom Info Sessions: 8/13 @ 09:00 AM & 9/17 @ 10:00 AM Pacific Time (US and Canada)

With more than 85 million households owning at least one pet, trained **Veterinary Assistants** are indemand! They work with veterinarians and vet techs to provide care for healthy, sick, and injured animals. This online program is taught in real-time by a live instructor in a virtual classroom using Zoom technology. Hands-on skills labs are conducted virtually. Students are placed in a local veterinary facility to complete a 40-hour externship. Textbooks purchased separately.

6140.75 \$1,399 6:00-9:00pm M/W Online 9/7/22 - 12/12/23 6140.76 \$1,399 7:00-10:00pm T/Th Online 10/11/22 - 1/24/23

sanleandroadultschool.org 510-667-6287

## CAREER TECHNICAL EDUCATION (CTE) MEDICAL PROGRAMS

## **Vocational Nurse Program**









San Leandro Adult School is proud to announce our upcoming vocational nursing program pending Board of Vocational Nursing and Psychiatric Technicians final approval. Watch this space for information on program dates and application information! Upon Board approval, an active CNA certificate and 54 hours of Anatomy & Physiology are required. Additional prerequisite information to follow.

## Homecare Worker Program



Train to begin working in the healthcare industry and learn to provide in-home patient care. Focus is on activities for daily living and self-care skills. Students will participate in small-group and handson activities. *Price includes handouts.* 

#### Classes Offered in English & Spanish

#### Spanish Language Instruction - Clases en español

Section	Cost	Time	Days	Place	Dates		
6110.15	\$35	5:45-8:45pm	T/Th	AS 101	9/13 - 10/11		
English Language Instruction							
6109.15	\$35	5:45-8:45pm	T/Th	AS 101	10/20 - 11/17		







Join the award winning San Leandro Unified team and experience our culture of excellence.

We are hiring for Para Educators, Playground Supervisors, Custodial & Maintenance, Food Services, and more!

We offer flexible hours, competitive salaries, paid time off, and rewarding work.

Apply online at slusd.us.



#### **CAREER TECHNICAL EDUCATION (CTE)**

CAREER READINESS: EMPLOYMENT PREP & PARAEDUCATOR TEST PREP

## Paraeducator Test Preparation







## Start your career in education! Become a Paraeducator!

Prepare to apply for a paraeducator position with San Leandro Unified School District.

A paraprofessional educator, alternatively known as a para educator, para, instructional/educational assistant, or teacher's aide, supports teachers and students in elementary, middle, and secondary school classrooms.

Section 6142.15

**Cost** Free

Time

12:30-2:30pm

Days M/W

Place AS 306

### Learn more at ONLINE OPEN HOUSE

Thursday, August 25 at 7:00 pm See page 3 for more information.

> Workforce Readiness Program

Dates

9/19 - 12/7

# Career Readiness & Job Acquisiton



Get help finding a job, applying for a job, creating a resume and cover letter, and learning and practicing interview skills. This class will focus on critical vocabulary and conversational skills.

**Section** 6122.15

**Cost** Free

12:45-2:45pm

Time

Days M/W Place Online **Dates** 9/19 - 12/7

CLASS -



# Office Skills Preparation

Prepare for your future in any business environment or for college. This class provides basic skills training including: computer & internet, filing, email, Google apps, phone & office etiquette, and tools for employment and education success.

This class is also excellent preparation for the Administrative Assistant Program on page 8.

6121.75

Free

1:00-3:00pm

M/W

Online

9/19 -12/7

## CAREER TECHNICAL EDUCATION (CTE) ACCOUNTING, BUSINESS, & EMPLOYMENT PREP



## **Accounting & Business**

Learn more at Online OPEN HOUSE
Thursday, August 25th

Thursday, August 25th at 7:00 pm (See Page 3)



#### **BUSINESS COMMUNICATION & CUSTOMER SERVICE**

This course will prepare you for the communication and customer service requirements of a professional business environment. We will create effective communications through a broad range of written and verbal activities including memo, letter, email, and report writing as well as preparation and presentation to Internal and external audiences. We will focus on strategies for dealing with difficult people (customers as well as coworkers), conflict resolution and stress management. We will update/create your resume and a hiring portfolio.

Section Cost Time Days Place Dates 4224.75 FREE 6:00-8:30pm M/W Online 9/19 - 12/7

#### **ACCOUNTING I** - Class fee does not include textbook.

Accounting for a service business organized as a proprietorship: changes that affect the accounting equation; analyzing transactions into debit and credit parts; recording transactions in a general journal; posting to a general ledger; cash control systems; financial statements; adjusting and closing entries. Accounting for a merchandising business organized as a corporation: journalizing purchases, cash payments, sales and cash receipts using special journals; preparing payroll records; payroll accounting taxes and reports; accounting cycles for a corporation; journalizing and posting transactions; distributing dividends and preparing a worksheet; financial statements; recording and adjusting closing entries.

6213.75 \$45 6:00-8:30pm T/Th Online 9/20 - 12/8



# Administrative Assistant & Payroll Tech\* Programs

These programs include Microsoft Office Word, Excel, Outlook, & PowerPoint. Keyboarding lessons, activities, and job skills will be integrated into the class. One proficiency test each for Word, Excel, PowerPoint, and typing will be included.

85% attendance, 100% classwork and instructor-evaluated completion of <u>all</u> assigned projects are required.

Prerequisites: Basic computer, internet, and email skills.

Administrative Assistant certificates issued upon completion of <u>all</u> of the following:

- ♦ Microsoft Word, Excel, Outlook, & PowerPoint ♦ A keyboarding score of at least 45 wpm

\*Payroll Technician requirements include Administrative Assistant Program plus the Payroll Accounting class to be offered in the Winter of 2023.

Section	Cost	Time	Days	Place	Dates
6201.70	\$45	9:00am-12:00pm	M-Th	Online	9/19 - 12/8

## BROADCAST MEDIA TRAINING & COMPUTER APPLICATIONS

### **Broadcast & Media Technology Training**



Roadway Media is a San Leandro Adult School Partner Program.

Complete the following application to be considered for the program: https://forms.gle/dAW9cZRM83Brpch68

You will not be charged the application fee until your application is approved. Upon approval, vendor scholarships will cover all additional class expenses.

For more information, please visit http://corpcertificate.org

#### Registration/Certification is \$50.00 per student

Class time includes Review and Q&A. Class material is available on streaming & download. Classes include homework, project, and certification examination.

**BMD 1** = Introduction to Professional Video Creation with DaVinci Resolve V17 Class will cover the technical basics of operating the software package for video production. The class will provide the software, students need to provide their OWN Windows computers/workstations for on-going work efforts.



All Classes are designed for Hybrid Learning – Class time is schedule Review and Q&A, class material is available on streaming & Download, classes include homework, project and certification examination.

Section	Application Fee	Time	Days	Place	Dates	
6300.75	\$50	12:00 - 1:00pm	M/W	Online	8/17 -10/26	

## **Computer Basics Literacy**

## A Seniors 55+ Workforce Reentry Program



Introduction to Google & Microsoft Office Applications including: Google Docs, Google Sheets, Google Slides; and Microsoft Office Suites: Word, Excel, PowerPoint, Publisher.

Classes are online only, and students must have a computer with internet access for Zoom sessions.

Register online. Students must be 55+ years of age to register.

8201.71 Free 9:00 - 11:00am M-Th Online 9/19 - 12/9

## **Computer Application Classes**



Classes are focused on ensuring that students have adequate practice so that they will be successful in their future job endeavors that require computer skills. Students should plan to attend all classes to maximize their learning potential. *No refunds will be given*.

#### **Google Sheets**

Section	Cost	Time	Days	Place	Dates		
6032.70	\$45	9:00am-12:00noon	Sat	Online	9/17 - 12/10		
Google Docs							
6012.75	\$45	12:30-3:30pm	Sat	Online	9/17 - 12/10		



#### Pre-Apprenticeship Test Preparation









Prepare to enter and successfully complete an apprenticeship program. Classes focus on developing workplace skills that address the many requirements of new employees.

San Leandro Adult School in partnership with Constructions Trade Workforce Initiative sponsors this free Union Construction Trades Preparation course to help students successfully pass the Apprenticeship Exams for local unions. Unions include plumbing, pipefitting, welding, HVAC, sprinkler fitting, electrician, sheet metal, and more. Register online for classes.

Applicants must be 18 years and older and possess a high school diploma or equivalent.

Section	Cost	Time	Days	Place	Dates
6225.15	Free	5:00-7:30pm	M/W	AS 103	9/19 - 12/7

## **Barber & Cosmetology Apprenticeship Program**



For More Information Contact: New Era Barber & Cosmetology

Apprenticeship Program at: NEBarberCosmo@yahoo.com
New Era is a San Leandro Adult School Partner Program.

## Open to the Community



## **Helping You Succeed!**

#### **Transitions Center Information**

Call for hours or make an appointment at:

Office: (510) 618-4521 or Google Voice 1 (650) 549-4577 Email: kkaady@slusd.us

#### Free Employment Services:

- ♦ Career Aptitude Assessment
- ♦ Job Search Assistance
- Job Application Assistance
- Workshops:
  - ♦ Resume & Cover Letter Writing
  - Interview Skills & Dress for Success

#### Free College & Training Program Services:

- ♦ Education Opportunities Search
- ♦ College & Training Program Application Assistance
  - Financial Aid Application Assistance



Kristi Kaady Teacher/Transitions Specialist

Workforce

Readiness

## **Parent Help**



#### MATH SUPPORT FOR FAMILIES



#### WHERE DO YOU START?

Are you looking for ways to support your students' mathematics education? Parent Help offers a variety of options to assist you in supporting your child in Math.

We will work on various math topics to increase your understanding.

We will introduce and practice effective strategies to use as you work with your child.

You will become more skilled and better able to increase your child's understanding of math.

#### **Beginning Algebra** for Parents

2x + 1 = 4x - 5Can you solve for "x"?

(For parents of 8th-12th graders)

Is your child enrolled in an algebra class? Are your algebra skills "rusty" and in need of some "repair"? This class may be for you! We will work on algebra content as well as on strategies that can be used when working with your child.

**Register Online Now!** 



Section 6341.15 Cost Free Time

6:00-7:30pm

**Days** 

operations.

Intermediate Math.

Place

child with their math work.

used as a tool for everyday living.

#### Offered Winter/Spring 2023

Demonstrate that math can be practical and

Parent Math

Parents will acquire skills enabling them to:

• Perform basic & Intermediate Math

• Read, analyze & work through word

• Use a variety of Math concepts and helping strategies to better assist your

problems that incorporate basic &

**Dates** Μ AS 306 9/19 - 12/5

#### Parent Ed for Parents of Preschoolers





Parents of Preschoolers 3 - 5 years of age

Classes include child-oriented warm-up activities and direct instruction for parents and children weekly. Space is limited, so apply early.

- To apply for class, email: tnaito@slusd.us with your name, phone number, and best time to call.
- Para solicitar esta clase, envíe un correo electrónico a: gbustamante@slusd.us con su nombre, número de teléfono y el mejor horario para llamar.

Section Cost Time Place Dates **Days** 7005.10 8:30-10:30 am AS 101 9/23 - 12/9 Free

#### **PRESCHOOL & PARENT EDUCATION**

# Free Kinder-Readiness Program Call to see if you qualify

Clases
Preescolares
Gratis



Trường Mẫu Giáo Vào Cửa Không Mất Tiền (đứa trẻ 3-5 tuổi)

## 免費幼兒園

## San Leandro Adult School For More Information Call: (510) 667-6250



#### **BROADMOOR PRESCHOOL**

Broadmoor is a parent cooperative school. Families work once a week with their children and instructors in a child-friendly environment. We help children develop curiosity, self-esteem, strength, and coordination, through play-based curriculum. Participation includes parent workshop evenings twice a month and a desire to help families establish peer support groups that often last a lifetime.







## TOT TIME

### For information and registration: membership@broadmoorpreschool.org

Tot Time is a weekly class for active and inquisitive two-year-olds and their parents or other caregivers. Taught by one of Broadmoor's Directors, Kacia Sato. Each week, children are invited to engage in age-appropriate games and art projects, explore science and math concepts, and develop gross motor skills in free play outside. They also participate in singing, dancing, storytelling, and fingerplay at Circle Time as well as sharing a snack together. Parents benefit from discussions on topics such as temperament, learning styles, developing pre-literate and pre-math skills, and more. Tot Time is also a great opportunity to meet other families in the community with children the same age as your own. Registration for Tot Time is through the San Leandro Adult School. Enroll online, or visit the Adult School at 1448 Williams Street, San Leandro, CA 94577. Families enrolled in Tot Time are not considered members of the Broadmoor co-op, and are not obligated to attend meetings, plan curriculum, or do maintenance hours. Classes are 10 sessions.

Section	Cost	Time	Days	Place	Dates
7000.10	\$120	9:00-11:00am	M	BN	9/12 - 11/14
7000.20	\$120	9:00-11:00am	М	BN	11/28/22 - 2/27/23

#### **ENGLISH AS A SECOND LANGUAGE & CITIZENSHIP**

### ESL Program Fall 2022

On-Campus Classes: Mondays-Thursdays
Mornings 8:45 am-Noon; Evenings 6:10-9:15 pm

Special Interest Classes: as listed below

Attention New Students: Registration Information will be open on our website http://sanleandroadultschool.org/programs/esl-citizenship/esl-registration-info/

and in the school from August 24-30

### 免費英語課程! 請電 (510) 667-6287 詢問詳情.

Para mayor información sobre clases de inglés gratuitas, favor de llamar al (510) 667-6287.

#### **Online: Distance Learning Classes**

D 1 1 E01	
Reginning FSL	Mornings and Evenings - Study English on your smartphone or computer.

Section	Cost	Time	Days	Place	Dates
3771.70	Free	9:00-11:00 am	M/W	Online	9/12 - 12/7
3771.75	Free	6:30-8:30 pm	M/W	Online	9/12 - 12/7

#### **ESL Communication Skills for the Workplace** - *Beginning High to Intermediate* - Improve your English language skills for work.

3821.70	Free	9:00-11:00am	T/Th	Online	9/13 - 12/8
3821.75	Free	6:30-8:30pm	M/W	Online	9/12 - 12/7

#### Intermediate to Advanced Conversation - Build confidence in your English speaking skills.

3826.78 Free 7:00-9:00pm T/Th Online 9/13 - 12/8

#### **Onsite:** Special Interest Classes

#### **ESL Conversation** - Beginning High to Intermediate

3824.25	Free	12:45-2:45pm	M/W	AS 302	9/19 - 12/7
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**Grammar and Writing Skills** - *Beginning High to Intermediate* - *Improve* your writing and grammar skills in a fun, interactive class. We will use dialogs, songs, short stories and poems to learn and review specific grammar points.

3874.15 Free 12:45-2:45pm T/Th AS 105 9/20 - 12/8

**Speaking & Listening** - Literacy —to Beginning Low

3861.15 Free 6:10-8:40 pm M/W AS 303 9/12 - 12/7

Beginning ESL for Seniors 55+ - This beginning-level English class supports the special needs of Seniors 55+ with a focus on listoning and creating and basis roading and writing skills. Beginter against an 9/16 at 9/10 at

with a focus on listening and speaking practice and basic reading and writing skills. *Register onsite on 9/16 at 9:00 am.*3880.10 Free 9:00 - 11:00am F SCC 9/23 - 12/9

## **Citizenship Preparation**

#### Pass the Test! Earn your United States Citizenship.

Learn everything you need to know to pass the citizenship test.

You will learn test-taking strategies and practice interview skills.

All information and materials will prepare you to pass your exam.

This class does not guarantee passing the citizenship test or earning citizenship.

Sign up in class for the Fall term.

Saturdays 9:30 am - 12:30 pm 1448 Williams Street (No Childcare)

Schedule: September 17 - December 10 (No class 11/26)

For more information call: (510) 667-6287

#### **GED Preparation & HIGH SCHOOL DIPLOMA**

## GED & High School Diploma Classes Free & Online

San Leandro Adult School is offering online

classes for all high school subjects & GED Prep., in English.
Online tutoring available for high school diploma students.

## GED Prep. Classes in English

GED Preparation registration is part of High School Diploma orientation. GED Math & English are offered online in the evening with teacher-led Zoom classes and free access to an online GED Prep. program.

See page 15 for all orientation information.  $\Rightarrow \Rightarrow$ 

# Pre-GED en español Clases de repaso

Si necesita más práctica para desarrollar sus habilidades en matemáticas y artes del lenguaje, jesta clase es para usted! Para obtener más información sobre orientación e inscripciones visite nuestro sitio web en: https://bit.ly/SLASgedspanish

MateriaSecciónCostoHoraDiasLugarFechasArtes del lenguaje y2321.15Gratis6:00-8:30pmmartes y juevesAS 3039/13 - 12/8matemáticas

Tarea obligatoria. Instrucción equivalente al grado 6°.

## GED en español Clase de preparación en línea

Este trimestre se centrará en habilidades matemáticas basicas. Las clases son en línea. Necesitará un dispositivo con acceso a Internet para las sesiones de Zoom o Google Meet. Si no tiene una computadora, puede usar un teléfono inteligente. Para obtener más información visite nuestro sitio web en: https://bit.ly/SLASgedspanish

Materia	Sección	Costo	Hora	Dias	Lugar	Fechas
Matemáticas I	2324.70	Gratis	9:30-11:30am	lunes y miércoles	en línea	9/12 - 12/7
Matemáticas I	2324.76	Gratis	6:30-8:30pm	martes y jueves	en línea	9/13 - 12/8

Tarea obligatoria. Instrucción equivalente al grado 10°.

#### **HIGH SCHOOL DIPLOMA & GED Preparation**

#### HIGH SCHOOL DIPLOMA & GED PREP.

High School Diploma & GED Preparation classes are online only.

Online tutoring sessions available for high school diploma students.

#### SIGN UP FOR AN ASSESSMENT DATE ON OUR WEBSITE

Earn a high school diploma or prepare for the GED online. High school diploma credits can also be earned through college courses.

For students whose placement test scores do not meet the minimum basic requirements and who may require brush-up in math and/or English skills, we have an online program and Zoom tutoring support.

14	140 Credits Required to Graduate						
40 - English	10 - Life Science	5 - U.S. Government					
20 - Math (incl. Algebra)	10 - World History	5 - Economics					
10 - Physical Science	10 - U.S. History	29 - Electives + 1 Career Exploration					

All students <u>must</u> register for and complete a placement test.

#### YOUR REGISTRATION CHECKLIST:

■ Watch the "How to Register" video at: https://bit.ly/SLAShsd	
☐ Register for a testing session at: https://bit.ly/3y2U2mU	
☐ <i>Receive</i> a confirmation email for your test session	
☐ <i>Take</i> the <i>on-campus</i> placement test in Room 301	
☐ <i>Receive</i> an email to sign up for a Zoom advising session	
☐ <i>Sign up</i> for a Zoom advising session appointment	
☐ <i>Receive</i> an advising confirmation email with Zoom link	
☐ <i>Attend</i> the <b>one-on-one</b> Zoom advising session	
☐ <i>Receive</i> your username & password	
☐ <i>Begin</i> your class/classes!	

## Apply early - Space is limited

#### **SENIOR CLASSES & COMMUNITY INTEREST**

CLASS

# **Beginning ESL** for Seniors 55+



This beginning-level English class supports the special needs of Seniors 55+, with a focus on listening and speaking practice and basic reading and writing skills.

Register in-person at the Senior Center on Friday, September 16th at 9:00 am

 Section
 Cost
 Time
 Days
 Place
 Dates

 3880.10
 FREE
 9:00 - 11:00am
 F
 SCC
 9/23- 12/9



# Cardio Workout

Get your groove on and get or stay healthy! Instructor Bernie Cowl's popular exercise class returns to the Senior Center. Space is limited - Register soon!

Register online or in-person at the Adult School. Cash or check only for in-person registration.

 Section
 Cost
 Time
 Days
 Place
 Dates

 8130.10
 \$95
 9:15 - 10:15am
 W/F
 SCC Auditorium
 9/21- 12/16

## **Computer Basics Literacy**



#### A Seniors 55+ Workforce Reentry Program



Introduction to Google & Microsoft Office Applications including: Google Docs, Google Sheets, Google Slides; and Microsoft Office Suites: Word, Excel, PowerPoint, Publisher Classes are online only, and students must have a computer with internet access for Zoom sessions.

Register online. Students must be 55+ years of age to register.

 Section
 Cost
 Time
 Days
 Place
 Dates

 8201.71
 Free
 9:00 - 11:00am
 M-Th
 Online
 9/19 - 12/8

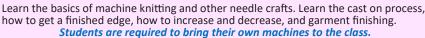


Section Cost Time Days Place Dates

**Spanish I** - Make Spanish your second or third language! This is an academic Spanish class focusing on basic language skills including listening, speaking, reading writing, vocabulary, and grammar. Be prepared to start from the beginning and learn proper Spanish for work, home, and travel. Class will be taught via Zoom

2601.75 **FREE** 6:00-8:30pm M/W Online 9/19 - 12/7

## Machine Knitting



Section	Cost	Time	Days	Place	Dates
1423.15	\$165	2:30-5:00pm	Mon	AS 101	9/12 - 12/5
1423.16	\$165	5:30-8:00pm	Mon	AS 101	9/12 - 12/5

#### SAN LEANDRO ADULT SCHOOL

### CLASS LOCATIONS



## Serving the community of San Leandro since 1928!

AS: Adult School 1448 Williams Street	
BN: Broadmoor Nursery School 951 Dowling Boulevard	
SCC: Senior Community Center 13909 E. 14th Street	



PAID SAN LEANDRO, CA PERMIT NO. 176 RGANIZATION U.S. POSTAGE

\*OSTAL CUSTOMER



ian Leandro Adult School 1448 Williams Street



## **Join Us For Our Upcoming**

## Open House

## Now Online on Zoom!

https://bit.ly/SLAS\_CTE\_Fall2022\_openhouse

Thursday, August 25th at 7:00 pm

**Learn About Our Career Technical Education Programs** 

### See Our New Classes!

- Career Readiness & Job Acquisition Page 7
- Business Communication & Customer Service Page 8
- Parent Ed for Parents of Preschoolers Page 11
- Beginning ESL for Seniors 55+ Page 16
- Cardio Workout Page 16

Look for our NEW CLASS Logo inside



## High School Diploma & GED Prep Orientation

Register at: sanleandroadultschool.org to reserve your seat.

### English as a Second Language Registration

Go to sanleandroadultschool.org for registration information